

**TOWN OF CLIFTON  
PROPOSED  
SCHEDULE OF MISCELLANEOUS FEES FY2026**

Service/Product	Description	Current Price	Proposed Price	Justification to Proposed Price
<b>Copy and/or print of documents</b>	black and white	\$.20 per page \$.30 for front and back for B&W	\$0.25	Research conducted placed our fees lower than other municipalites. These increases bring the Town's Fee Schedule to more current and comparable rates.
	color	\$.40 per page \$.60 for front and back for color	\$1.00	
<b>Fax, Scan, Email Service</b>	Send/receive	\$1.00 per page send and/or receive	\$1.25	
<b>Council Minutes, Misc. Public Records Request, Police Report Fees, Accident Reports</b>	1 - 5 pages	\$5.00	\$8.00	Research conducted placed our fees lower than other municipalites. These increases bring the Town's Fee Schedule to more current and comparable rates.
	6 - 10 pages	\$10.00	\$13.00	
	11-15 pages	\$15.00	\$18.00	
	16 - 20 pages	\$20.00	\$23.00	
	21 - 35 pages	\$35.00	\$38.00	
	36 + pages	\$50.00	\$53.00	
<b>Verbatim Transcripts</b>	Flat fee	\$250.00	\$250.00	
	First page	\$10.00	\$10.00	
	Additional page	\$7.00	\$7.00	
<b>Marquee Rental</b>	Per day	\$15.00	\$15.00	
	1 week	New Fee	\$75.00	
	Image - additional	\$5.00	\$5.00	
<b>Park Permits</b>	No refunds	\$25.00	\$25.00	

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<b>Train Depot/Community Center (Cleaning required, no refunds or deposits, \$1,000,000 proof of insurance required, NO ALCOHOL)</b>	Per function (includes non-profit)	\$100.00 per day per funtion, plus \$100 refundable deposit. Non-Profits fees are waived, except must pay \$50 deposit	\$200.00	Research conducted placed our fees lower than other municipalites. These increases bring the Town's Fee Schedule to more current and comparable rates.
<b>Clubhouse Rental Fee</b>	(Same rules as Train Depot Rental)	New Fee	\$75.00	Currently we have not utilized this space for public rental. We are attempting to address a need of additional meeting spaces for the community
<b>End of Year Billing Summary Report</b>	Tax Purposes/each account	\$5.00	\$25.00	Research was conducted to find the standard going rate other municipalities are charging for the same services.
<b>Cemetery Plots</b>		\$200.00	\$200.00	
<b>NSF Fee</b>		\$12.00	\$25.00	Research conducted placed our fees lower than other municipalites. These increases bring the Town's Fee Schedule to more current and comparable rates.
<b>Call for Service Fee</b>		\$2.00	\$5.00	Research conducted placed our fees lower than other municipalites. These increases bring the Town's Fee Schedule to more current and comparable rates.
<b>Library - lost or destroyed</b>	Replacement fee	Replacement Cost	Replacement Cost	
<b>Magazines</b>		\$0.10	\$0.15	Research conducted placed our fees lower than other municipalites. These increases bring the Town's Fee Schedule to more current and comparable rates.
<b>Paperbacks</b>		\$0.25	\$0.30	
<b>Hard covers</b>		\$0.50	\$0.55	
<b>Bag of books</b>		\$3.00	\$5.00	

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<b>Background check (Self Only or Authorized Release)</b>		\$10.00	\$13.00	Research conducted placed our fees lower than other municipalities. These increases bring the Town's Fee Schedule to more current and comparable rates.
<b>Clearance letter (For immigration and travel purposes)</b>		\$5.00	\$8.00	
<b>Court Document Service</b>		\$35.00	\$38.00	
<b>Photo Disc</b>	Per disc	\$5.00	\$10.00	Research conducted placed our fees lower than other municipalities. These increases bring the Town's Fee Schedule to more current and comparable rates.
<b>Digital Media Disc</b>		\$25.00	\$30.00	
<b>Processing fee for any other Law Enforcement Records request involving research or data compilation</b>	*Victims of crimes against persons i.e., domestic violence, assault, etc. will NOT be charged a fee for copies of reports.	\$20.00	\$23.00	
<b>Impound Hearings</b>		\$150.00	\$150.00	
<b>Fingerprinting</b>		\$10.00	\$25.00	Research conducted placed our fees lower than other municipalities. These increases bring the Town's Fee Schedule to more current and comparable rates.
<b>Copy of Surveillance Disc</b>	1st 60 minutes of data	New Fee	\$25.00	We currently do not have a charge for this, however our surveillance cameras are subject to a public records request and we should be prepared with a fair charge.

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		\$20 for standard, \$40 for professional	\$50.00	We currently do not have a charge for this, however our surveillance cameras are subject to a public records request and we should be prepared with a fair charge.
<b>Annual Business License</b>	1 year (town's fiscal year)			
<b>Peddler's License</b>	15 days	\$10.00 a month	\$15.00 for 15 days	
<b>Annual Mobile Vendor License</b>		\$100.00	\$100.00	
<b>Event Vendor License</b>		\$75.00	\$75.00	
<b>Special Event Application</b>		New Fee	\$50.00	Currently the Town does not have fees associated with Special Event Permits and use of Town Property. Research was conducted to find the standard going rate other municipalities are charging for the same services
<b>Special Event Permit</b>	Depending upon needs (starting)	New Fee	\$100.00	
<b>Booth Rentals</b>	Per booth	New Fee	\$25.00	
<b>Chair rental</b>	per chair	New Fee	\$3.00	
<b>Table rental</b>	per table	New Fee	\$5.00	
<b>Stage Rental</b>		New Fee	\$150.00	
<b>Vacant Property Registration</b>		New Fee	\$100.00	This fee will be utilized if and when other Town policies and/or ordinances are adopted by the Council.
<b>Home Occupation License</b>		New Fee	\$40.00	This fee will be utilized if and when we make changes to our P&Z Ordinances as it pertains to individuals operating businesses in their homes.

**Proposed RV Park Rate Increase  
FY2026**

Column1	Daily Current	Daily Proposed	Weekly Current	Weekly Proposed	Monthly Current	Monthly Proposed
Full Hook up	\$27	\$35	\$135	\$160	\$385	\$450
Partial Hook up	\$25	\$33	\$125	\$143.50	\$300	\$410
Pet Fee Would be a new fee. Proposing \$40/per pet/per visit or per month						

RV Park Rates have not been updated since 2017, since then operating costs have increased significantly. Which has a direct impact on the budget through utilities and payroll, as well as indirect costs as supplies have increased in cost as companies have faced the same operating increases and raised their prices. We have provided a table to show some of the increases the RV Park has faced since 2017.

Operating Expense	Approx. Increase
Sewer	29%
Water & Electric	41%
Natural Gas	27%
Minimum Wage	31%