

Minutes
Grants & Funding Committee
Wednesday, November 14, 2018 at 12:00 pm
Town Hall - Council Chambers
510 N. Coronado Blvd. Clifton, AZ 85533

Members Present:

Barbara Ahmann, Chairman
Tony Ortega, Committee Member
Austin Adams, Committee Member

Also present was Town Manager, Heather Ruder, Sabrina Dumas, Librarian and Barbara Reyes.

The meeting was called to order by Chairman Barbara Ahmann followed by the Pledge of Allegiance.

Introductions followed by each of the Committee Members since there had been a recent turnover in Committee Membership and Town Manager.

Prior to moving on to new business, Town Manager Heather Ruder reviewed the role of the grants committee. She explained that the first step in the town's grant process is to consider and recommend to the Clifton Town Council grant ideas/projects prior to submission to any grant authority. The process was established in order to avoid overlapping grants being submitted at the same time to the same funding source and to assure that the town has the budget capacity with regards to the expenditure limitation monitored by the State of Arizona. Additionally, to determine if the proposed project will require town resources as part of the proposal.

Chairman Ahmann provided a few tips and consideration for considering and writing grants.

New Business

Discussion and/or action to consider grant application for recommendation and approval from the Clifton Town Council:

A. Clifton Public Library – Sabrina Dumas: Members of the Grants Committee were provided with a copy of the United Way of Graham & Greenlee County Grant proposal prepared by Ms. Dumas. She explained that the project will fund a technical consultant to aid our senior community on any issues related to all types of electronics. This type of support is designed as a one-on-one session with repeat appointments if necessary. Issues could include but are not limited to help on creating and using email; navigating cell phones and the internet.

Ms. Dumas explained that this project is a continuation of a previous project where the State Department of Library and Archives funded the same concept for the library but the target group was open to everyone.

Committee Member Austin Adams stated that he would encourage various methods to reach out and inform the target group about the project. He stated that it would be valuable to have data to support the impact of potential users.

Ms. Dumas further explained that additional outreach will include monthly onsite visits by the Tech Consultant at the local Senior Center.

Committee members offered suggestions to modify the grant application. It was suggested that she request funding for a mobile computer unit to accommodate the plan to provide Tech Support at the Senior Center.

Committee Member Tony Ortega asked Ms. Dumas to clarify what town resources might be utilized towards this grant.

She responded that informational flyers and advertising would be produced by the library charged against the general fund budget as well as in-kind hours by library staff.

Members of the Committee expressed their support to recommend the submission of this grant application to the Clifton Town Council.

B. Chase Creek Underground Electric Project-BACCA: Town Manager, Heather Ruder explained that she had attempted to contact Ray and Jeanette West about this meeting but received no response.

Motion to adjourn was made by Committee Member Austin Adams, seconded by Committee Member Tony Ortega.

Motion carried.