



Studio Policies

1. **Tuition:** Private tuition is due by the first Tuesday of the month. Tuition is calculated by total lessons, divided by total months, and is the same regardless of how many lessons are in the month. This fee covers studio recitals/performances, lesson books, lesson materials, studio overhead, instructor compensation, etc. Failure to pay on time may result in being dropped from the studio.
2. **Books:** Lesson books are included in your tuition. In the case of missing/lost materials, the studio will replace up to 2 lost books per school year.
3. **Festivals and Evaluations (Private Only):** Private students are invited to participate in MTAC and VCFMC festivals and evaluations. Festival registration fees are not included in monthly tuition, and are billed separately.
4. **Make-Ups:** Families are encouraged to plan ahead for trips, appointments and other absences

Group Classes: With advance notice, students may be able to attend another class at their level as a make-up. Subject to availability and teacher approval.

Private Lessons: Lessons may be canceled in the portal up to 48 hours in advance for a make-up credit. Make-up credits hold no monetary value, and are not reimbursed in the event of termination. Make-ups for less than 48 hours in advance subject to teacher discretion. A make-up credit will always be issued in the event of illness (see below). Make-up times are subject to availability, and not guaranteed. Families may hold a maximum of 2 make-up credits at a time, and credits expire after 60 days.

5. **Zoom Lessons (Private Only):** Students are encouraged to utilize zoom lessons when traveling or recovering from illness. Additional make-up slots may be zoom-only.
6. **Illness:** Please help us stop the spread of illness! 24-hour waiting rule applies for vomiting and fever (without fever-reducing medication).
7. **Behavior:** Students are expected to practice during the week, actively participate in their lessons, and respect the teacher. If behavior issues arise, parents will first be contacted for resolution. Repeat problems may result in being dropped from the studio.
8. **Instruments:** Students are responsible for bringing their own violin to class. Violins should be sized correctly and kept in a safe case. Tatsu Strings is not responsible for instrument upkeep or repair.
9. **Pick ups/drop offs:** Parents are responsible for picking up and dropping off their students on time. Students are encouraged to arrive 5-10 minutes early to set up their violins. Classes run back-to-back, so prompt pick-up is encouraged.
10. **Media Release:** Parents must notify Tatsu Strings in writing if they do not want their child photographed for use on the website or our social media channels. First names only are used on social media accounts.
11. **Termination:** If a student does not honor the rules and policies above, the studio may drop them. The last month will be prorated, or if already paid, refunded for any remaining lessons. If a family wishes to discontinue private lessons, a 30-day notice is required. Exceptions will be made in the event of serious illness, family tragedies, etc.

Student Name: _____

Student Birthdate: _____

Student Signature: _____

Parent Name: _____

Parent Signature: _____

Date: _____