**Minutes of the meeting of the Armitage with Handsacre**

**Parish Council held on Thursday 28th November 2019**

**at the Pavilion, Millmoor Avenue, Armitage at 7:00pm.**

**Present:** Councillor S Hyden Councillor A Castle

Councillor T Marshall Councillor I Hodgson

Councillor R Cox Councillor B Rayner

**Apologies:** Councillor A KirkbrideCCouncillor M Tittley Councillor A Maddocks

Parish Clerk - Samantha LaPlanche Administrator – Charlotte La Planche

**REGULAR MEETING**

**Public Participation:**  None.

Tony from the First Responders gave a short presentation on the work of the volunteers. Their coverage area is around 5 miles from their base at Rugeley Fire Station. He said that they have provided a defibrillator for the Village Hall and are offering to hold training sessions for the device and first aid courses. He will be speaking to the Committee to arrange some dates possibly one or two a month.

**Declaration of Interest**: None.

**Minutes:** The minutes of the meeting held on the Thursday 31st October 2019 were declared to be a true and accurate record.

**Matters Arising:**

**1. Police Matters –** Cllr Cox said he was informed of an incident of a jogger being bitten by a dog on the canal towpath. The Police have been informed.

**2. Planning Matters** – Application 19/01476/FUH 1 Tuppenhurst Lane, the planning committee had no objections. Application 19/01540/FUH 25 Waters Edge, the planning committee objected as they felt the fence was not in keeping with the other hedge boundary. Application 19/01604/FUL Ravensdene, the planning commitee objected as they felt the new building was too close to the highway.

**3. Highway Matters** – Charlotte presented the wild flower planting scheme that other Parish Councils have adopted. Cllr Marshall said spring bulbs would be a great addition to the verges. Cllr Cox suggested we look into the costs of the seed or plants before committing to the purchase of a license to plant. Cllr Marshall suggested we approach Walton Homes for bulb planting on the Hayes Meadow development. Cllr Cox said he is monitoring the pot holes on the A51 island near the Ash Tree public house, as the County Council are not considering it as a priority at this time.

**4. Office Matters – Parish Council branding –** Cllr Maddocks was not available at the meeting to explain this item. Charlotte asked if the councillors would be interested in setting up a Facebook page for information purposes. Cllr Castle said further research was needed for publishing documents before he would consider approving this option. Cllr Cox suggested we ask the District Council for advice and guidance on this matter. The Clerk presented the meeting dates for 2020.

**5. Hawksyard Community Building – update on meetings with District Council and architects -** The Chairman explained the purpose of the meeting with the District Council, he received an alternative map of the original proposed location for the building, a copy of the s106 agreement and feedback from the planning officer in respect of the withdrawn planning permission. The Clerk will draw up a set of minutes from the meeting and a copy of the documents, for the councillors to view. Cllr Cox said he was not happy that the district councillors and county councillor were not included in this meeting. The Chairman explained that as the new Chairman he wanted to introduce himself to the District Council and the team he will be consulting with on carrying this project forward. The Chairman mentioned his meeting with the architects, to show them these new documents for the new planning application submission. The Clerk will contact the architects to meet with the full council in early February.

**6. War Memorial – update on the meeting with the architects -** The Chairman said the architects had concerns over the amount budgeted for the project against the Parish Council’s proposals. They also had grave concerns over the fragility of the cenotaph’s top, if the proposal for moving the memorial is still considered, as it is a listed monument. The Clerk will check if the memorial is owned by the Parish Council or community and check with Parish Council insurers to see if we are covered by liability or damage claim.

**7. Play area inspection report summary –** Charlotte explained in brief about the report, no medium or high risk issues, all low risk. The Chairman and vice chairman offered to view the reports and work out a schedule of works. All agreed.

**8. Financial Matters –** The Clerk handed out the cheque & bank statement, and the Precept budget for 2020.2021. Cllr Cox proposed the approval of the report and budget. Cllr Marshall seconded the approval. Chairman suggested that the Precept budget should be reviewed in November 2020, rather than in January. All agreed.

**Correspondence received -** No concerns.

**Date of the next meeting -** Thursday 30th January and 27th February 2020 at 7.00pm. The Clerk informed the councillors of the office closing hours for the Christmas period.

The Meeting closed at 8.45pm. This concluded the business of the meeting.

Chairman

Cllr S Hyden

30th January 2020