



PROJECT SUPERINTENDENT

At Argus Building Company, we are dedicated to fostering a relationship-driven culture that values performance, integrity, and exceptional client service. By providing personal attention to every client, Argus has swiftly earned a respected reputation in the construction industry. We carefully consider the unique personalities, strengths, and backgrounds of our team members to ensure success. Our mission is to help you reach your full potential.

Benefits:

- Health Insurance
- Vision/Dental Insurance
- Paid Time Off
- Holiday Pay
- 401K

Location: Greater Biloxi Area

Reports to: Superintendent / Lead Superintendent

Key Role Responsibilities – Core

- Leads Safety Culture and ensures onsite personnel follow safety, health, and environmental quality standards for the project
- Represents Argus in an honest and trustworthy manner focused on providing first class service for the clients we serve
- Responsible for opening the jobsite at beginning of the day and securing the jobsite at the end of the day
- Ensures job site is always kept in a clean and organized manner
- Provides on-site coordination for all phases of the project
- Implements and maintains site logistic plan
- Coordinates all site Material and Equipment Deliveries
- Ensures Plans and Specifications are being adhered to by all disciplines
- Manages and adheres to Project Schedule for subcontractors, consultants, and vendors for the overall job and workflow to ensure timely completion in conjunction with the Project Manager
- Provides continuous quality control monitoring and documentation of the work being performed in accordance with project requirements and best industry practices
- Communicates and coordinates with project team regarding ASI's, RFI's, and Material Submittals

- Maintains detailed daily log of activities on the jobsite including daily progress photos and submits to project management system for project team approval
- Leads various meetings including daily jobsite talks and weekly trade meetings
- Assists with project closeout through management of pre-punch activities and coordination with project team members.
- Assists in obtaining all required permits
- Coordinates required inspections with local jurisdictions
- Assists project team in managing project budget and costs
- Manages preparatory meetings with subcontractors prior to work commencing

Knowledge, Skills & Abilities

- Ability to build relationships and interact within a team environment, internally and externally
- Ability to perform work accurately and completely, and in a timely manner
- Excellent communication skills, both verbal and written
- Ability to conduct effective meetings and presentations
- Proficiency in MS Office
- Ability to understand and apply the means and methods of construction management to projects
- Thorough knowledge of project processes and how each supports the successful completion of the project
- Ability to read and understand drawings and specifications
- Knowledge of specific trades and scopes of work
- Ability to foster relationships that lead to repeat business
- Ability to understand document changes and corresponding impact to project
- Proficient with Procore project management software

Education

- High School Diploma or GED required
- Bachelor's degree in construction management, engineering or related field (preferred) or equivalent experience

Experience

- 5+ years construction experience in similar role
- Successful completion of multiple multi-million dollar commercial construction projects.