

The Bay Kids, LLC

12990 Monticello Dr
Mail to: PO Box 2179
Lusby, MD 20657
410-231-2131



Employment Application

Updated
January 2023

David C Houghton

EMPLOYMENT APPLICATION 2023

The Bay Kids, LLC., Childcare and Early Learning Center (TBK) is an equal opportunity employer. All applicants must be eligible for employment within the United States and satisfactorily pass a background investigation conducted by our submitting your personally identifying information (PII) into the Criminal Justice Information System (CJIS). Fingerprints will also be necessary and mandatory for a Federal Bureau of Investigation (FBI) background investigation. This resulting information is critical to the position for which candidates are hired. All employees must be willing and may be required to serve in multiple functional areas regardless of the position for which they are hired. Each applicant must provide proof of U.S. citizenship before a final commitment to hire can be made. TBK complies with the Immigration and Naturalization Service (INS) rules as defined on Form I - 9, the Employment Eligibility Verification. TBK also reports all employee earnings to the Internal Revenue Service (IRS) and the State of Maryland Comptroller of the Treasury as required by law.

The Bay Kids, LLC. promotes equal employment opportunity to all employees and applicants regardless of race, color, religion, gender, sexual orientation, national origin, age, marital status, veteran status, disability, or any other category protected under applicable federal, state, or local law. All employment decisions are based on principles of equal employment opportunity and the ability to perform all job functions as required.



| APPLICANT INFORMATION – Please complete | | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------|--|----|--|----------------------------------------------------------|--|------------------------------------------------------------------------------------------------|--|----------------|--|----------------------------------------------------------|--|
| Last Name | | | | First | | | | M.I. | | Date | |
| Street Address | | | | | | Apartment/Unit # | | | | | |
| City | | | | State | | | | ZIP | | | |
| Phone | | | | E-mail Address | | | | | | | |
| Date Available | | | | Social Security No. | | XXX-XX-_____ | | Desired Salary | | | |
| Position Applied for | | | | | | I have reliable Transportation YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | | |
| Are you a citizen of the United States? | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | | If no, are you authorized to work in the U.S.? | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | |
| Have you ever been convicted of a felony? | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | | If yes, explain | | | | | |
| EDUCATION - If this information is already on your resume, please skip. | | | | | | | | | | | |
| High School | | | | City, ST | | | | | | | |
| From | | To | | Did you graduate? | | YES <input type="checkbox"/> NO <input type="checkbox"/> | | Honors or GPA | | | |
| College | | | | City, ST | | | | | | | |
| From | | To | | Did you graduate? | | YES <input type="checkbox"/> NO <input type="checkbox"/> | | Degree | | | |
| Other | | | | City, ST | | | | | | | |
| From | | To | | Did you graduate? | | YES <input type="checkbox"/> NO <input type="checkbox"/> | | Degree | | | |
| PROFESSIONAL REFERENCES – Someone you've worked with for at least 8 months to one year | | | | | | | | | | | |
| <i>Please list two <u>PROFESSIONAL</u> references.</i> | | | | | | | | | | | |
| Full Name | | | | Relationship | | | | | | | |
| Company | | | | | | Phone | | | | | |
| City, ST | | | | | | | | | | | |
| Full Name | | | | Relationship | | | | | | | |
| Company | | | | | | Phone | | | | | |
| City, ST | | | | | | | | | | | |
| PERSONAL REFERENCES – Someone that can speak on your behalf about your character and trustworthiness | | | | | | | | | | | |
| <i>Please list two <u>PERSONAL</u> references.</i> | | | | | | | | | | | |
| Full Name | | | | Relationship | | | | | | | |
| Company | | | | | | Phone | | | | | |
| City, ST | | | | | | | | | | | |
| Full Name | | | | Relationship | | | | | | | |
| Company | | | | | | Phone | | | | | |
| City, ST | | | | | | | | | | | |



WHY DO YOU WANT TO WORK AT THE BAY KIDS, INC., CHILDCARE AND EARLY LEARNING CENTER?

PREVIOUS EMPLOYMENT - If this information is already on your résumé, please skip.

| | | | |
|----------------------------------------------------------|--------------------|------------------------------|-----------------------------|
| Company | | Phone | |
| City, ST | | Supervisor | |
| Job Title | Starting Salary \$ | Ending Salary \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Company | | Phone | |
| City, ST | | Supervisor | |
| Job Title | Starting Salary \$ | Ending Salary \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Company | | Phone | |
| City, ST | | Supervisor | |
| Job Title | Starting Salary \$ | Ending Salary \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature (type): _____ Date: _____

Print this application and bring it with you to the interview or email it to
 thebaykidsllc@gmail.com