

**Minutes  
Town of Clifton  
Town Council Regular Meeting  
July 10,2025  
2:00 P.M.**

**Town Council Members**

Shane Kennedy, Council Member  
Chad Brown, Council Member  
Anthony James, Vice Mayor  
Laura Dorrell, Mayor  
Raymond Lorenzo, Council Member  
B. Waddell Reyes, Council Member  
Barbara Ahmann, Council Member

**\*Excused**

**\*\*Participated via telephone**

A quorum was present.

**The Town's legal counsel, Matt Schiumo, participated via telephone\*\***

**Call to Order:** The meeting was called to order by Mayor Laura Dorrell at 2:00 p.m. Followed by the Pledge of Allegiance.

**New Member Sworn In**

**Council Member** Shane Kennedy was sworn in by Town Clerk Cecillia Jernigan.

**Call to the Public**

Steve Ahmann, the Director of the Greenlee County Tourism Council, addressed the council. He highlighted a disconnection in economic development within the Town and stressed the importance of better communication among residents. To improve communication, he proposed using kiosks as a way to notify residents of important information. Additionally, he voiced his strong support for the Town Manager.

Akos Kovach, the Chairman of the Greenlee County Tourism Council, also spoke about the lack of communication. He announced the existence of a free Greenlee County newsletter that contains all upcoming events. Akos expressed his enjoyment of the meeting with Local First and encouraged the Town to apply for funding from AAD or SEAGO.

Luis Montoya Resident, brought attention to the Town's current interest earnings on its general fund reserves, suggesting that the Town could earn significantly more interest by changing banks.

**Council Reports**

**Council Member Waddell Reyes, Council Member Ahmann, Council Member Brown, Vice Mayor James- All had no reports.**

**Council Member Lorenzo** addressed concerns from the residents at the Senior Citizens Center regarding the ongoing roadwork. He acknowledged the complaints and reassured the public that the project, while currently inconvenient, will ultimately result in a beautiful, smooth road.

**Council Member Kennedy** expressed his gratitude for the opportunity to attend the meeting and be a part of the Council.

**Mayor Dorrell** apologized for her absence at yesterday's mixer.

### **Committee Reports**

**Rates and Fees-** Next meeting will be August 19, 2025. She also mentioned the upcoming rates and fees increases and stated that she would provide more details with the agenda.

**Grants and Funding-** The last meeting was canceled, and the next meeting is August 5, 2025

**Buildings and Properties-** Next meeting is August date and time to be determined.

**Roads and Streets-** Council Member Lorenzo stated that Park Ave has begun. Next meeting is August 20, 2025

**Consent Agenda:** Motion to approve the following items as listed under the consent agenda made by Vice Mayor James, seconded by Council Member Ahmann.

1. Approval of the June 12, 2025 Regular Meeting Minutes; June 27, 2025 Special Session Minutes; July 7, 2025 Special Session
2. Receive Department Reports;
3. Approval of June 2025 Demands

Voting in favor of the motion were members Dorrell, James, Kennedy, Brown, Lorenzo, Ahmann, Waddell Reyes

Motion Carries

### **Public Hearing on the FY 2026 Budget for the Town of Clifton**

The Town Manager opened the floor for questioning for the Public about the FY 2026 Budget.

Mayor closed the floor for questioning at 2:26 p.m.

### **New Business**

#### **Discussion and/or action to adopt the Primary Property Tax Levy for FY 2025-2026 pursuant to A.R.S. §42-17107(A) 4**

The Town Manager presented the Primary Property Tax Levy for FY 2025-2026, stating there have been no changes. With no questions or concerns from the council, she requested its adoption.

Motion to adopted the Primary Property Tax Levy for FY 2025-2026 pursuant to A.R.S. §42-17107(A) 4 made by Vice Mayor James. Second to the motion Council Member Lorenzo.

Voting in favor of the motion were members Dorrell, James, Kennedy, Brown, Lorenzo, Ahmann, Waddell Reyes

Motion Carries

**Discussion and/or action to adopt Resolution No. 2025-02: Adoption of the Budget for FY 2025-2026.**

The public hearing for FY2026 budget for the Town of Clifton was opened with Town Manager noting that no changes had been made since the special session review and invited the public to ask questions. During the discussion on the budget, Council Member Ahmann asked about Mr. Montoya's previous comments regarding switching banks. The Town Manager responded that this is a matter they will be looking into. The Town Clerk clarified that any interest earned from switching banks cannot be spent until the next fiscal year.

Roll Call Vote by Town Clerk to take action to adopt Resolution No. 2025-02: Adoption of the Budget for FY 2025-2026.

Mayor Dorrell- Yes

Vice Mayor- Yes

Council Member Waddell Reyes- Yes

Council Member Ahmann- Yes

Council Member Lorenzo- Yes

Council Member Brown- Yes

Council Member Kennedy – Yes

Town Clerk stated that all votes were in favor and the motion carried

**Public Hearing - Intent to Increase Rates & Fees for the following**

A public hearing was held to discuss increasing rates and fees for miscellaneous services and RV Park rates. Concerns were raised about new fees for events, particularly their potential impact on non-profit organizations, with a suggestion for waiving fees for benevolent activities. Resident Steve Ahmann spoke and found the fees discouraging. Town Manager clarified that the fees cover the Town's review costs and aid nonprofits in securing grant funding by providing monetary value for in-kind donations.

**Discussion and/or action to adopt Resolution No. 2025-04: Establishing New or Increased Miscellaneous Rates and Fees; Establishing an Effective Date; Repealing Conflicting Resolutions and Providing for Severability.**

Motion to adopt Resolution No. 2025-04: Establishing New or Increased Miscellaneous Rates and Fees; made by Vice Mayor James. Seconded by Council Member Ahmann.

Voting in favor of the motion were members Dorrell, James, Kennedy, Brown, Lorenzo, Ahmann, Waddell Reyes

Motion Carries

**Discussion and/or action to adopt Resolution No. 2025-03: Establishing New or Increased RV Park Rates, Fees or Service Charges; Establishing an effective date; Repealing Conflicting Resolutions and Providing for Severability**

Motion to approve to adopt Resolution No. 2025-03: Establishing New or Increased RV Park Rates, Fees or Service Charges made by Council Member Ahmann. Seconded by Council Member Brown.

Voting in favor of the motion were members Dorrell, James, Kennedy, Brown, Lorenzo, Ahmann, Waddell Reyes

Motion Carries

**First reading Ordinance 01-2025 AN ORDINANCE OF THE COMMON COUNCIL OF THE TOWN OF CLIFTON, ARIZONA, AMENDING THE TOWN CODE BY AMENDING TITLE IX GENERAL REGULATIONS BY ADDING CHAPTER 92: VACANT PROPERTY TO THE TOWN CODE; ALL RELATED TO ESTABLISHING REQUIREMENTS FOR REGISTRATION, MAINTENANCE, AND SECURITY OF VACANT PROPERTIES, PROVIDING FOR ENFORCEMENT, AND IMPOSING PENALTIES FOR NONCOMPLIANCE**

The Council conducted the first reading of Ordinance 01-2025, Read by Mayor- which amends the Town code by adding Chapter 92 on vacant properties. This ordinance aims to create a registry of vacant properties, ensure proper contact information for owners, and establish requirements for maintenance and security to address blight and public safety issues, with a \$100 registration fee and penalties for non-compliance.

**Discussion only, Introduction to Updated Wastewater Accounts Receivable Policies and Procedures Policy Manual**

The Town Manager introduced the updated Wastewater account receivable policies and procedures manual, stating the Admin Team has been reviewing and discussing the changes. The first reading of the updated manual will be presented to the Council soon.

**Discussion only location of the Welcome to Clifton sign**

A recommended location for the new "Welcome to Clifton" sign has been identified. The proposed spot is on the right-hand side, across from the County Sheriff's Department. This site was selected because it avoids nearby pipelines and overhead power lines. The permit application for the sign is ready to be submitted.

**Discussion and/or action to approve \$301,698.62 for Sunland Asphalt & Construction, LLC, an authorized vendor with 1 Government Procurement Alliance (1GPA), to provide road and street maintenance to Webster Avenue and to authorize the mayor to execute the Purchase Order Contract between the Town of Clifton and Sunland Asphalt**

This project, based on the 2023 paving assessment and the recommendation from the Roads and Streets Committee, will cover all of Webster Avenue. It includes concrete work for a dirt drainage gutter but will skip the already-paved county parking lot. The projected timeline for this work is August 7th through August 22nd. The mayor was authorized to execute the purchase order contract between the Town of Clifton and Sunland Asphalt.

Motion to approve \$301,698.62 for Sunland Asphalt & Construction, LLC, an authorized vendor with 1 Government Procurement Alliance (1GPA), to provide road and street maintenance to Webster Avenue and to authorize the Mayor to execute the Purchase Order Contract between the Town of Clifton and Sunland Asphalt made by Council Member Brown. Seconded by Council Member Waddell. Reyes

Voting in favor of the motion were members Dorrell, James, Kennedy, Brown, Lorenzo, Ahmann, Waddell Reyes

Motion Carries

#### **Town Manager Report**

- The Town Manager reported that the park project was completed on time and expressed satisfaction with the work, noting she looks forward to future collaborations.
- The annual flood gate testing was successful, taking only 20 minutes to complete with assistance from the Police and Fire Departments.
- Public Works finished painting Town Hall and completed 44 work orders in addition to their regular maintenance duties.
- The Fire Department conducted CPR training, received new uniforms and boots, and took possession of a new fire truck, which is being temporarily stored at the Public Works yard.
- The Clifton Pride Initiative is ongoing, with most code violations being resolved without the need for citations.
- The trash trailer continues to be well-utilized by residents.
- Visitors Center Director Leslie Ray was awarded the "Spirit of Service" and will be recognized at the Governor's annual tourism association conference.
- Renovations at the library are progressing and are expected to be finished within five weeks.
- The Police Department's June statistics included 242 calls, one arrest, 14 welfare checks, and 30 animal control calls.
- The town is preparing for the upcoming League Conference, where they will host a showcase table with various giveaways and raffles.
- A new "Key to the Town" initiative is set to launch soon, which will invite public nominations for individuals who have made significant contributions to the community.

*The meeting concluded at 3:29 p.m. following a motion for adjournment by Council Member Ahmann, which was seconded by Council Member Lorenzo.*