

# **The Bay Kids, LLC**

12990 Monticello Dr  
Mail to: PO Box 2179  
Lusby, MD 20657  
410-231-2131

MSDE-OCC License No. 250638



## **Individual Personal Care Plan**

for

## **Infants and Toddlers**

Updated  
March 2023

David C Houghton



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Origination Date: Tuesday, March 14, 2023  
 Last Modified Date: Tuesday, March 14, 2023

### Individual Personal Care Plan for Infants and Toddlers

Child's Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

#### Bottle/Cup

Check Preference:  Bottle  Cup

#### Routine

Breast Milk	Amount	Time(s) of Day Requested	
Formula	Brand	Amount	Time(s) of Day Requested
Milk	Type	Amount	Time(s) of Day Requested
Juice	Type/Brand	Amount	Time(s) of Day Requested

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**Introducing Solid Foods**

We are recommending introducing infant cere at 4 – 6 months; vegetables, fruits, and juices at 5-7 months; protein such as cheese, yogurt, cooked beans, meat, fish, chicken, and egg yolks at 6-8 months; whole eggs at 10-12 months; milk at 12 months. We can introduce the use of a cup and spoon at 8-10 months.

If you do not wish to follow our recommendations, please comment on your preferences, then sign below.

Comment: .....

.....

.....

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Eating Routine**

Any food allergies? \_\_\_\_\_

\_\_\_\_\_

Solid Food: \_\_\_\_\_ Time of day you want given: \_\_\_\_\_

Food likes and eating preferences: \_\_\_\_\_

\_\_\_\_\_

Food dislikes or eating problems: \_\_\_\_\_

\_\_\_\_\_

Special diet/requests: \_\_\_\_\_

\_\_\_\_\_

Child eats  On Lap  High Chair  Other \_\_\_\_\_

Child eats with  Spoon  Fork  Hands  Other \_\_\_\_\_

**Toilet/Diapering Habits**

Does your child have frequent diaper rash?

Do you use  Oil  Powder  Lotion  Other \_\_\_\_\_

Does child wear  Disposable Diapers  Cloth Diapers

Are bowel movements  Regular  Irregular How Often: \_\_\_\_\_

Is there a problem with  Diarrhea  Constipation

Is your child toilet trained?  Urination  Bowels

What is used at home?  Potty Chair  Special Seat  Regular Seat

Word used for urination: \_\_\_\_\_ for bowel movement: \_\_\_\_\_

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Does your child have accidents?  No  Sometimes  Often  No

**Comforting/Distress**

Does your child have a security object?  Yes  No  Name: \_\_\_\_\_

Does your child use a Pacifier?  When \_\_\_\_\_

Other information: \_\_\_\_\_

What comforting objects would you like your child to have at the program? \_\_\_\_\_

**Sleeping Routine**

Does child sleep in:  Crib  Bed  Family Bed  Other \_\_\_\_\_

**Pre- nap Routines/Rituals:**

How many naps per typical day? Morning from: \_\_\_\_\_ to \_\_\_\_\_

Afternoon from \_\_\_\_\_ to \_\_\_\_\_

Evening from \_\_\_\_\_ to \_\_\_\_\_

Typical length of nap: \_\_\_\_\_

In what position does your child prefer to nap? \_\_\_\_\_

Waking behavior/routine \_\_\_\_\_

**Special concerns:** \_\_\_\_\_

What time does child go to bed at night? \_\_\_\_\_

What time does your child wake in the morning? \_\_\_\_\_

Are there any sleep time rituals? \_\_\_\_\_

**Separation**

Has your child been in the care of someone other than yourself?  Yes  no

If so, with whom? \_\_\_\_\_

What difficulty does your child experience separating form you? \_\_\_\_\_

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What are some ways to calm your child? \_\_\_\_\_  
 \_\_\_\_\_

What are your feelings about leaving your child in our care? \_\_\_\_\_  
 \_\_\_\_\_

How can we help you feel more comfortable and involved in the care of your child? \_\_\_\_\_  
 \_\_\_\_\_

**Social Relationships**

Has your child had any experiences playing with other children? \_\_\_\_\_  
 \_\_\_\_\_

Would you characterize your child as often

- Friendly     Aggressive     Withdrawn     Shy     Other

Reactions to strangers?

- Friendly     Aggressive     Withdrawn     Shy     Other

Have you had any previous childcare experience/other providers? \_\_\_\_\_  
 \_\_\_\_\_

If so, did it meet your needs and expectations?     Yes     No

Explain: \_\_\_\_\_  
 \_\_\_\_\_

Does your child prefer to play:     Alone     In small groups

Favorite toy and activities? \_\_\_\_\_

Is your child frightened by:     Animals     Rough Kids     Loud Noise     Dark Rooms     Other

explain: \_\_\_\_\_  
 \_\_\_\_\_

What is your child style of guidance and discipline? \_\_\_\_\_  
 \_\_\_\_\_

**Daily Schedule**

Using approximate times, please generally describe your child's current daily activities such as awakening, eating, time out of crib, napping, toilet habits, fussy time, evening bedtime, etc.

Morning \_\_\_\_\_  
 \_\_\_\_\_





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Afternoon \_\_\_\_\_  
 \_\_\_\_\_

Evening \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What do you, as a family, hope to get out of this childcare experience? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*We will update the personal care plan every 3 months, or sooner if requested by a parent/guardian or as needed by the staff.*

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff signature \_\_\_\_\_ Date: \_\_\_\_\_

Date of change \_\_\_\_\_ Parent Initials \_\_\_\_\_ Staff Initials \_\_\_\_\_

Thank you,

\_\_\_\_\_  
 Shannon N. O'Steen, Director

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