

**Minutes**  
**Public Safety Personnel Retirement System**  
**Clifton Police Department – Local Board**  
**October 3, 2019**  
**10:00 a.m.**

**Members Present:**

Luis M. Montoya, Chairman  
Shari Aguilar, Member  
Joseph Cota, Member  
Delfina Pilgrim, Member  
Peter Ortega, Member

Also present was Esperanza Castaneda, Secretary and Police Chief Omar Negrete.

**Call to Order:** The meeting was called to order by Chairman Montoya.

**Approval of the September 12, 2018 meeting minutes:** Motion to approve the minutes as presented was made by Board Member Shari Aguilar. Second to the motion was made by Board Member Delfina Pilgrim. Motion carried unanimously.

**Oath of Office – All Local Board Members:** Mayor Montoya explained that this Board had recently been restructured with new members after carefully reviewing the requirements of the PSPRS Handbook-Composition of the Local Board. Specifically, he explained that the appointed two citizens shall serve on both local boards in a city or town where both fire and police department employees are members. Recently, the Clifton Town Council did approve the following to serve as the Police Department Local Board: Luis Montoya, Shari Aguilar, Joseph Cota, Delfina Pilgrim and Peter Ortega.

The oath of office was administered to the local board members by the Town Clerk, Esperanza Castaneda.

**Discussion and/or action to accept hire dates of Clayton Terrazas current certified police officers the Clifton Police Department.:** Motion to accept the hire date of March 9, 2019 as the hire date and eligibility date for Clayton Terrazas to participate in the Public Safety Personnel Retirement System as well as acknowledge that he has no pre-existing health conditions. Second to the motion was made by Chairman Montoya. Motion carried unanimously.

**Executive Session**

**Executive Session Pursuant to A.R.S. §38-431.03(A)(2) discussion or consideration of records exempt by law from public inspection related to the application for disability retirement as submitted by Jason M. Mingura.**

At approximately 10:14 a.m. motion to convene into executive session was made by Board Member Peter Ortega. Second to the motion was made by Board Member Delfina

Pilgrim. Motion carried unanimously.

At approximately 10:31 a.m. Board Member Ortega made a motion to adjourn the executive session. Second to the motion was made by Board Member Shari Aguilar. Motion carried.

**Discussion and/or action to order an Independent Medical Examination on Jason M. Mingura as required in the disability application process:** Local Board Member Delfina Pilgrim made a motion to continue with the disability application process to order an Independent Medical Examination for Mr. Mingura as the board deems there is sufficient medical evidence presented. Second to the motion was made by Board Member Aguilar. Motion carried unanimously.

**Adjournment:** Motion to adjourn was made by Board Member Aguilar. Second to the motion was made by Board Member Cota. Motion carried unanimously.

Meeting adjourned at approximately 10:40 a.m.