



Grace Education Ministries Employee Application

615 N. 22nd Street
Lafayette, Indiana 47904
765-447-2204 Fax: 765-448-3090
gdc@lafgraceumc.org

Applicant's Name: _____

Address: _____

Phone: _____ Email: _____

Date of Birth: _____ Position Applying for: _____ Date available to start: _____

Are you employed now: Y/N Previous Grace Employee: Y/ N Are you related to an employee: Y/N

High School: _____ Graduation Year: _____

College: _____ Graduation Year: _____

Trade/Business School: _____ Graduation Year: _____

Special Qualifications/Talents/Interests: _____

U.S. Military/Naval Service: Y/N

Active National Guard/ Reserve Duty: Y/N

Former Employers

Name: _____ Position: _____

Salary: _____ Reason for Leaving: _____

Name: _____ Position: _____

Salary: _____ Reason for Leaving: _____

Name: _____ Position: _____

Salary: _____ Reason for Leaving: _____

Name: _____ Position: _____

Salary: _____ Reason for Leaving: _____

References

Please list 3 **professional** references that are not related to you and you have known for over 1 year.

Name: _____ Phone: _____

Address: _____ Email: _____

Professional Reference/How/How long: _____

Name: _____ Phone: _____

Address: _____ Email: _____

Professional Reference/How/How long: _____

Name: _____ Phone: _____

Address: _____ Email: _____

Professional Reference/How/How long: _____

Physical Record

Do you have any physical limitations or health concerns which might affect your job performance? Y/N

Please describe: _____

In case of Emergency, notify: _____

I certify that the facts contained in this application are factual and complete and to the best of my knowledge. I understand that if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above give Grace all information concerning my previous employment, plus any other pertinent information, and release all parties for all liability for damage that may result from furnishing same to you.

Signature _____ Date: _____

Grace is an equal opportunity Employer.