**Minutes of the meeting of the Armitage with Handsacre**

**Parish Council held on Thursday 30th July 2020**

**at the Village Hall, Shropshire Brook Road,**

 **Armitage at 7:00pm.**

**Present:** Councillor A Maddocks Councillor A Castle

Councillor T Marshall Councillor A Kirkbride

 **Apologies:** Councillor I Hodgson

Parish Clerk - Samantha LaPlanche Charlotte La Planche - Administrator

**REGULAR MEETING**

**Public Participation:**  A gentleman from The Old Ford Community Group introduced himself and talked about the work in which the group would like to involve the village. The group will also be contacting the other nearby landowners, County Council and Network Rail, for their support. The Chairman proposed the Environmental sub committee review and talk about feasibility. Cllr Castle seconded the proposal. The Parish Council were extremely interested in the proposed project and offered their support. The Clerk will look at the HS2 funds available for these types of projects.

Mr Jon Yearsley introduced himself and handed over an application form to join the Parish Council as a councillor. The Chairman and the councillors welcomed Mr Yearsley, he then signed the Acceptance of Office form and took a seat with the councillors.

**Declaration of Interest**: None.

**Minutes:** Cllr Marshall asked if District Cllr Cox could be removed from the apologies and the venue changed on the header. The Chairman approved these changes. Cllr Castle proposed the councillors accept the minutes. Cllr Kirkbride seconded the proposal. Majority vote. The minutes of the meeting held on the Thursday 16th July 2020 were declared to be a true and accurate record.

**Matters Arising:**

**1. Police Matters –** Cllr Marshall mentioned the United Reformed Church being used as an industrial cannabis farm and that a gentleman had been arrested for the offence.

**2. To consider reports from District and County Councillors –** Cllr Marshall said all District Council meetings were now on Zoom, as the staff were still working from home. Telephone calls to the officers is difficult, so best practice is to email. Cllr Castle said the Power Station development to completion will be done by 2041.

**3. To consider the Tree Inspection report due for 2020 - 2022** – Cllr Castle proposed the councillors accept the quote. Cllr Marshall seconded the proposal. All agreed.

**4. To consider updates on Hawksyard Community Building** – Cllr Castle said from the documentation provided by LDC, he cannot see where there would be space for a building and the councillors all agreed. Cllr Marshall said he would speak to Craig Jordan, Head of Economic Growth at LDC, for a way forward for the Parish Council.

 **5. To consider updates on the War Memorial project –** The Chairman said we need to consider the 3 quotes received for the work, as they are quite varied in costs. The Chairman proposed MCL Ltd but would like to know the timescales for all tenders. The Clerk will ask the architects for this information. Cllr Castle said we need to remove a deadline date for completion and just concentrate on getting the project moving forward. The architects have submitted the plans to LDC and we are waiting to hear back with any proposals.

**6. To consider updates on the Land Transfers** – The Clerk produced the forms from the Solicitors. The Chairman and Clerk signed the form and this was witnessed by Cllr Marshall. The Clerk will return the forms, which will be received by LDC Solicitors, Anson’s. The Chairman proposed that the Parish Council consider investing in a mapping system or/and Land Registry system, so that the Clerk can access information quicker about land ownership. All councillors agreed to the proposal, which the Clerk will seek costs and come back to the councillors at a future meeting.

**7. To consider street names for Tuppenhurst development –** This will be referred for the September meeting.

**8. To consider the Risk Assessment for the Pavilion –** All councillors agreed with the document and thanked Charlotte for her quick work on this document.

**9. To set time and date for Power for All Group – Cllr Castle proposed we invite the** group to a meeting in August or September, after researching about the groups work and its background. All agreed.

**10. To review electronic banking for the Parish Council office** – The Chairman had previously sent out details from the bank about the process, all councillors agreed to the legalities that this will bring and would require two councillors to authorise any payments online.

**11. To review the footpaths, litter & dog bins in the Parish** – The Chairman said the reports need addressing but we do not have direct access to officers at the County Council, due to only being given an online reporting system. The councillors would like to see our local County Councillor Martyn Tittley answer our enquiries, on a more personal level. The administrator presented the photographs of several litter bins overflowing with waste and rubbish, mid-week. The Clerk has spoke with the officers at LDC and they confirm all collections are being made but demand is high at this time. The Chairman proposed we make extra collections for the 4 bins identified, whilst the demand is there. All councillors agreed for any extra cost, this would generate for the Parish Council, to ensure the safety and cleanliness of the footpaths affected.

**Financial Matters**

**12. To approve the cheque payments for the end of July 2020 –** Cllr Maddocks proposed the councillors accept the payments. Cllr Castle seconded the proposal. All agreed. Cllr Maddocks wanted the councillor to be aware that he has signed a cheque payable to himself for the purchase of the subscription for Go Daddy, this was noted, as we only have two signatories for our cheque payments. Cllr Kirkbride said he would be willing to be a cheque signatory. The Clerk will prepare the relevant forms, for the next meeting.

**Correspondence received.**

**4. Lichfield Road / Alandale Avenue –** The Clerk read out the email from a resident asking for some work on the site, as the area looks rather overgrown in front of her property. The Clerk will check if we can find the owner of the land and forward the resident’s concerns.

**Dates of the next meetings –**

Thursday 27th August 2020 at 7.00pm at the Village Hall.

Thursday 24th September 2020 at 7.00pm at the Village Hall.

The Meeting closed at 9.00pm. This concluded the business of the meeting.

Signed and approved on behalf of the Armitage with Handsacre Parish Council

Cllr Castle – Vice Chairman

27th August 2020