<u>Prepare My House for Sale — Cleaning & Staging Checklist</u>

Outdoor Curb Appeal
☐ Mow lawn, trim bushes, and edge walkways
☐ Sweep driveway, porch, and sidewalks
☐ Clean front door and polish hardware
☐ Add a fresh doormat and potted plants
☐ Remove clutter (toys, hoses, decorations)
Entryway & Living Areas
☐ Declutter and remove personal items
☐ Dust surfaces, light fixtures, and blinds
□ Vacuum and mop floors
☐ Open curtains and blinds for natural light
☐ Arrange furniture to create open space
☐ Add neutral decor or fresh flowers
Kitchen
☐ Clear countertops and store small appliances
☐ Clean sinks, faucets, and backsplash
☐ Wipe cabinets and appliances inside & out
☐ Empty trash and deodorize bins
☐ Stage with a bowl of fruit or flowers

Bedrooms ☐ Make beds neatly with neutral bedding ☐ Clear off nightstands and dressers ☐ Organize closets and remove excess clothing ☐ Dust and vacuum floors and furniture ☐ Open blinds for light and freshness **Bathrooms** ☐ Clean mirrors, sinks, tubs, and toilets ☐ Replace worn towels with fresh ones ☐ Remove personal toiletries from counters ☐ Add a new shower curtain or rug if needed ☐ Ensure all lights are working and bright **Show Day Quick Prep** ☐ Open all curtains and turn on lights ☐ Empty trash bins and close toilet lids ☐ Wipe counters and sinks quickly "☐ Tidy up pet items and remove odors ☐ Do a quick walk-through before leaving

Adapted from leading real estate sources — for personal use.