



**TOWN OF CLIFTON
BUILDING PERMIT APPLICATION**

DATE RECEIVED: _____ DATE PAID: _____
RECEIPT NO. : _____ BOOK NO.: _____
TOWN ISSUED PERMIT NO.: _____

1. PROPERTY LOCATION INFORMATION

STREET ADDRESS: _____

LEGAL DESCRIPTION: (Attach a copy if additional space is required)

2. PROPERTY OWNER(S) INFORMATION

NAME(S): _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____ PHONE NO.: _____

3. APPLICANT (If different from owner, a notarized letter of authorization from the property owner may be required prior to obtaining a permit.)

NAME(S): _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____ PHONE NO.: _____

☐ ENGINEER ☐ ARCHITECT ☐ SURVEYOR ☐ CONTRACTOR

4. PROPOSED USE OF THE PROPERTY (Check one)

☐ Residential ☐ Industrial
☐ Commercial ☐ Other (Describe) _____

5. EXISTING ZONING AS ESTABLISHED BY THE OFFICIAL ZONING MAP OF THE TOWN OF CLIFTON FOR THE PROPOSED PROJECT:

- ☐ R-1 Residential ☐ R-2 Residential ☐ R-3 Residential
- ☐ R-3-A ☐ R-3-M ☐ R-4 ☐ R-5 ☐ HP-1
- ☐ H-1 ☐ CC-1 ☐ CC-2 ☐ GC-1 ☐ I - 1
- ☐ I - 2 ☐ RR-1

Reviewed by Planning and Zoning Administrator

Approved ☐

Denied ☐

Planning and Zoning Administrator
Town Manager-Tina Babaletakis

Date

6. DETAIL DESCRIPTION OF WORK TO BE COVERED BY THIS APPLICATION:
(Attached Drawings to show dimensions may be required)

7. IS PROJECT \$50,000 OR MORE IN VALUE

☐ **Out-of-State Contractors Only** > YES (*If yes, a copy of certificate of compliance with ARS & 42-5007 must be obtained*)

☐ NO

ARS & 42-5007 – This law requires that (Out-of State) building authorities obtain a certificate from the Department of revenue to ensure that the bonding requirement has been met prior to the issuance of any building permit.

FOR SUBSTANTIAL IMPROVEMENTS TO STRUCTURES:
(Substantial means any repair, reconstruction or improvement of a structure, which the
Costs equal or exceed fifty percent of the market value of the structure.)

CONTRACTOR'S ESTIMATE (Attach copy)	\$ _____
or	
COST OF MATERIALS (Attach copies of Invoices)	\$ _____
ESTIMATE LABOR COST	\$ _____
TOTAL OF MATERIALS AND LABOR	\$ _____

***ADDITIONAL FEE FOR ADDRESS PLAQUE MAY NEED TO BE INCLUDED IN
THE FINAL BUILDING PERMIT CALCULATION**

8. IS PROPERTY/STRUCTURE IN THE 100 YEAR FLOOD PLAIN?
- ☐ YES (If yes, proceed to page 4 of this application)
- ☐ NO

Reviewed by Flood Plain Administrator Approved ☐ Denied ☐

Flood Plain Administrator Date
Town Manager-Tina Babaletakis

9. IS PROPERTY LOCATED IN CLIFTON TOWNSITE HISTORIC DISTRICT
- ☐ YES
- If yes, a certificate of appropriateness must be granted by the Town's
Historic Preservation Commission.)*
- ☐ NO

Reviewed by Town Manager Approved ☐ Denied ☐

Town Manager Date
Tina Babaletakis

10. IS PROPERTY/STRUCTURE NEW RESIDENTIAL WITH NO EXISTING ADDRESS PLAQUE?

☐ YES

If yes, it shall be the property owner's responsibility to obtain the town supplied Address plaque and maintain such posting. **PLAQUE COST \$110.00**

☐ NO

Reviewed by Code Enforcement Officer

Approved ☐

Denied ☐

Code Enforcement Official
David Gaxiola

Date

APPLICANT'S SIGNATURE: _____

DATE: _____

BUILDING PERMIT NO. _____ HAS BEEN APPROVED:

BUILDING OFFICIAL
Alan Bryce

DATE

FOR OFFICIAL USE ONLY

☐ REPAIR

☐ NEW STRUCTURE

TOWN OF CLIFTON FLOOD PLAIN DEVELOPMENT PERMIT
FOR SUBSTANTIAL
REPAIR OR IMPROVEMENT

The cost of such repair or improvement must be less than 50% of the market value of the structure before such repair, reconstruction or improvement is started.

MARKET VALUE OF STRUCTURE: \$ _____
(Defined in the substantial damage and substantial
Improvement Procedures)

LESS COST OF PREVIOUS REPAIRS OR
IMPROVEMENTS AS GRANTED
UNDER BUILDING PERMIT # _____ \$ _____

- (A) Applicant agrees to follow the standards established in the 2009 Edition of the Uniform Building Code as adopted by Clifton Town Code; Chapter 7 Building.
- (B) Applicant agrees to comply with Clifton Town Code; Chapter 14; Flood Damage Prevention; Ordinance No. 01-2007: 2007 Amendments to Chapter 14 Flood Damage Prevention”
- (C) Proposed elevation in relation to mean sea level, of the lowest habitable floor (including basement) of all structures; in Zone AO, elevation of existing grade and proposed elevation of lowest habitable floor of all structures.
- (D) Proposed elevation in relation to mean sea level to which any structure will be floodproofed.
- (E) Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in Section 14-5-1(C)(3); and
- (F) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

Applicant

Date

Flood Plain Administrator
Tina Babaletakis

Date