

**Minutes of the meeting of the Armitage with Handsacre  
Parish Council held on Monday 27th June 2019  
at the Pavilion, Millmoor Avenue, Armitage at 7:00pm.**

**Present:** Councillor S Hyden                      Councillor A Maddocks  
                  Councillor T Marshall                Councillor A Castle  
                  Councillor R Cox                            CCouncillor M Tittley

**Apologies:**        Councillor B Rayner

Parish Clerk - Samantha LaPlanche    Administrator – Charlotte La Planche

**REGULAR MEETING**

**Declaration of Interest:** Councillor R Cox, Environmental Matter point 7(iii) – Personal.

**Minutes:** The minutes of the meeting held on the Monday the 20<sup>th</sup> of May 2019 were declared to be a true and accurate record.

**Public Participation:** John Malchin was concerned with regards to the environmental centre remaining in use and open to the public, once the development was completed. Councillor Marshall and CCouncillor Tittley will research further into this.

Mrs Andrew was concerned about the early morning activities of the owner on the site at Church Lane. Councillor Marshall confirmed he had met with the planning inspector on site on the day concerned and the authority placed a 30 day stop order notice, until further investigation could be sort.

**Matters Arising:**

**1. Planning Matters** – CCllr Tittley said application 19/00537/OUT – The Mount, Pike Lane, erection of 9 dwellings and highway works, the Highways Department had objected to the application. Applications 19/00753/OUTMEI, 19/00861/FUH and 19/00864/ADV, will be viewed by the councillors after the meeting.

**2. Highway Matters** – CCllr Tittley said he has offered to pay for the drainage works to the pedestrian crossing on New Road from his County Council allocation. Cllr Cox asked CCllr Tittley to ask the County Council to prioritise the large amount of pot holes on the mini island on Lichfield Road. CCllr Tittley said he had asked the Highways Department for the installation of ANPR cameras in our parish but due to GDPR/ICO conditions this was refused at county due to security issues.

**3. New Parish Council Website** – Cllr Maddocks made a request for £200 per year for the website and new emails. All agreed. Cllrs warned to be aware of GDPR and to keep it simple.

**4. Lichfield & District Partnership Managers Role at Lichfield Police** – Cllr Cox said the service was an asset to the Police Forum and larger communities and not necessarily just Parish Councils, he seeks to support to keep the role. Cllr Hyden proposed we ask Mark Smith Chief Inspector to attend a Parish Council meeting to speak with regards to this and the police presence within our community.

**5. HS2 Community Funding Availability** – Cllr Cox bought with him some information on the funds available and read out the leaflet he had received. He informed the council that there is £40million available via two funds in Phase One. CCllr Tittley spoke about other places who had the funding and did positive projects with it. He also spoke about how the crime rate increased when works were progressing on the original railway and for the Police to be made aware when HS2 begins and seek extra funding for more patrols.

**6. Email received from Matt Williscroft – use of open space on Shropshire Brook Road** – Cllr Hyden read the email. The Councillors agreed that this was permitted ensuring the group accepted that the Parish Council could not afford to provide extra work on the area than their maintenance program and that the group have their own liability insurance.

**7. Environmental Matters** – (i) Quotation for works of trees on 10 Shelley Close, Cllr Marshall proposed to accept the quote, Cllr Maddocks seconded the proposal, all agreed. (ii) Quotation for works of trees at 3 Dyke Road, Cllr Marshall proposed himself and Cllr Maddocks to view this and report back to the Clerk. (iii) Quotation for works of trees at 3 Yeoman Way, Cllr Hyden proposed that all councillors view this area after the meeting due to its close proximity to the Pavilion. Reporting back to the Clerk. (iv) Quotation for works installing bollards on Shropshire Brook Road. Cllr Cox proposed to accept the quote, Cllr Marshall second this proposal. All agreed. (v) Quotation for works at the Pavilion. Cllr Hyden suggested contacting our Insurance Company to take a look as soon as possible. The councillors refused the quote from Crossland Construction.

**8. Financial Matters** – The Clerk handed out a cheque and accounts balance report to the councillors. This was approved. The Clerk produced a variation mandate request form for the new Chairman and Vice Chairman to act as signatories, this was duly completed. Cllr Maddocks produced 3 quotes for the new office computer, laptop, printer and telephone system. All agreed to these costs being spent. Cllr Maddocks will liaise with the Clerk on the setup of the office.

**Correspondence received** - No concerns.  
Cllr Cox gave his apologies for the next meeting.

**Date of the next meeting** - Thursday 25<sup>th</sup> July at 7.00pm in the Pavilion.

The Meeting closed at 8.55pm. This concluded the business of the meeting.

Chairman  
Cllr S Hyden  
25<sup>th</sup> July 2019