**Minutes of the meeting of the Armitage with Handsacre**

**Parish Council held on Thursday 27h February 2020**

**at the Pavilion, Millmoor Avenue, Armitage at 7:00pm.**

**Present:** Councillor S Hyden Councillor A Castle

Councillor I Hodgson Councillor Flannigan

 Councillor R Cox Councillor A Kirkbride

 **Apologies:** Councillor A Maddocks Councillor T Marshall

Parish Clerk - Samantha LaPlanche Charlotte La Planche - Administrator

**REGULAR MEETING**

**Presentation by Sam Lake and Tom Arnfield from Turley Associates –** Mr Lake said the land is west of Rugeley Road / Upper Lodge Road. Cllr Cox said our Neighbourhood Plan did not take into account anymore housing for our community and not to include Green Belt land. Mr Lake said the District Council were open to the possibility of using Green Belt in the future if Parish Council felt the need for more housing. Cllr Cox states that the Local Plan does not include our boundary to expand with housing and we have met our requirement for housing until 2040. Cllr Castle said the Parish Council did not allocatee and land in its boundary and/or include Green Belt. Cllr Marshall said bigger developments need better infrastructure needs. Cllr Hyden said this Parish Council are not interested in any big developments. Cllr Castel confirmed this Parish Council re not interested in releasing Green Belt.

**Public Participation:**  Mr and Mrs Ferneyhough confirmed that Severn Trent have visited their home and street and are preparing a report for works required. Cllr Hyden said if they can copy the Clerk and County Councillor Martyn Tittley into their correspondence. Dan Smith Chairman of the Armitage Preschool spoke about the charities concerns on financial matters and asked if the Parish Council would consider a grant to support the group to continue their work in the future. Cllr Castle proposed the councillors support a grant request of £1,000.00. Cllr Hodgson second the proposal. All agreed. The Clerk will prepare the grant application process for Dan Smith.

**Declaration of Interest**: Cllr Hodgson declared a personal interest regarding agenda item 4 – Highway Matters.

**Minutes:** Cllr Castle proposed the councillors accept the minutes. Cllr Flannigan seconded the proposal. Majority vote. The minutes of the meeting held on the Thursday 30th January 2020 were declared to be a true and accurate record.

**Matters Arising:**

**1. Parish Council Vacancy –** The Clerk said the District Council had confirmed an election was not called by the Parishioners, so we can advertise the vacancy by co-option. This will be displayed on the notice board, website and Village Hall.

**2. Police Matters –** Cllr Cox said the Church had been broken into and various items had been stolen. The Police were informed and are trying to locate the items and thieves.

**3. Planning Matters** – Application 20/00036/FUL 19 Rectory Lane, partial demolition, 2 dwellings and 8 dwellings, the councillors objected to this as the proposed dwellings were too close to the existing homes at the rear of the development and that there was no provision for access and the storage & collection of blue/brown bins. Application 20/00027/FUL – Scout Hut site Millmoor Avenue, 6 parking spaces, fencing and storage container, no objections from the councillors.

**4. Highway Matters** – Cllr Hyden said he spent 2 hours with residents in the Ford Way area looking at their flooded gardens, the water was coming off the brook which runs at the end of their gardens. Cllr Hodgson said his garden on New Road floods by the brook in heavy rainfall as the water table has raised in the area over the last 10 years. The Clerk confirmed that the brook leading off the open space area of Shropshire Brook Road is monitored after heavy rainfall, very carefully, so to alleviate this issue further onto New Road. The Clerk said 2 streetlamps had been reported to County Council for not working on New Road. Also, the New Road flooding had also been reported by the administrator.

 **5. Environmental Matters – (i) Sub committee for the play areas -** The administrator said the 5 play areas require extra monitoring throughout the year before the inspection report is due in September. Cllr Castle said Charlotte had worked hard on setting up this rota for monitoring and he would be happy to work on the scheme. The Chairman said a sub committee would not be required as he proposed all councillors should be involved. All agreed. **(ii) Tree Inspection report 2020** – Cllr Cox proposed the Clerk look for alternative inspectors for the work required and achieve quote for works. Cllr Castle seconded the proposal. All agreed. The Clerk will action for the next meeting.

**6. Office Matters – (i) Laptop requirement** – The Chairman said the administrators laptop cannot be upgraded confirmed by Cllr Maddocks, so he proposes the councillors agree to spend £600 for the purchase of a new one and Cllr Maddocks will purchase on behalf of the Parish Council. Cllr Cox seconded the proposal. All agreed. **(ii) Employment Committee report –** The Clerk left the room. The Chairman proposed that the Clerks hours are increased by 5 hours per week to perform the demand of work required by the office. The councillors agreed with the increase of hours but stipulated that training on Parish policies was a necessary. The Clerk entered the room.

**7. Hawksyard Community Building – (i) Minutes of the meeting 14th February –** Cllr Hodgson proposed the approval of the minutes. Cllr Kirkbride seconded the proposal. All agreed. **(ii) Set up sub committee with delegated authority –** Cllr Hyden, Cllr Hodgson and Cllr Castle offered to support this committee with no limit on costs and reporting directly back to Parish Council. Axis Design will setup “basecamp” a platform for sending out information, documents and correspondence to the sub committee.

**6. War Memorial – (i) Minutes of the meeting 14th February –** Cllr Hodgson proposed the approval of the minutes. Cllr Kirkbride seconded the proposal. All agreed. **(ii) Set up sub committee with delegated authority –** Cllr Hyden, Cllr Hodgson, Cllr Cox and Cllr Kirkbride offered to support this committee with no limit on costs and reporting directly back to Parish Council. Axis Design will setup “basecamp” a platform for sending out information, documents and correspondence to the sub committee.

**9. Acme Tree Services quote for works –** All councillors agreed to the works going ahead.

**10. Allotment Society & Bowling Club agreements for 2021.2025** – The Clerk handed out a copy of the agreements for the new councillors. The Chairman asked if this item could be referred to our next meeting, for consideration of rental charges review. All agreed.

**11. Lichfield District Council –** (i) Bin collection charges for 2020.2021 – All councillors agreed to the charges, (ii) Land Management at Hawksyard – The Chairman read out a letter from Gary Brownridge Operations Manager saying that Persimmon will now be putting into place a Management Company to manage the open spaces, monitoring of fencing and play equipment on the estate. This will mean the Parish Council will not be responsible for the costs of emptying the 4 bins (joint purchase with District Council in 2016) for the future.

**Financial Matters**

**12. To approve the cheque payments for February –** The Clerk handed out the cheque & bank statement. All approved.

**Correspondence received -** No concerns.

5. Letter from HS2 – Meeting set up for 25th March at 7pm at the Pavilion.

6. Letter from Kings Bromley Parish Council – Cllr Marshall and Cllr Cox will be representatives for the District Council and will report back to the Parish Council.

**Date of the next meeting -** Thursday 26th March 2020 at 7.00pm. (CANCELLED)

The Meeting closed at 9.40pm. This concluded the business of the meeting.

Signed and approved on behalf of the Armitage with Handsacre Parish Council

Chairman

30th July 2020