### CONTACT INFORMATION

Madeline Kaminski

mkaminski99@comcast.net (908) 645-4864 465 Lexington Ave, New York, NY, 10017

## WORK EXPERIENCE

Koltson, New York, NY May 2022- Present

Design Assistant

- Assist in sketch development and preparation for sketch pass off to patternmakers, pass off completed patterns to local factories, explain the construction and design of each style for proper execution, and source all materials locally
- Participate in development/ production fittings, complete Bill of Materials, choose fabric qualities, place fabric & trim POs
- Create sales line sheets, production cost sheets, internal charts, and manage inventory
- Develop prints and embellishments based on artwork from collaborative artists, and help with placement on garments

Halston, New York, NY

July 2021- November 2022

Design Assistant

- Sketched design development, participated in fabric/ color selection and allocation, and attended proto and SMS fittings
- Created and managed all styles in WFX (PLM), from initial sketch through production, including completing Bill of Materials
- Drew technical flat sketches for overseas factories, and made line sheets with collection sketches and style information
- Worked with in-house atelier to develop in-house designs, and communicated with overseas factories for development

### Paula Varsalona, New York, NY

March 2021- June 2021

Design and Production Assistant

- Sketched final designs and interpreted flats for the production department
- Sewed one-of-a-kind fittings for private clientele, observed and assisted in custom fittings, assisted patterning of new designs and pattern alterations, and sourced/ chose beadings, buttons, appliques, and swatches for customers and designer

#### Dennis Basso, New York, NY

February 2021- May 2021

Design Intern

- Created content, videos, and ads for Instagram, YouTube, Pinterest, and emails, as well as created the Spring 2021 Lookbook
- Attended fabric and design meetings, and assisted in fashion week Spring 2021 preparation

### Badgley Mischka, New York, NY

May 2019- August 2019, February 2020- March 2020

Design Intern

- Observed and assisted in design meetings and in appointments with buyers, completed tech packs, assisted with fittings and garment alterations, draped garments from sketches, copied and altered patterns for gowns, cocktail dresses, and embroideries
- Assisted with preparation for, and day of, Fall 2020 Fashion Show

### Kate Spade, New York, NY

June 2019-August 2019

Sales Associate

 Assisted customers on the sales floor through personalized connections and strong knowledge of merchandise, as well as managed stock room

## White House Black Market, Chester, NJ

June 2018- February 2019

Sales Associate

• Discussed customer needs, coordinated outfits based on customer style and preferences, and selected appropriate clothing combinations for specific occasions

#### Oscar de la Renta, New York, NY

Intern in the Raw Materials (fabric & trim) department

June 2018- August 2018

- Responsible for verifying order confirmations, packing lists, purchase orders, and fabric detail sheets
- Gathered items on cut tickets for manufacturers, transported garments, sourced fabric/ trim from local suppliers

#### **EDUCATION**

## The Fashion Institute of Technology, State University of New York

Bachelor of Fine Arts, Fashion Design- Special Occasion

August 2017-May 2021

Minors: Italian Language & Art History

Presidential Scholar (FIT Honors Program)

FIT Dean's List

Politecnico di Milano, Milan, Italy - Study Abroad Student, Fashion Design
Polimoda, Florence, Italy - Study Abroad Student, Fashion Design

August 2019- December 2019

August 2018- December 2018

# SKILLS

Sewing, Draping, Fashion Illustration, Patternmaking,

Adobe Photoshop &

Illustrator, Clo3D, Microsoft

Word & PowerPoint &

Excel