

**Minutes**  
**Town of Clifton**  
**Regular Town Council Meeting**  
**February 14, 2019**  
**2:00 P.M.**

**Members Present**

Luis Montoya, Mayor\*  
Barbara Ahmann, Vice-Mayor  
Laura Dorrell, Council Member  
John Freida, Council Member  
Ray Lorenzo, Council Member  
B. Waddell Reyes, Council Member  
Ray West, Council Member

\*Excused

A quorum was present.

**Call to Order:** The meeting was called to order by Vice-Mayor Barbara Ahmann followed by the Pledge of Allegiance.

**Call to the Public:** Dee Porter, Assistant Economic Development Coordinator-Greenlee County, provided information on the forthcoming Save Driver's Course. The course is scheduled for March 21, 2019. She also encouraged all to attend the Growing Greenlee Summit scheduled for March 22, 2019. This event will be held at the Sacred Heart Parish Center.

Daniel Cervantez extended his congratulation and best wished to retiring Judge John Basteen.

Sheriff Sumner reported on recent training opportunities offered to local law enforcement officers known as Alert-Lockdown-Inform-Counter-Evacuate (ALICE). He reported that Sgt. Mingura has taken the course and is certified as an instructor.

Visitor Center Volunteer, Leslie Ray commended the local librarian, Sabrina Dumas for her efforts in organizing the recent presentation of Riders on the Orphan Train which was held at the town's community center.

**Council Report:** Council member Freida offered his thanks to the town on behalf of Mares Bluff Vietnam Vets for the recent donation of hand rails which will be used to assist visitors to the memorial site. He also provided information on tentative plans for future development of the flag park.

Council member Dorrell provided all the health-related events scheduled for the month of February leading into the Greenlee County Health and Science Festival. She encouraged nominations to the Fun, Fit, Fabulous February Event, mentioned the fresh and healthy menu options currently being offered by local restaurants, a punch card activity challenge and a 5k run. The festivities will end with honoring Greenlee Greats at the Gila Valley Idol Event.

Vice-Mayor Barbara Ahmann extended congratulations to Magistrate John Basteen as he retires from the Town of Clifton.

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**Consent Agenda:** Motion to approve the following items listed under consent agenda was made by Council member Ray West:

1. Approval of the January 10, 2019 Regular Meeting Minutes; January 29, 2019 Special Session Minutes and January 31, 2019 Work Session Minutes;
2. Receive Department Reports;
3. Approval of January 2019 Demands.

Second to the motion was made by Council member Laura Dorrell. Motion carried.

### **New Business**

**Second Reading of Ordinance No. 01-2019: Adopting Uniform Technical Standards by reference; and amending the Town Code by Amending Title XV Land Usage, Chapter 151 Building Provisions, by adding Section 151.11 Adoption of Uniform Technical Standards:** The Town Clerk read the title of the ordinance as required in the ordinance adoption process.

**Discussion and/or action to adopt Ordinance No. 01-2019:** Town Engineer, Chad Crockett explained that by adopting these Uniform Technical Standards they would either replace outdated versions or implement non-existent standards for the town. He recommended their approval and further added that these standards would enable better guidance for construction projects within the town.

Motion to adopt Ordinance No. 01-2019 was made by Council member John Freida. Second to the motion was made by Council member B. Waddell Reyes.

Voting in favor of the motion were Council members Freida, Reyes, West, Dorrell, Lorenzo and Ahmann. Motion carried.

**First Reading of Ordinance No. 02-2019: An Ordinance Of The Common Council Of The Town Of Clifton, Arizona, Declaring The Document Entitled “Town Of Clifton Chapter 154 Flood Damage Prevention Ordinance Dated March 14, 2019” As A Public Record; Adopting The “Town Of Clifton Chapter 154 Flood Damage Prevention Ordinance Dated March 14, 2019.”** Town Clerk Espie Castaneda read the title paragraph of the ordinance as required in the ordinance adoption process.

**Discussion and/or action to accept the recommendation of the Grants Committee regarding submission of the following grant applications:**

**a. Morenci Unified School District/Town of Clifton – School Resource Officer – United Way of Graham/Greenlee Counties:** Vice-Mayor Barbara Ahmann explained that Dr. Woodall and Chief Negrete had presented the proposed project before the Grants Committee as required for any application involving the town. Vice-Mayor Ahmann also serves as the Grants Committee Chair and informed the Council of the recommendation by the Grants Committee to approve moving forward with this grant application.

Motion to accept the Grants Committee’s recommendation was made by Council member West. Second to the motion was made by Council member B. Waddell Reyes.

Voting in favor of the motion were Council members' West, Reyes, Freida, Dorrell, Lorenzo and Ahmann. Motion carried.

**b. Chase Creek Tomorrow – Phase I Engineering Design Site Plan – United Way of**

**Graham/Greenlee Counties:** Prior to discussion on this agenda item, Council member West declared a conflict of interest and would not participate in the discussion or vote of the Council.

Barbara Ahmann, Chair of the Grants Committee reported that Ray and Jeanette West had prepared this grant application on behalf of the town and had also presented it before the Grants Committee. The Grants Committee also recommends approval to submit the application on behalf of the town to United Way of Graham/Greenlee Counties.

Motion to accept the Grants Committee's recommendation to approve moving forward with this grant application was made by Council member John Freida. Second to the motion was made by Council member Ray Lorenzo.

Voting in favor of the motion were Council members Freida, Lorenzo, Dorrell, Reyes and Ahmann. Abstaining from the vote was Council member West. Motion carried.

**Discussion and/or action to authorize the Mayor to sign a letter of support for the Morenci Unified School District/Town of Clifton School Resource Officer Grant Application:** Motion to authorize the Mayor to sign a letter of support for the Morenci Unified School District/Town of Clifton School Resource Officer Grant Application was made by Council member Laura Dorrell. Second to the motion was made by Council member Ray West.

Voting in favor of the motion were Council members Dorrell, West, Freida, Lorenzo, Reyes and Ahmann. Motion carried.

**Discussion and/or action to adopt Resolution No. 2019-01: Designating an Applicant's Agent for Emergency Assistance as required by the Arizona Division of Emergency Management:** Espie Castaneda, Interim Town Manager, reported that the town needs to update the designation of the applicant agent as required by the Department of Emergency Management Agency (DEMA). Ms. Castaneda recalled that the town was awarded grant funds to install flap gates along the flood walls of the San Francisco River.

Motion to approve Resolution No. 2019-01 was made by Council member West. Second to the motion was made by Council member Dorrell.

Voting in favor of the motion were Council members' West, Dorrell, Freida, Lorenzo, Reyes and Ahmann. Motion carried.

**Discussion and/or action to adopt Resolution No. 2019-02: Approving Authorized Signers to Execute all Documents and other items which may be required by National Bank of Arizona on behalf of the Town of Clifton:** Interim Town Manager, Espie Castaneda explained that the authorized signers should be updated do to the recent resignation of Town Manager, Heather Ruder who is currently listed as a signer.

Motion to adopt Resolution No. 2019-02 was made by Council member Dorrell. Second to the motion was made by Council member West.

Voting in favor of the motion were Council members' Dorrell, West, Freida, Lorenzo, Reyes and Ahmann. Motion carried.

**Discussion and/or action to authorize the Mayor to execute the Funding Agreement with the Arizona Department of Housing and the Town of Clifton for Waste Water Improvements;**

**Agreement No. 114-19:** Interim Town Manager, Espie Castaneda reported that these grant funds will be used to install the Pharshall Flume, or flow meter to the town's waste water treatment plant. She explained that acceptance of this grant had been on hold until final evaluation of the WWTP facility could be determined. Based on reports from the Town Engineer, portions of the facility can be rehabilitated.

Motion to authorize the Mayor to execute the Funding Agreement as presented was made by Council member West. Second to the motion was made by Council member Lorenzo.

Voting in favor of the motion were Council members' West, Lorenzo, Freida, Dorrell, Reyes and Ahmann. Motion carried.

**Discussion and/or action to approve Resolution No. 2019-03: Approving Articles of Incorporation; Approving the ByLaws; Appointing Incorporators and the Board of Directors for the Town of Clifton Municipal Property Corporation; Repealing Resolution No. 2018-07 and**

**declaring an emergency:** Interim Town Manager explained that she had finally found a fifth member to service on the Board, however, during the discussion, Ms. Emily Muteb announced that she would no longer qualify to serve on the board because she had moved out of the town's corporate boundaries.

Motion to table the item until another qualifying member could be found was made by Council member Dorrell. Second to the motion was made by Council member West.

Voting in favor of the motion were Council members' Dorrell, West, Lorenzo, Freida, Reyes and Ahmann. Motion carried.

**Manager's Report:** Interim Town Manager, Espie Castaneda reported on the following activities:

- Temporary status changes within town personnel to oversee the recent vacant positions of the Town Manager and Public Works Director.
- Provided an update on the status of procuring an Architect for the ADA Community Center Project.
- Reported on the General Plan status

**Adjournment:** Motion to adjourn was made by Council member West. Second to the motion was made by Council member Reyes. Meeting adjourned at approximately 2:50 p.m.