

**Minutes  
Town of Clifton  
Regular Town Council Meeting  
May 14, 2020  
2:00 P.M.**

**IN-PERSON ATTENDANCE AT PUBLIC MEETINGS HAS BEEN SUSPENDED UNTIL FURTHER NOTICE**

*THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY*

*PUBLIC PARTICIPATION IN THE MEETING:*

*Members of the public are encouraged to participate in the meeting via the following options:*

**a. Zoom Conference – Meeting ID 883 2342 1449**

**Password: 1415**

1. Computer: <https://us02web.zoom.us/j/88323421449>
2. Telephone: Dial: One of these listed phone numbers:

+1-253-215-8782	+1-669-900-6833
+1-346-248-7799	+1-929-205-6099
+1-301-715-8592	+1-312-626-6799

3. On Smart Device/Zoom App

4. *Submitting questions and comments:*

1. email [castaneda@townofclifton.com](mailto:castaneda@townofclifton.com)

(The Public was directed to submit comments at least 1 hour prior to the meeting)

No Comments were received as reported by the Town Clerk.

2. *Speaking during Public hearings and/or Call to the Public:*

(The Public was directed to wait to be recognized by the Mayor prior to speaking.)

**Call To Order / Roll Call: Roll Call/ Call to Order:** Mayor Luis Montoya called the meeting to order followed by the Pledge of Allegiance.

**Members Present**

Luis Montoya, Mayor  
Barbara Ahmann, Vice-Mayor  
Laura Dorrell, Council Member  
Anthony James, Council Member  
Ray Lorenzo, Council Member  
B. Waddell Reyes, Council Member  
Ray West, Council Member

**Consent Agenda:** Council member Ray West made a motion to accept the following items:

1. Approval of April 9, 2020 Regular Council Meeting Minutes and April 22, 2020 Special Session Minutes;
2. Receive Department Reports;
3. Approval of April 2020 Demands.

Second to the motion was made by Council member Laura Dorrell.

Voting in favor of the motion were Council members West, Dorrell, Ahmann, Lorenzo, James, Reyes and Montoya. Motion carried.

**New Business:**

**Second Reading of Ordinance No. 01-2020: An Ordinance Of The Common Council Of The Town Of Clifton, Arizona, Declaring That Certain Document Entitled "The 2012-2014 Amendments To The Tax Code Of The Town Of Clifton" As A Public Record; Amending The Code Of Clifton, Chapter 36 Tax Code, By Amending Section 36.01 Adoption As Set Forth In The "The 2012-2014 Amendments To The Tax Code Of The Town Of Clifton" Which Is Hereby Adopted By Reference, All Relating To The Transaction Privilege Tax Of The Town, Establishing Effective Dates; Providing For Severability And Providing Penalties For Violations:** Town Clerk Espie Castaneda read the title paragraph of the ordinance as required in the ordinance adoption process.

**Discussion and/or action to adopt Ordinance No. 01-2020:** Town Attorney, Susan Goodwin explained that the Model City Tax Code Amendments are prepared by the Municipal Tax Code Commission. The 2012-2014 Amendments will bring the town's tax code up to date. She also noted that another set of amendments will be forthcoming. Motion to adopt Ordinance No. 01-2020 was made by Vice-Mayor Ahmann, second to the motion was made by Council member Lorenzo.

Voting in favor of the motion were Council members Ahmann, Lorenzo, Reyes, West, James, Dorrell and Montoya. Motion carried.

**Discussion and/or action to adopt Resolution No. 2020-06: A Resolution Of The Mayor And Common Council Of The Town Of Clifton, Arizona, A Municipal Corporation Of Arizona, To Authorize The Application of A Clean Water State Revolving Fund (CWSRF) Loan From The Water Infrastructure Finance Authority Arizona:** Town Manager, Rudy Perez reported that a resolution is required to accompany the application seeking funding for the construction of the town's wastewater treatment plant.

Motion to adopt Resolution No. 2020-06 was made by Council member Reyes. Second to the motion was made by Vice-Mayor Ahmann.

Voting in favor of the motion were Council members Reyes, Ahmann, West, Lorenzo, James, Dorrell and Montoya. Motion carried.

**Discussion and/or action to adopt Resolution No. 2020-07: A Resolution of The Mayor and Common Council of The Town Of Clifton, Greenlee County, Arizona, Designating The Chief Fiscal Officer For The Annual Expenditure Limitation Report For Fiscal Year 2020-21:** The designation of the Chief Fiscal Officer for each fiscal year is required by the State of Arizona Auditor General's Office.

Motion to adopt Resolution No. 2020-07 was made by Council member Reyes. Second to the motion was made by Vice-Mayor Ahmann.

Voting in favor of the motion was made by Council members Reyes, Ahmann, Lorenzo, West, James, Dorrell and Montoya. Motion carried.

**Discussion and/or action to accept the Grants Committee’s recommendation to approve the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding application for the Clifton Public Library:** Grants Committee Chairman, Barbara Ahmann reported that Sabrina Dumas, Town Librarian, had presented the application before the grants committee for review and comment. The grants committee recommends the submittal of the application.

Motion to accept the Grants Committee’s recommendation to approve the Coronavirus Aid, Relief and Economic Security Act funding the project application as presented by the Town Librarian was made by Vice-Mayor Barbara Ahmann. Second to the motion was made by Council member Laura Dorrell.

Voting in favor of the motion were Council members Ahmann, Dorrell, Reyes, James, Lorenzo, West and Montoya. Motion carried.

**Discussion and/or action to authorize the Mayor to execute the Agreement for Professional Consulting Services between the Town of Clifton and Willdan Financial Services:** Town Manager, Rudy Perez reported that Willdan Financial Services will provide an updated wastewater rate analysis and long-term financial plan to determine whether the existing plan is sufficient to fund the proposed new WIFA debt.

Motion to authorize the Mayor to execute the Agreement between the Town of Clifton and Willdan Financial Services was made by Council member West. Second to the motion was made by Vice Mayor Ahmann.

Voting in favor of the motion were Council members West, Ahmann, Lorenzo, Reyes, James, Dorrell and Montoya. Motion carried.

**Discussion and/or action to provide the Town Manager with direction on the sale or leasing of Chase Creek Street buildings:** Town Manager, Rudy Perez reported that he has had another request regarding rental of the buildings. He reiterated that the last attempt to sell the properties was unsuccessful and would like direction from the Council regarding these buildings.

Motion to refer this item to the buildings and properties committee for their recommendation was made by Council member West. Second to the motion was made by Council member Reyes.

Voting in favor of the motion were Council members West, Reyes, Dorrell, James, Lorenzo, Ahmann and Montoya. Motion carried.

**Discussion and/or action to approve a request from the Greenlee County Tourism Council for \$12,800 of United Way of Graham & Greenlee Counties funding granted to the Town of Clifton for the development of the Nature and Birding Trails to be used for the Frisco Float and Trail Project:** Mr. Steve Ahmann, Point of Contact for the Greenlee County Tourism Council, explained that if approved the funds would be used to pay for a feasibility study to plan and develop Clifton's river corridor.

Mayor Montoya provided information on the terms of the grant awarded to the Town of Clifton by United Way. He expressed concern that the town does not have the authority to transfer unexpended grant funds to another organization. The appropriate procedure would be to return the unexpended funds to United Way for their board to consider appropriate action to handle the funds.

Town Manager Rudy Perez stated that the town could continue to utilize these funds by promoting the original intent of the project. He explained that these funds could be beneficial to the Visitor's Center in marketing the Birding Trail. This would fulfill the original intent of the awarded project to the town.

Mayor Montoya made a motion to deny the request to transfer the funds to the Greenlee County Tourism Council and that the town will continue to expend the funds as intended in the original grant application. Second to the motion was made by Council member West.

Voting in favor of the motion were Council members' Montoya, West, Dorrell, James, Lorenzo, Reyes and Ahmann. Motion carried.

**Manager's Report:** Mr. Perez reported that he is currently working on developing a return to work plan with regards to COVID-19 pandemic. He explained that 100% of RV Park, Parks and Recreation and Public Works staffing will return to normal work hours on May 18. The Clifton Public Library will resume their operation on May 26 by offering curbside service. Town Hall and Magistrate Court public access will resume as soon as the necessary protective measures and supplies have been implemented. Until then these employees will continue working remotely.

He reported that all departments and operation will follow safety guidelines and recommendations provided by the Center for Disease Control (CDC) and OSHA.

The Town Manager also mentioned that the Greenlee County Tourism Council has re-scheduled the Hill Climb event and will be submitting a resolution of support for Council's consideration soon.

**Adjournment:** Meeting adjourned at approximately 3:14 p.m.