**Minutes of the meeting of the Armitage with Handsacre**

**Parish Council held on Thursday 27th May 2021 at 7:00pm at the Village Hall**

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| **Present:** |  | Councillor A Maddocks | Councillor A Castle |
|  |  | Councillor T Marshall | Councillor J McGill |
|  |  | Councillor J Yearsley | Councillor J Israel |
|  |  | DCouncillor N Binney | Councillor A Kirkbride |
|  |  | Councillor W Bennett |  |
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| **Apologies:** | | Councillor I Hodgson DCouncillor R Cox Charlotte Leach-La Planche - Administrator | |

**Parish Clerk** Samantha LaPlanche

**REGULAR MEETING**

**Public Participation:**  None.

**Declaration of Interest**: Cllr Castle declared an interest under item 1 Planning Matters, application 21/00876/FUH.

**Minutes:** Cllr Kirkbride proposed the approval of the minutes. Cllr Yearsley seconded the proposal. All agreed. The minutes of the meeting held on the Thursday 25th March 2021 were declared to be a true and accurate record. Correspondence point 7 – Village Hall Committee, the Clerk said the committee have chosen the quote for works by Rugeley Aerials to complete the CCTV upgrade as no other contractors returned their enquiries. Cllr Maddocks proposed the Parish Council offer a 50% donation towards the project. Cllr Yearsley seconded the proposal. All agreed. The Clerk will write to the Committee.

**Matters Arising:**

**1. Planning Matters –** Application 21/00058/FUL 27 New Road mended plans, the councillors objected to this application again on the basis that the extended dwelling would be too close to neighbouring properties, the zebra crossing and the loss of amenity parking. Application 21/00849/FUH 2 Waters Edge, the councillors had no objections to the application. The Clerk reminded all councillors, that responses to planning applications from the Parish Council is vey important. This last month several councillors did not respond back to the Clerk after several email reminders and this would mean a “no objection” return to the planning department, if no responses are received.

**2. To consider reports from District and County Councillors –** DCouncillor Binney said the travellers have parked up on 2 public park areas in Lichfield and to all keep vigilant within our Parish. He said DCllr Richard Cox is now the Cabinet Member for Community Engagement, he is supporting funding for Parish Councils. Cllr Marshall said whilst HS2 has not impacted our Parish other villages are suffering dramatically with weekend work and heavy traffic movements. He said the District Council are consulting on decarbonising our city by 2050, more details to follow in the coming months.

**3. Environmental Committee – (i) Rota for play area inspections –** The Clerk said 2 councillors have not retuned their reports, these need returning to the office as soon as possible. **(ii) Tree works and (iii) Footpaths** – The Clerk produced a list of areas that need considering for maintenance on the public open space areas. This can be produced to the Parish Council instructed contractors for quotes. There is sufficient funds in the reserves for these works to be considered in smaller stags and with any time restraints, i.e. weather, covid. Cllr Maddocks proposed the Parish Council permit the quotes for works. Cllr Castle seconded the proposal. All agreed. The Clerk will contact and meet with both contractors. **(iv) Extra brook clearances** – Cllr Marshall said the brook along Shropshire Brook Road has suffered with rubbish and excess branches falling into it, over the last few weeks and he has removed them several times. He would like the Parish Council to

consider himself setting up a Working Group with some parishioners. All councillors approved the request. **(v) Dog fouling** – Cllr Maddocks said the issue had become increasingly bad this last year and is continuing. The Clerk will contact the District Council for support and more information on how we contact deal with this issue. (vi) Quotes for new litter and dog bins – Cllr Maddocks proposed the councillors approve the quote. Cllr Castle seconded the proposal. All agreed. The Clerk will place the order.

**4. Update from JMOG on proposed Hawksyard Community building –** The Clerk said she had spoken with Stephen Stray, Spatial Policy & Delivery Manager at the District Council. He proposed the Parish Council device a plan for spending the S106 funds on other worthy and local projects. Cllr Marshall said the footpath from The Plum Pudding to the Ash Tree could be reinstated to meet with the new footpath continuing into Brereton, which was completed by the Brereton & Ravenhill Parish Council, Cannock Chase District, LDC, Canal & River Trust and County Council. The Clerk will contact the Parish Council for further information.

**5. To hear from Axis Design on the War Memorial project** –The Chairman welcomed Rob and Mike to the meeting. Mike said planning permission had been granted by the District Council with no conditions. Risk Assessments have been completed with the chosen contractor Wigwam Ltd. We will loose 2 parking places and will re-site the disabled parking. The Clerk said the Women’s Institute have donated £500 towards the cost of installing a bench and plaque to commemorate the 90 years service of the members, Mike said this can be included in the project. Cllr Maddocks said we have consulted with the Royal British Legion and St John the Baptist C of E both approving of the project. We will need continue to consult with as many businesses and community groups. There will be a small allowance for planting shrubs and small trees. Cllr Maddocks said the Rugeley Rotary Club have offered to support the maintenance and tidying of the area, moving forward. Deadline for completion we are working to is 11th November 2021. The Clerk confirmed the District Council are working on the new S106 agreement from the planning permission details and this should prompt funding being forwarded by the end of June. The car park will need to be closed in July for safer working conditions and renovation work.

**6. To consider update on CSW training course –** A course has been arranged for all volunteers on Saturday 12th June at 10.30am at the Village Hall. All councillors need to send their completed forms to the CSW team at Staffordshire Police, to attend the course.

**Financial Matters**

**7. To approve the Annual Governance Statement -** The Chairman read through the forms for the councillors. Cllr Castle proposed the councillors approve the form. Cllr Kirkbride seconded the proposal. All agreed. **To approve the Accounting Statement of Part 3 AGAR 20.21 –** The Chairman read through the forms for the councillors. Cllr Marshall proposed the councillors approve the form. Cllr Castle seconded the proposal. All agreed. The end of year accounts and internal auditors report were handed out with no concerns.

**8. To approve the cheque payments and bank balance for April and May 2021 –** Cllr Kirkbride proposed the councillors accept the payments. Cllr Yearsley seconded the proposal. All agreed.

**Correspondence received.**

**7. Letter from the Armitage Bowls Club -** The Chairman apologised to Jean McGill for the mis-understanding on the Parish Councils response at the last meeting. The Parish Council are willing to support any further requests for the Club, in the future.

**8. Letter from Three Spires Football Club –** The councillors approved the request to use the football pitch on Shropshire Brook Road. The Clerk will highlight to the group, that the area is dedicated as public open space and as so, the Parish Council are not responsible/liable for any damage to the pitch.

**Dates of the next meetings –**

Thursday 24th June 2021 at 7.00pm

Thursday 29th July 2021 at 7.00pm

The Meeting closed at 9.00pm. This concluded the business of the meeting.

Signed and approved on behalf of the Armitage with Handsacre Parish Council

Cllr Maddocks – Chairman

24th June 2021