



St. Andrew Preschool  
9203 S. University Blvd.  
Highlands Ranch, CO 80130  
(303) 794-0510

### **Registration Information for 2026-2027**

St Andrew Preschool values your children and with your support, has built a loving community by providing an exceptional preschool experience in a Christian setting. St. Andrew Preschool is licensed by the State of Colorado and meets or exceeds all State standards. Our highly qualified staff focus on the development of the whole child and promote the intellectual, social, emotional, physical, and spiritual growth of all students in a safe and nurturing environment. We are also committed to low student/teacher ratios. We have 2 teachers in every classroom, no matter the age.

Our Core hours of operation will remain the same (9:30 AM – 2:30 PM). Before care is 8:00 AM to 9:10 AM and After Care is 2:30 PM to 4:00 PM, with a snack provided for both.

The cost will remain the same for these. Before care will be \$14.00/day and After Care will be \$16.00/day.

In a mission to continue to improve St. Andrew Preschool and retain high quality staff, tuition will be increasing for the 2026-2027 school year (see below). Unfortunately, costs in every area of our program have increased and it is necessary that we raise the tuition 4% . This is necessary for the Preschool to maintain the high standard that you are accustomed to, maintaining our beautiful facility as well as keeping our high-quality staff. Please find some points below that support this increase:

Our staff:

- Trained and educated Director (holds an Early Childhood Master's Degree as well as 23 years working at the preschool)
- Assistant Director, who is Director qualified, with 17 years' experience in early childhood education.
- Dedicated long term, loving, and highly qualified teachers in a **very high** turnover market. Majority of our staff have bachelor's degrees and/or years of experience.
- Each staff member completes continuing education throughout the school year in compliance with Colorado Licensing.
- Teachers are trained in higher level standards each year (i.e. First Aid, CPR, standard precautions and when applicable, medication administration.) In addition, all of our teachers have been trained in the curriculums they use in the classroom.

- Preschool administration is consistently increasing teacher wages to retain the current staff and attract new teachers as well. There is a shortage of Early Childhood teachers in Colorado, and we need to be able to attract them with competitive salaries and some benefits.

Our learning environment consists of:

- Developmentally appropriate practices that are the best of early childhood standards.
  - The Toddlers use a curriculum called Frog Street, that works on the development of the whole child
  - The preschool uses a curriculum called *Get Set for School* which falls under Handwriting Without Tears, which many Elementary programs in our area utilize. We purchase the green curriculum books for each child as well as materials to enhance their instruction
  - Well-designed Faith Based Curriculum aligned to St. Andrew UMC's Children's Ministry
  - Embedded Colorado Early Learning Standards into daily instruction
  - Whole child focus on character development
- Consistent classroom environments with the same teachers, which creates stability, builds strong relationships and is best practice that encourages learning
- A faith-based program that aligns with St. Andrew UMC Children's ministry, using a well-designed curriculum.
- A stand-alone music and movement program that is an integral part of our curriculum. In addition, the preschool has an excellent Christmas and Spring program.
- Family engagement opportunities including parent/teacher conferences, Breakfast Buddies and book fair, Halloween Parades and concerts, Christmas and Spring program and daily and weekly communication from both teachers and administration.
- Nurse Consultants available.
- Consistent quality improvement.

Our additional benefits are:

- Quality, fresh and healthy snacks provided daily (the Preschool program strives to provide healthy snacks from all food groups including proteins, fruits and vegetables and healthy carbohydrates) We are always open to parent suggestions.
- The Brightwheel app. A very comprehensive tool used for communication (through pictures and messages sent by teachers and administrators during the day) as well as billing purposes.
- Secure facility, with staff trained on lock down procedures. We have fish-eye cameras at each entrance as well as state of the art cameras throughout the program. The door cameras allow us the capability to buzz visitors in on an as needed basis during school

hours. In conjunction with what we currently have in place, we're working with the church to examine how we can improve and increase the safety of our program.

- Multiple developmentally appropriate outdoor play areas.
- No requirement of "potty trained only children" - it is the belief of the Preschool that potty-training is a developmental skill that no child should be forced into in order to attend a preschool. St. Andrew staff are ready to support your child when they are ready.

#### **Monthly Tuition for 2026-2027**

*	2 days a week	\$447.00
*	3 days a week	\$624.00
*	4 days a week	\$749.00
*	5 days a week	\$920.00

(\*New this year, our one and walking classroom will include a five day program option)

Since space is limited, current families and siblings, will get first priority. Registration for any unoccupied spots will be based on a first come, first serve basis when applications are returned. When classes are filled, children who have not received an assignment will automatically be placed on the waiting list and sent a waitlist letter via Brightwheel or Email. We will do all that we can to honor all needs and preferences.

The one-time non-refundable \$150.00 registration fee will be used toward processing your child's application and will also contribute to our supply fees throughout the school year. We only charge the registration fee if we have space for your child.

**St. Andrew Preschool Current families have priority registration for the 2026-2027 school year**

**December 9th-January 9th, 2026.**

**Waitlist Families – January 19th- January 23rd**

**Open to the Public - February 2nd**

All of us at St. Andrew Preschool are committed to honoring your trust and confidence in the preschool. We are already planning for the new school year and look forward to serving your family!

Warm Regards,



Erica Hoffmeister  
Director



**St. Andrew Preschool**  
9203 S. University, Highlands Ranch, CO 80126  
(303)794-0510  
**2026-2027 Registration Packet**  
Classes Begin Monday August 17th, 2026

Child's Name	Date of Birth	<input type="checkbox"/> Male <input type="checkbox"/> Female
Parent/Guardian's Name	Home Phone	Cell Phone
Parent/Guardian's Name	Home Phone	Cell Phone
Street Address	City	Zip
Email Address	Email Address	

Please indicate your 1<sup>st</sup> and 2<sup>nd</sup> option.

Core Hours 9:30 a.m. to 2:30 p.m.

MONTHLY TUITION: 2 days = \$447.00; 3 days = \$624.00; 4 days = \$749.00; 5 days = \$920.00  
Before Care: 8:00 AM-9:10 AM \$14.00 and After Care: 2:30 PM - 4:00 PM \$16.00 (includes Snack)  
Before and After Care is optional and on a first come, first serve basis.

**\*\*\*PLEASE CHECK YOUR CHILD'S BIRTHDATE AND SCHEDULE OPTION\*\*\*:**

**TODDLER OPTIONS**

\_\_\_ Birthdates: 04/2025-08/2025 (must be 1 and walking by 08/01/2026)  
\_\_\_ Birthdates: 12/2024-03/2025  
\_\_\_ Birthdates: 04/2024-11/2024

\_\_\_ Tuesday/Thursday  
\_\_\_ Monday/Wednesday/Friday  
\_\_\_ Monday – Friday

**PRESCHOOL OPTIONS**

\_\_\_ Birthdates: 10/2023-03/2024  
\_\_\_ Birthdates: 06/2023-09/2023  
\_\_\_ Birthdates: 02/2023-05/2023  
\_\_\_ Birthdates: 10/2022-01/2023

\_\_\_ Tuesday/Thursday  
\_\_\_ Monday/Wednesday/Friday  
\_\_\_ Monday – Friday

**Pre-Kindergarten Options (UPK)**

(Must be 4 by October 1<sup>st</sup>, 2026)

\_\_\_ Monday/Wednesday/Friday (15hrs)  
\_\_\_ Monday – Thursday (20hrs)  
\_\_\_ Monday – Friday (25hrs)

**Junior Kindergarten Option**

(Must be eligible for Kindergarten by October 1<sup>st</sup>, 2026)

\_\_\_ Monday – Thursday  
\_\_\_ Monday – Friday

If your child is not placed in your 1<sup>st</sup> option, would you like:

\_\_\_ Child to be placed in 2<sup>nd</sup> option class (if room)  
\_\_\_ Placed on Waitlist for 1<sup>st</sup> Option

**\*\*Please note that if we do not get at least 5 students for a class, it may be necessary to cancel it.\*\***  
**\$150.00 Non-Refundable Registration Fee due at enrollment. It will be charged through the Brightwheel app.**

**St. Andrew Preschool  
Program Options**

**Music Classes (Monday- Thursday)  
Faith Based Lessons (Monday- Friday)**

**YOUNG TODDLERS (Two, Three or Five Day Option)**

April 2025-August 2025 (must be 1 and walking by August 1, 2026)

**OLDER TODDLERS (Two, Three or Five Day Option)**

December 2024-March 2025

April 2024-November 2024

**Preschool (Two, Three or Five Day Option)**

October 2023-March 2024

June 2023-September 2023 (must be 3 by October 1<sup>st</sup>, 2026)

February 2023-May 2023

October 2022-January 2023

**Pre-K ( Three, Four or Five Day Option)**

(Must be 4 by October 1<sup>st</sup>, 2026)

**Junior Kindergarten – Monday to Friday**

(Must be eligible for Kindergarten by October 1<sup>st</sup>, 2026)

## Preschool Registration & Tuition Agreement

St. Andrew Preschool is a Christian preschool program licensed by the State of Colorado. St. Andrew Preschool helps children reach optimal growth in spiritual, social, emotional, cognitive and physical skills through a developmentally appropriate curriculum and activities.

I agree to the following:

- To pay the non-refundable registration/processing fee of \$150.00 per child at time of registration. Registration fee will only be charged if we have a spot for your child. No refunds will be given once enrolled in the program.
- St. Andrew Preschool uses an app called Mybrightwheel. Parents will agree to use the app to communicate with the teachers and administration and to pay their tuition.
- **Tuition rates:**
  - **2 days=\$ 447.00 monthly, 3 days=\$624.00 monthly, 4 days=\$749.00 monthly, 5 days= \$920.00 monthly (9:30 am to 2:30 pm)**
- Tuition is due by the 5th of the month (August 2026-May 2027) and no later than the 10<sup>th</sup>. If Tuition is paid after the 10<sup>th</sup> of the month, you will be assessed a \$30.00 late fee.
- I understand that if I want to dis-enroll my child from St. Andrew Preschool, I will inform the Director by email. If I dis-enroll my child in the middle of the month, I will not be reimbursed for days not used in the month but will not be charged for the next month.
- I understand that financial assistance forms are available upon request.

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Parent or Guardian Signature

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Date



**St. Andrew Preschool**  
9203 S. University, Highlands Ranch, CO 80126  
(303)794-0510

**2026/2027 Hospital Choice**

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Child's Name

**Please indicate hospital of choice:**

☐ Sky Ridge Medical Center  
10101 Ridge Gate Parkway  
Lone Tree, CO 80124  
Phone: 720 225-1000

☐ Littleton Adventist Hospital  
7700 S. Broadway  
Littleton, CO 80122  
Phone: 720 225-1000

☐ Children's Hospital Colorado  
  
South Campus  
1811 Plaza Drive  
Highlands Ranch, CO 80129  
Phone: 720 777-1234

☐ Swedish Medical Center  
501 E. Hampden Avenue  
Englewood, CO 80113  
Phone: 303 788-5000

☐ Other:



**2026-2027 CHILD MEDICAL INFORMATION**  
(To be filled out by parent/guardian)

Child's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

**Specific health concerns:**

Allergies: ☐ Yes ☐ No if yes, please specify: \_\_\_\_\_

Restrictions: ☐ Yes ☐ No if yes, please specify: \_\_\_\_\_

Operations/Serious Illnesses: ☐ Yes ☐ No if yes, please specify: \_\_\_\_\_

List any behavior or other special considerations:

**Child's Dental Contact Information**

Dentist Name or Practice \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_

**Health Insurance Coverage Information**

Health Insurance? ☐ Yes ☐ No

Insurance Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Group Number: \_\_\_\_\_

If this information changes during the school year, I agree to inform St. Andrew Preschool of the change.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_ If you do not wish to provide full health insurance information, please initial here.

**Authorization for Access to Child Health Information**

I, the parent/guardian of \_\_\_\_\_ authorize the staff of St. Andrew

Preschool to have access to my child's health information as provided (General Health Appraisal form,

Immunization records, Health Insurance Coverage Information, specific health care plans). I understand

that the records will be reviewed for completeness by office staff and the Preschool's nurse consultant

and may be accessed other times through the school year on an individual, as needed basis. I also

authorize contact with my child's physician via phone, fax or in writing as needed to continue medical

care. Records are considered confidential material.

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_





## St. Andrew Preschool

### 2026-2027 CHILD INFORMATION RECORD

(To be filled out by parent/guardian)

#### Child Information

Child's Last Name                      Child's First Name                      Child's Nickname (if used)

Child's Birth date                      Gender                      Child's Home Language                      Child's Race/Ethnicity

Child Lives with                      Is there a court-ordered custody arrangement for this child? ☐ Yes ☐ No  
(If yes, please provide a copy.)

#### Family Information

Parent or Guardian 1                      Relationship to Child                      Email Address

Home Address                      City                      State                      Zip Code

Home Phone                      Work Phone                      Cell Phone

Occupation                      Employer

Employer Address                      City                      State                      Zip Code

Parent or Guardian 2                      Relationship to Child                      Email Address

Home Address                      City                      State                      Zip Code

Home Phone                      Work Phone                      Cell Phone

Occupation                      Employer

Employer Address                      City                      State                      Zip Code

**Contact Information****Local contact person (e.g. friend, neighbor or relative) if parent is unavailable:**

Please prioritize contacts in order of who should be called first.

**\*\*You must list at least one In State Emergency Contact other than parents/legal guardians\*\***

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Name	Relationship to Child
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Phone	Address	City	State	Zip Code
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Permission to Pick up? ☐Yes ☐No

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Name	Relationship to Child
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Phone	Address	City	State	Zip Code
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Permission to Pick up? ☐Yes ☐No

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Name	Relationship to Child
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Phone	Address	City	State	Zip Code
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Permission to Pick up? ☐Yes ☐No**Medical Contact Information**

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Child's Physician	Practice Name	Phone
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Physician's Address	City	State	Zip Code
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**Parent or Guardian Signature**

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**Date**



**St. Andrew Preschool  
SUNSCREEN PERMISSION FORM  
2026-2027**

**Name of Child:** \_\_\_\_\_

We want sunscreen to be applied to every student before they arrive at school at 9:30 a.m. St. Andrew Preschool staff will apply sunscreen for children who attended the before care and re-apply sunscreen for children who go outside after 11:00 a.m. Sunscreen will not be applied to any broken skin or if a skin reaction has been observed. Any skin reaction observed by staff will be reported promptly to the parent/guardian. If you do not wish to use the sunscreen provided by St. Andrew Preschool: Rocky Mountain Sunscreen KIDS SPF 50 (information below), it will be the parent's responsibility to provide sunscreen with a minimum SPF of 50. The sunscreen will be labeled with first and last name and left at school. Opting out of sunscreen application requires a note signed by your child's physician.

**Special Instructions**

☐ I do not wish to use the sunscreen St. Andrew Preschool provides and will provide sunscreen for my child. \_\_\_\_\_

Initials

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



- **PABA-FREE SUN PROTECTION-** Our kids sunscreen lotion SPF 50 is PABA-free and Oxybenzone-free. It is safe for adults as well as children. Made with a specialized bonding base, it allows your skin to breathe and sweat, cooling off naturally during perspiration. Your young skiers, swimmers, athletes, and sport stars all need extra protection from the damaging rays of the sun.
- **FRAGRANCE FREE SUNSCREEN-** Our water resistant sunscreen for face sunscreen for women, men, and especially kids is a fragrance-free sunscreen with a non-greasy formula. It has no added perfumes, so it is perfect for those with sensitive skin or fragrance allergies.
- **TESTED & FORTIFIED-** Rocky Mountain sunscreens are dermatologist-tested and fortified with aloe and vitamin E to help protect and moisturize skin. They are FDA certified against UVB and UVA radiation, and a great choice for active kids who love to be outside. We do not use gluten, silicone, or nut oils in our sunscreen lotion. With over 25 years of experience, we are trusted sunscreen experts.
- **WATER-RESISTANT-** Our water resistant sunscreen gives up to 80 minutes of protection in water before needing to reapply it. Let them enjoy the beach or the pool, water sports, parks, and sprinklers. Just make sure to apply more after 80 minutes for maximum effectiveness.