

**Kathleen Schneider**

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**EDUCATION**

**Master of Arts in School Counseling**

Concordia University Irvine, Irvine, CA

Expected Completion: August 2024

**Bachelor of Arts in Liberal Studies**

Los Angeles Pacific University, Los Angeles, CA

Graduated: 2019

**Associate of Arts in Liberal Studies**

Santiago Canyon College, Orange, CA

Graduated: 2008

**PROFESSIONAL EXPERIENCE**

**North Orange County Regional Occupational Program, Garden Grove Unified School District**

*Substitute Teacher, Work-Based Learning Specialist, Job Placement Specialist*

Orange County, CA | 2022 – Present

- Developed and implemented a job readiness curriculum tailored for students with Individual Education Plans, enhancing employability skills.
- Documented data tracking for WorkAbility and work-based learning programs, ensuring accurate reporting and program effectiveness.
- Provided technical support for educational software, improving accessibility and efficiency for teachers.
- Utilized interactive teaching methods to foster participation and enhance learning experiences.
- Monitored and documented student progress, contributing to personalized support plans.

- Implemented Positive Behavioral Interventions and Supports (PBIS) and Multi-Tiered Systems of Support (MTSS) to improve student behavior and academic outcomes.

### **Tustin Unified School District**

*Clinical Services Specialist, Child Welfare and Attendance Social Worker*

Tustin, CA | 2021 – 2022

- Established collaborative relationships with district personnel, parents, and students to bolster student success and retention.
- Coordinated school site and home-based outreach services, integrating community resources to support student needs.
- Developed and executed intervention strategies for students facing attendance and behavior challenges, employing Restorative Practices and Brief Intervention for Substances.
- Advocated for and assisted abuse victims and those with mental illness or addictive behaviors, connecting them with essential community services.
- Acted as a liaison with community social service organizations, facilitating comprehensive support for students.
- Enhanced student support services for foster care, homeless, and McKinney-Vento programs, ensuring compliance and access to resources.

### **Santa Ana Unified School District**

*School Attendance Review Board Department Specialist, Instructional Stock Clerk, SELPA Secretary*

Santa Ana, CA | 2010 – 2021

- Designed and implemented software solutions for efficient record maintenance and reporting, significantly reducing administrative burdens.
- Led the coordination of the School Attendance Review Board (SARB), improving the effectiveness of attendance intervention strategies. Three time Model SARB awards.
- Fostered professional collaborations to share and implement best practices across departments.
- Collaborated closely with the District Attorney's office to address truancy and attendance issues, enhancing district-wide compliance.
- Managed administrative tasks including timesheet processing and inventory maintenance, ensuring operational efficiency.

**PROFESSIONAL SKILLS**

- Curriculum Development & Instructional Design
- Data Analysis & Reporting
- Technical Support & Software Management
- Behavioral Intervention Strategies
- Community Outreach & Collaboration
- Case Management & Documentation

**CERTIFICATIONS**

- Valid California Class C Driver's License
- Trained in Positive Behavioral Interventions and Supports (PBIS) and Multi-Tiered Systems of Support
- Trained in Restorative Practices and Brief Intervention for Substances
- Trained in Crisis Response Team strategies by Orange County Department of Education