**Minutes of the meeting of the Armitage with Handsacre**

**Parish Council held on Thursday 27th January 2021**

**at 7:00pm at the Village Hall.**

**Present:** Councillor A Castle Councillor W Bennett

Councillor T Marshall Councillor J Yearsley

Councillor J Israel DCllr R Cross

Councillor A Kirkbride

**Apologies:** CCllr R Cox Councillor J McGill

Absent: Councillor I Hodgson

**Parish Clerk:** Samantha LaPlanche **Administrator:** Charlotte Leach-La Planche

**REGULAR MEETING**

**Public Participation:**  Cllr Marshall introduced District Councillor Richard Cross who joined the District Council last month. DCllr Cross thanked Cllr Marshall and spoke briefly about his reasons for becoming a councillor. The Parish Council Chairman welcomed DCllr Cross to the meeting. Nikki Hawkins gave a brief speech on her reasons for applying for the position of a Parish Councillor. Cllr Marshall proposed the Parish Council accept her application for the vacancy. Cllr Bennett seconded the proposal. The councillors voted as a majority for her application. Cllr Hawkins signed the Declaration of Acceptance of office and the Chairman welcomed her to the table for participation.

**To receive Declarations of Interest**: None.

**To receive requests for Dispensations under the Localism Act 2011** – None.

**Minutes:** Cllr Marshal proposed the approval of the minutes. Cllr Yearsley seconded the proposal. Majority vote. The minutes of the meeting held on the Thursday 25th November 2021 were declared to be a true and accurate record.

**Matters Arising:**

**1. Planning Matters –** Application 21/00058/FUL 27 Priory Avenue, new build 6 x 2 bed apartments. Cllr Marshall stated that DCllr Cox had called this into the planning department because of the over intensification of the build, all councillors agreed with this application request.

**2. To consider reports from District and County Councillors –** (i) Parking on the grass verges Rugeley Road - Cllr Castle confirmed he has spoken to CCllr Cox on the matter and that the County Council have no funds to install bollards or other ground works. Cllr Castle stated that the Parish Council also do not have funds to complete these types of works for one small area of our community. (ii) Parking on Hood Lane – Cllr Castle this is pavement parking by residents blocking access for pushchairs and mobility scooters, CCllr Cox has been informed. (iii) Community Speed Watch – Cllr Castle asked if the Parish Council could contact the group to request a visit to the main road of the Hawksyard Estate, as they are experiencing speeding vehicles during busy times. The Clerk will contact the local group and ask them to chase Staffordshire Police for the permanent signage that need purchasing and installing. Cllr Hawkins and Cllr Bennett offered to support the group, the Clerk will contact Staffordshire Police to arrange some training and notify our local group of their interest. Cllr Marshall said that the planning department had given approval for the new improvements to The Angel Croft site in Lichfield for a new hotel. Also, in Dam Street a new homeless shelter for five residents has been approved.

**3. To review the completion work on the War Memorial project –** (i) Electrical connection - Cllr Yearsley offered his support in achieving this work required. (ii) Completion works - Cllr Castle and Cllr Kirkbride will review the polite notice letter to all residents in the vicinity regarding over night parking and multiple car family parking during the daytime. Charlotte will investigate if a notice stating “no right to over night parking on this site” is possible to purchase under the Parish Councils discretion. Cllr Israel said she will speak with the New WI group about maintaining the planted area around the Memorial in the future. (iii) Fencing repair & new litter bin installation – The Clerk produced a quote for the bin to be installed, this was approved by the councillors, she will notify the contractor immediately. The quote for the repair work to the wooden fencing is still outstanding, the Clerk will contact the contractor for an update on progress.

**4. To review the play area visits by the Councillors –** Charlotte stated that Ian Hodgson offered to donate the hiviz jackets for the councillors. This is so the public are aware that the visitor is a Parish Councillor. Charlotte will purchase some lanyards and cards to display the Parish Council contact details. Cllr Hawkins said she would be happy to be involved in the visits and Cllr Bennett offered to support Cllr Hawkins. Charlotte will send out the new rota, when both the jackets and lanyards are ready for collection by the councillors. Charlotte said the newly purchased signs for all the play areas have arrived at the office, these will be installed once a visit has been completed by the contractor and Charlotte regarding safe installation sites. Charlotte stated that the gym equipment safety notices are still in the process of enquiry and will be ordered as soon as possible.

**5. HS2 Ltd – (i) Village Hall Committee –** The Clerk produced a letter from the Chairman of the Committee asking for support in completing a submission application for funding for the renovation works to the Hall. He stated that the Parish Council are the custodian trustees/owners of the building and asked if they could complete for relevant request for the funding required. Cllr Marshall proposed the councillors accept the request. Cllr Yearsley seconded the proposal. All agreed. The Clerk will write back to the Committee with this decision. (ii) Canal footpath improvements – Samantha said Liz Davis from HS2 has arranged a meeting with Balfour Beatty and the Parish Council to meet at the location on the Rugeley Road. A date has been set and we are waiting confirmation. Cllr Kirkbride offered his support in this matter and is willing to also meet with Liz Davis and support the Clerk in the completion of the funding request forms.

**6. Bowls Pavilion, maintenance update –** Rob at Axis Design has provided a quote for the condition survey. Cllr Marshall proposed we accept the quote as it is important the councillors know the state of the building before any works should commence. Cllr Yearsley seconded the proposal. All councillors agreed to accept the quote. The Clerk will instruct Axis to complete the survey. Cllr Marshall offered to approach Stephen Stray at the District Council for an update on the S106 project work.

**Financial Matters**

**7. To approve the cheque payments and bank balance for December 2021 & January 2022 –** Cllr Kirkbride proposed the councillors accept the payments. Cllr Marshall seconded the proposal. All agreed.

**Correspondence received**

**9. Letter from G Foote invitation request to the Meeting Point –** The Clerk read out the letter and confirmed she will attend. Cllr Hawkins offered to represent the councillors.

**Dates of the next meetings –**

Thursday 24th February 2022 at 7.00pm

Thursday 31st March 2022 at 7.00pm

The Meeting closed at 8.45pm. This concluded the business of the meeting.

Signed and approved on behalf of the Armitage with Handsacre Parish Council

Cllr Castle – Vice Chairman

24th February 2022