**Minutes of the meeting of the Armitage with Handsacre**

**Parish Council held on Thursday 28th January 2021**

**via Microsoft Teams at 7:00pm.**

**Present:** Councillor A Maddocks Councillor A Castle

Councillor T Marshall Councillor J McGill

 Councillor J Yearsley Councillor J Israel

 DCouncillor N Binney CCouncillor M Tittley

 **Apologies:** Councillor I Hodgson Councillor A Kirkbride

**Parish Clerk** Samantha LaPlanche Charlotte La Planche - Administrator

**REGULAR MEETING**

**Public Participation:**  Wayne Mortiboys from the Scout Group said all the quote for works have been received and produced for the District Council. He said the scheme has come in over budget by £1,845.00, Samantha confirmed the grant is only for £15,700.00 and confirmed the Parish Council would not be able to cover the extra cost. She sought advice from the Financial Auditor who recommended the Scout Group receive a separate invoice for this amount for works. The councillors agreed to cover the cost of the work until the grant instalments had met their targets set by the District Council.

**Declaration of Interest**: None.

**Minutes:** Cllr Marshall proposed the approval of the minutes. Cllr Yearsley seconded the proposal. Majority vote. The minutes of the meeting held on the Thursday 26th November 2020 were declared to be a true and accurate record.

**Matters Arising:**

**1. Police Matters –** No report provided for the meeting. The Chairman proposed the Clerk write to the Chief Inspector requesting monthly reports for the overtime Police work within the Parish and is funded by the Precept monies. The Clerk will action.

**2. Planning Matters –** No applications received. Cllr Yearsley attended the Parish Council’s Association Planning Course online.

**3. To consider reports from District and County Councillors –** DCllr Binney stated that Diane Tilley Chief Executive of the District Council, will retire in May. Samantha produced the news release document “Tighter regulations for dog owners” from the District Council, which is seeking views on a plan to create new dog control on public spaces protection order.

 **4. To consider the grounds maintenance contract with Lichfield District Council –** The councillors all agreed to the 2.5% increased charges for the service in 2021 and the removal of the grass cutting for St Barbara’s play area, this will be included in the Parish Council’s own agreement for 2021.

 **5. To approve the Risk Assessment for the open space & play area’s –** Cllr Castle had previously viewed the documents and proposed the councillors approve the assessments. All agreed.

 **6. To consider the litter & waste issues on Church Lane –** CCllr Tittley said the HGV’s parking over night was a matter for the Police, as signs are in place. The Chairman proposed the Parish Council write to Ideal Standard and ask them to view the litter & waste issues outside their main gates, as a matter of urgency. All agreed. The Clerk will action a letter.

 **7. To consider and approve the S106 agreement for the Scout Project –** Cllr Castle proposed the councillors approve the document. Cllr Marshall seconded the proposal. Majority vote for. The Clerk will inform the District Council.

**8. To approve the agreements for the Bowling Club & Allotment Society 2021/ 2026 –** The councillors have previously viewed the documents and are all in approval. The Clerk will send them out to the club’s secretaries for approval & signature.

**9. Environmental Committee – To set a date for the committee –** The date for the meeting will be via Teams on Wednesday 3rd February at 7.00pm. The Chairman will send out the invitation link and the Clerk will send out the amended agreement and play area inspection action points. The Clerk read out an email from the District Council Environmental Department, stating that rats had accessed a property near to the Handsacre Hall site, which they believe the rats are coming from. The administrator confirmed that pest control had visited the area and suggested an environmentally friendly approach to the issue by cutting back the overgrowth. The Clerk will contact the English Heritage as they have an interest in any works relating to the area, before instructing a contractor to site. The Chairman said the footpaths along Shropshire Brook Road could all do with some upgrading as they have washed away in the wet conditions.

**10. To discuss the Ford Way rejuvenation project** – The Chairman read out the questions from the steering group. CCllr Tittley confirmed the land was owned by the County Council and all matters & liability lies with them, at this time, it is not common land.

**11. To consider the installation of bollards along Yeoman Way & Shropshire Brook Road** **open space –** The councillors agreed the area should be protected from access and agreed to the Clerk producing a quote for works at the next meeting.

**Financial Matters**

**12. To approve the cheque payments and bank balance for January 2021 –** Cllr Marshall proposed the councillors accept the payments. Cllr Yearsley seconded the proposal. All agreed.

**Correspondence received.**

**4. HS2 bulletins –** The Chairman said representatives from the Parish Council need to meet with HS2, he offered to represent along with Cllr Castle. The Clerk will forward the invitation of meetings onto the two councillors.

**7. Email from Guy O’Brien –** The Chairman said he has contacted the resident and he will visit the area after lock down, when it is safe to meet.

**8. Request for new dog bin in Hill Top View –** Cllr Maddocks proposed the councillors approve the purchase of a new bin to be installed. Cllr Yearsley seconded the proposal. All agreed and the Clerk will action.

**Dates of the next meetings –**

Thursday 25th February 2021 at 7.00pm.

The Meeting closed at 8.40pm. This concluded the business of the meeting.

Signed and approved on behalf of the Armitage with Handsacre Parish Council

Cllr Maddocks – Chairman

25th February 2021