**Minutes of the meeting of the Armitage with Handsacre**

**Parish Council held on Thursday 29th October 2020**

**at the Village Hall, Shropshire Brook Road,**

**Armitage at 7:00pm. (Microsoft Teams)**

**Present:** Councillor A Maddocks Councillor A Castle

Councillor T Marshall Councillor A Kirkbride

Councillor J Yearsley Councillor J Israel

DCouncillor N Binney DCouncillor R Cox

CCouncillor M Tittley

**Apologies:** Councillor I Hodgson Councillor B Bell

Parish Clerk - Samantha LaPlanche Charlotte La Planche - Administrator

**REGULAR MEETING**

**Public Participation:**  Mrs Jean McGill gave a short presentation on her interest for joining the Parish Council. Cllr Castle proposed we accept Mrs McGill’s application to be a councillor. Cllr Marshall seconded the proposal. Mrs McGill will sign the Declaration of Acceptance of office and send to the Clerk.

**Declaration of Interest**: None.

**Minutes:** Cllr Marshall proposed the approval of the minutes. Cllr Yearsley seconded the proposal. Majority vote. The minutes of the meeting held on the Thursday 27th August 2020 were declared to be a true and accurate record.

**Matters Arising:**

**1. Police Matters –** Cllr Maddocks said he had tried to visit and contact our local PCSO’s to invite them to our meetings as we need to hear feedback within our community. Cllr Marshall said a resident received a brick through her window on Uttoxeter Road, which came from the St Barbara’s play area. He confirmed that the incident had been reported to the Staffordshire Police.

**2. Planning Matters –** Charlotte said application 20/01301/FUL Extension to shopping parade to create retail unit was not objected by the Parish Council. Cllr Maddocks confirmed The Mount application had been approved for 3 houses on the site and was now up For Sale.

**3. To consider reports from District and County Councillors –** Cllr Marshall said there is a new white paper coming out soon for more planning regulations. Staffordshire has gone into Tier 2 which is a high alert warning from 31st October. CCllr Tittley said a speed check on vehicles on the Lichfield Road has been completed and he will the results to the Parish Clerk.

**4. To consider updates on the War Memorial Restoration project –** The survey report is completed and available on the Basecamp site for all councillors to view, no concerns from our architects. The Chairman said due to the difficult year we have all experienced, the project has not been able to progress as fast as we would have liked to, to achieve the completion by 11th November 2020. He proposed we do not set another deadline due to the current circumstances and just continue to progress with the landscaping quotation work, at an approachable pace. All agreed.

**5. Remembrance Day celebrations 2020** – The Chairman said he had spoken with the Reverend Hart about the forthcoming event. Guidelines given to the Church and Parish Council, do not recommend any public event should take place. The Clerk will place a notice about the cancelled event at the War Memorial notice boar d and on the website. The Reverend will notify his Parish.

**6. To add new councillors onto subcommittee appointments –** Appointments were made accordingly and a sheet of appointments will be issued at the next meeting.

**7. To consider a quote for works on the trees next to 4 Shelley Close –** Cllr Maddocks proposed the acceptance of the quote. Cllr Castle seconded the proposal. All agreed.

**8. To consider the future use and costings to run the Pavilion, Millmoor Avenue –** A report of the years upto date income & expenditure were sent to the councillors before the meeting. The Clerk said that no other groups had hired the building this financial year and that the Bowls Club had not used the building due to lock down. Cllr Maddocks proposed that the Parish Council consider “mothballing” the building until Government restrictions on public safety have been lifted and that the Parish Council review again in February 2021. Cllr Castle suggested disposing of the caretaker role, which is not required during these times and that the councillors ensure monthly checks on the building during shut down. The Clerk and administrator offered to perform this role alongside the councillors. The Clerk said she would contact the District Council, to notify them that the building will be left empty and enquiring about a discount for the Business Rates and notify our Insurance Company. Cllr Castle seconded the proposal. All agreed.

**9. To consider the purchase of a new village sign on Rugeley Road using Cil funds –** Cllr Maddocks said the sign next to the allotments is in a bad state and previous contact with the County Council had confirmed that they did not have funds at this time to replace the sign. Cllr Maddocks proposed that the Parish Council used its Cil funds to purchase a new sign. CCllr Tittley said that a lot of Parish’s have put in the gated entrances, which gives a good look for the village and can decrease the speed of traffic within the Parish. Cllr Maddocks asked CCllr Tittley if he would accompany him on a walk of the Parish to investigate this proposal for viability. Cllr Castle seconded the proposal. All agreed.

**10. To consider quotes for the broken beam at Millmoor playarea from GHL Ltd & Playdale –** Cllr Marshall proposed the acceptance of the quote from the warranty cover by Playdale the original providers of the equipment but to negotiate the addition of a metal base to the base of the beam to extend the life of the beam. Cllr Kirkbride seconded the proposal. All agreed. The administrator will contact Playdale to request the addition of the metal base and return to the next meeting with the information.

**Financial Matters**

**11. To approve the cheque payments and bank balance for September & October 2020 –** Cllr Maddocks proposed the councillors accept the payments. Cllr Marshall seconded the proposal. All agreed. The Clerk said that the Precept budget for spending in 2021/2022 is due for submission to the District Council in early January and this will be on the agenda for the next meeting.

**Correspondence received.**

4. Emails from HS2 – The Clerk reminded all councillors to view the proposed online meetings with HS2 and to take the invitations.

5. Email request from AwH Village Friends – The voluntary group has requested a donation towards support needs for the group to continue its services to the Parish. All councillors agreed to the donation. The Clerk will clarify the guidelines on the donation policy towards Church groups and confirm back to the Parish Council.

6. Email from CCllr Tittley suggestion of 2 new dog bins along Shropshire Brook Road – CCllr Tittley said he had been approached by a resident regarding dog waste on the pavements in this area and asked if the Parish Council would supply 2 new bins. All agreed to the costings mentioned by the Clerk on the purchase & collection charges. DCllr Cox said himself and DCllr Nick Binney will be handing out leaflets on dog fouling next week.

**Dates of the next meetings –**

Thursday 26th November 2020 at 7.00pm.

Thursday 28th January 2021 at 7.00pm.

The Meeting closed at 9.20pm. This concluded the business of the meeting.

Signed and approved on behalf of the Armitage with Handsacre Parish Council

Cllr Maddocks – Chairman

26th November 2020