

**Minutes  
Town of Clifton  
Regular Town Council Meeting  
November 12, 2020  
2:00 P.M.**

**Members Present**

Luis Montoya, Mayor  
Barbara Ahmann, Vice-Mayor  
Laura Dorrell, Council Member  
Anthony James, Council Member  
Ray Lorenzo, Council Member  
B. Waddell Reyes, Council Member  
Ray West, Council Member

\*Excused

A quorum was present.

**Call to Order:** The meeting was called to order by Mayor Luis Montoya followed by the Pledge of Allegiance.

**Call to the Public:**

Daniel Cervantez attended the Board of Supervisors meeting and noted that the election results were canvassed. They also approved a \$6,000 donation to SEACUS for Meals on Wheels, Daniel noted that 38-40 Clifton residents are part of the Meals on Wheels program.

Walt Mares commented that he is very proud of the Town of Clifton and the mask mandate, he stated that it doesn't happen everywhere and he is very proud the Town has one especially with the COVID-19 cases going up. He asked that the Town please keep the mandate and he himself has spoke with 5 attorneys and it is not unconstitutional.

**Council Reports:** Council member Dorrell spoke about Gila Health offering Rapid Testing for COVID-19, they are the only facility in Graham and Greenlee who offer rapid testing. She also mentioned the River Cleanup scheduled for Saturday Nov 21<sup>st</sup>.

Council member Lorenzo updated the Council on the Roads and Streets Committee. They are currently looking at improvements on sidewalks around town. They are looking at equipment and equipment needs.

Vice-Mayor Ahmann spoke on how the Art Depot handed out bags of Art Supplies on Halloween, the kids were extremely excited and the parents very appreciative.

Council member Reyes provided an update on the Train Depot and building issues. A SHPO architect will be coming out on Saturday at 11am to look over the building anybody is welcome

to join.

Mayor Montoya reminded everyone that this is the second to last meeting for Vice-Mayor Ahmann and thanked her for her time and sacrifice as a Council Member and for putting up with him. He also mentioned that the Festival of Lights Committee determined that due to COVID-19 it would be best to not have the normal festivities instead there will be a Commercial and Residential decorating contest.

**Consent Agenda:** Motion to approve the following items listed under consent agenda was made by Council member West:

1. Approval of the October 8, 2020 Regular Meeting Minutes
2. Receive Department Reports
3. Approval of February 2020 Demands.

Second to the motion was made by Council member Lorenzo.

Voting in favor of the motion were Council members' West, Lorenzo, Dorrell, Ahmann, Reyes, James and Montoya.

Motion carried.

### **Old Business**

#### **Discussion and/or action to amend the Clifton Volunteer Fire Department Constitution and Bylaws.**

Town Attorney Susan Goodwin was in attendance via phone and reported that the Fire Departments 501C-3 is a separate entity and does not relate to the By-Laws. The By-Laws address the inner workings of the department not the 501C-3. She also explained that the 501C-3 is semi equivalent to "Friends of the Library." She stated that it is appropriate for the Council to review and amend the By-Laws. She has reviewed the By-Laws and consider the content is acceptable.

Council appreciated her explanation and assistance in helping them understand the current structure of the Fire Department.

Motion to amend the Clifton Volunteer Fire Department Constitution and Bylaws was made by Council member Dorrell. Second to the motion was made by Vice-Mayor Ahmann.

Voting in favor of the motion were Council members West, Lorenzo, Ahmann, James, Dorrell, Reyes and Montoya

Motion carried.

## **New Business**

### **Discussion and/or action to re-start the Town Manager’s performance evaluation process**

Mayor Montoya reminded the Council had the initial plan included handing out evaluations prior to the COVID-19 outbreak. This made it difficult, however he would like to start the process again using the same evaluation tool.

### **Discussion and/or action to adopt Resolution No. 2020-12: A Resolution of The Mayor and Common Council Of The Town Of Clifton, Arizona, Amending Resolution No. 2015-06 Related To The Use Of Social Media Sites, Social Networking Sites, And The Town’s Website By Adding New Paragraph 7.4 Related To Prohibited Content.**

Town Manager Perez explained that Resolution No. 2020-12 provides guidance related to use of Social Media Sites, Social Networking Sites, etc, will benefit the town by establishing much needed security verbiage as required by the town’s insurance coverage. Specifically, the AMRRP Cyber Risk Protection Insurance Policy

Motion to adopt Resolution No. 2020-12 was made by Council member Ray West. Second to the motion was made by Council member Anthony James.

Voting in favor of the motion were Council members West, Lorenzo, Ahmann, James, Dorrell, Reyes and Montoya

Motion carried

### **Discussion and/or action to adopt Resolution No. 2020-13: A Resolution of The Mayor And Common Council Of The Town Of Clifton, Arizona, Amending The Town Of Clifton’s Personnel Policy Manual By Amending Rule XXIV Electronic Mail, Computer And On-Line Services Usage Related To Regulations For The Use Of Town Electronic Mail, Computers And On-Line Services By Employees.**

Town Manager Perez explained that this Resolution will also provide guidance to assist the town improve its security as required by the town’s AMRRP Cyber Risk Protection Insurance Policy coverage.

Council Member West pointed out an incomplete sentence under Section 6. The Town Attorney will make the correction.

Motion was made by Vice-Mayor Ahmann to adopt Resolution No. 2020-13 which provides for amending the town’s Personnel Policy Manual related to Electronic Mail, Computer and On-line Services Usage, etc. Second to the motion was made by Council member Laura Dorrell.

Voting in favor of the motion were Council members West, Lorenzo, Ahmann, James, Dorrell, Reyes and Montoya

Motion carried

**Presentation by Rob Gilliland regarding the JustServe.org program**

Mr. Gilliland explained the benefits of the program. Primarily it helps organizations get volunteers and alternately helps volunteers find projects. It is extremely easy to sign up, and there are already projects listed on the website. He provided informational brochures to each Council Member as well as the office staff. He explained that Katrina Lunt is in charge of our region and encourages everyone to call with any questions.

**Public Hearing pursuant to A.R.S. § 9-462.04 to receive public comment on application submitted by Richard Nations and Richard Hansen seeking approval of a zone change from Residential (R-2) to Residential (R-3)**

Mayor Montoya opened the Public Hearing and called for any public comments.

Walter Mares a member of the Planning & Zoning Commission stated that he finds the project favorable for the town.

Daniel Cervantez, local resident, also made favorable comments about this zone change.

Richard Hanson, co-applicant, provided a brief history of this project. He provided potential plans for the property located at 249 Leonard Ave. He explained that multiple suites will provide a maximum of 30-32 units with potential landscaping.

Council Member West requested that Mr. Hanson consider sufficient parking to accommodate the number of planned rental suites.

No further questions or comments Public Hearing Closed

**Discussion and/or action to accept the recommendation of the Planning and Zoning Commission to approve a zone change from Residential (R-2) to Residential (R-3) submitted by Richard J. Nations for the property located at 249 Leonard Avenue, Parcel #200-85-011G and direct the town attorney to prepare an ordinance to formalize the amendment**

Motion to accept the recommendation of the Planning and Zoning Commission to approve the zone change as requested was made by Council member B. Waddell Reyes.

Second to the motion was made by Vice-Mayor Barbara Ahmann.

Voting in favor of the motion were Council members West, Lorenzo, Ahmann, James, Dorrell, Reyes and Montoya

Motion carried

**Discussion and/or action to authorize the Police Chief to execute the Arizona Internet Crimes Against Children Task Force Intergovernmental Agreement between the City of Phoenix Police Department and the Town of Clifton.**

Chief Negrete provided information on the Arizona Internet Crimes Against Children Task Force Program. He explained that although the Clifton Police Department already participates in this program, they are requesting to formalize the arrangement by implementing an Intergovernmental Agreement.

Motion to authorize the Police Chief to execute the IGA as presented was made by Council member Ray West. Second to the motion was made by Council member Laura Dorrell.

Voting in favor of the motion were Council members West, Lorenzo, Ahmann, James, Dorrell, Reyes and Montoya

Motion carried

**Manager's Report:** Town Manager, Rudy Perez reported on the following activities:

- Reports that he received a draft land exchange agreement from FMI in regards to swapping the WWTP land for 2 parcels one that includes a portion of the Football Field and another by the Church on Riverside Dr
- Explained that bid documents for the retaining wall on Quinn St should be available in approximately 2 weeks
- APP Permit Paperwork for WWTP has been submitted to ADEQ
- Bid Documents for WWTP replacement project should be ready soon

**Adjournment:** Meeting adjourned at approximately 3:14 p.m.