



## Spencer County Public Safety Foundation Grant Application

18 E. Main Street

P.O. Box 475

Taylorsville, KY 40071

<https://SpencerCountyPublicSafetyFoundation.org>

502-477-8628

***The purpose of the Spencer County Public Safety Foundation is to provide grants for the benefit of the Spencer County public safety agencies and those programs in which they support, its members, staff and events related to such.***

### **Organization/Individual Requesting a Grant:**

Name\_\_\_\_\_

Street Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Phone\_\_\_\_\_

E-mail Address\_\_\_\_\_

Contact Person\_\_\_\_\_ Signature\_\_\_\_\_

**If associated with a public safety organization in Spencer County, please indicate which organization and your relationship to the organization.**

Organization\_\_\_\_\_ Relationship\_\_\_\_\_

### **Grant Requested:**

1. Grant amount requested and when funds are needed: \_\_\_\_\_

2. Program name and brief description of the program for which a grant is requested (e.g. need for the program and number served): \_\_\_\_\_

Approved by SCPSF: Yes\_\_\_ No\_\_\_

Signed by:\_\_\_\_\_

Date Approved:\_\_\_\_\_

## **Instructions for Submission of Grant Application**

1. Applications for grants from the Spencer County Public Safety Foundation (SCPSF) must be complete and filed in accordance with the following instructions.
2. Grants will be awarded only for programs and beneficiaries residing in Spencer County, Kentucky. Grants will be awarded only if consistent with the purpose of the SCPSF as shown on the application. Grants are allowed only if in accordance with the Internal Revenue Service Code and Regulations and/or the Kentucky Revised Statutes regarding distributions from public charities and 501(c)3 organizations.
3. Grants can be submitted in the following ways:
  - a. US Mail: Spencer County Public Safety Foundation, 18 E. Main Street, Taylorsville, Kentucky 40071
  - b. Scan and E-mail to: [info@spencercountypublicsafetyfoundation.org](mailto:info@spencercountypublicsafetyfoundation.org)
4. Grants will be reviewed for approval within 90 days of receipt by the SCPSF. Applicants will be notified whether the request has been approved or rejected via the contact information provided in the application. Appeals for reconsideration of a rejected application can be made in writing to the foundation.
5. The officers and directors of the SCPSF retain the sole discretion for review and approval of grants submitted, including the amount of the awarded grant.
6. Grant funding will be provided by a financial institution check from a SCPSF account. No disbursements will be made in cash.
7. Grants must be used only for the program described by the applicant and grants are preferred to be funded on a reimbursement basis. Cancelled checks and other receipts evidencing the applicable expenditures should be provided to the SCPSF at the time funding is requested. In the event grant funds are required in advance, specific approval of the SCPSF Board is needed and receipts for expenditures subsequent to the grant funding are to be promptly provided to the SCPSF.
8. In the event that some or all of an approved grant is unused, or unable to be used, the SCPSF must be notified and any unused advanced funds must be promptly returned to the foundation. In the event that a different use of a grant is desired, the SCPSF must be notified in writing and an additional approval by the SCPSF is necessary.