

Seller Package Appointment Checklist

Sign & Seal Loan & Notary Services LLC

- All signers must be present with valid, government-issued photo ID
- Review your closing documents prior to the appointment, if available
- Have access to any required supporting documents (e.g., mortgage payoff, HOA info)
- Do not sign documents before the notary arrives
- Confirm that all contact information is correct in the documents
- Allow 30–45 minutes for the signing appointment
- Payment for mobile notary service is due at the time of signing

Questions? Contact us:

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