

HAR-BER VILLAGE MUSEUM

ADULT (18+) VOLUNTEER PROGRAM

Har-Ber Village Museum's mission is to collect and preserve historical items, authentic to the American experience, for the whole family to enjoy and understand within a scenic and inspirational setting. The majority of the artifacts on display in the Museum came from within a 100-mile radius and date from the 1830s to the 1920s.

Following is a list of possible volunteer opportunities at Har-Ber Village. Please check any that interest you and/or for which you feel you have skills or experience. After completing this form, you may send it to: *Har-Ber Village Volunteer Program, 4404 West 20th Street, Grove, OK 74344.*

___ SCHOOL PROGRAM DEVELOPMENT/
SCHOOL TOUR GUIDE

School groups visit in spring and fall. Currently they tour on their own. We hope to develop a series of guide-led stations for tours in 2013. Help develop the tours and then help to present them.

___ DOCENT/RESEARCH ASSISTANT

Choose an exhibit or theme of interest to you. Research objects on display and/or information about the display and how it relates to 19th century rural life. Share this information by putting it into written format for use as a study guide and/or interpretive panel for the exhibit. Staff the exhibit during the season and share information with visitors. Docent commitment is one or more days per week, 2-4 hours per day.

___ EVENT ASSISTANT

Volunteer on special event days to assist with ticket and/or retail sales, traffic control, etc. Commitment--as needed, 3-6 hours/day

___ DATA ENTRY

Har-Ber Village collects a variety of data from its visitors. Help us to organize this data in Excel spreadsheets, enter names for mailing labels, assist with entering collections data.

___ PROPERTIES ASSISTANT

Building, grounds and gardens maintenance projects abound! Tasks and commitment varies depending on project and volunteer availability.

___ TRADITIONAL CRAFTS/TRADES

Do you have special skills or knowledge of traditional crafts or trades? Demonstrate these skills or teach or assist with an historic craft workshop. Sewing skills are occasionally needed to make and repair tour guide costumes.

___ MARKETING/PUBLIC RELATIONS

Brochure and flyer distribution, writing and sending out press releases, and/or presenting informative talks to local groups about Har-Ber Village. Commitment one day per week/2-4 hours per day during the open season.

___ SALES ASSISTANT

Volunteer in the Country Store. Greeting visitors, sales, restocking, inventory, cleaning, etc. are some of the duties of this position.

Minimum commitment is one day per week, 2 to 4 hours per day.

___ EXHIBIT ASSISTANT

Choose from one of several exhibits scheduled for "refreshing." Research, design and object placement are all part of the job. Minimum commitment of one day per week, 2 to 4 hours per day.



Name _____

Address _____
Street Number and Name or PO Box

City State Zip

Phone _____

Email _____

Name and phone of person to call in case of emergency:

Days/Times preferred: (circle your choices)

regular hours OR as needed

Mon. Tues. Wed. Thurs. Fri. Sat. Sun.

2 hours 4 hours morning afternoon

How would you describe yourself?

Why would you like to volunteer at Har-Ber Village?

What special skills or experiences do you have?

Signature

Date