



Town of Norquay Application for Building Permit

Applicant Information (permit applicant can be an agent of the owner)

Company	company name if applicable	
Primary Contact	primary contact for project	
Address	for correspondence purposes	
Phone and Email	primary contact	primary contact

Permit Information

Project Location	civic address or legal description	
Project Description	written description of project	
Project type (check one)	<input type="checkbox"/> New Construction <input type="checkbox"/> Addition, Alteration, Repair or Renovation to Existing Building <input type="checkbox"/> Temporary Structure <input type="checkbox"/> Relocation of an Existing Building <input type="checkbox"/> Demolition of an Existing Building	
Attached	Construction Plans and Specifications <input type="checkbox"/> Yes <input type="checkbox"/> No	
Building Area and Height	area in square meters	height in storeys
Estimated cost of Construction	\$	
Construction Details	Footings _____ Materials _____ Size _____ Foundations _____ Materials _____ Size _____ Exterior Walls _____ Materials _____ Size _____ Roof _____ Materials _____ Size _____ Studding _____ Materials _____ Spacing _____ Floor Joists _____ Materials _____ Spacing _____ Girders _____ Materials _____ Spacing _____ Rafters _____ Materials _____ Spacing _____ Chimneys _____ NO _____ Size _____ Heating _____ Lighting _____ Plumbing _____ Foundation Soil Classification and Type _____	

For Office Use Only

Tax Roll Number	
Permit Fees	

Owner Information (include all owners listed on the property title or attach in a separate sheet)

Company		
Project Contact		
Address		
Phone and Email		

General Contactor Information (a building owner can be identified as a self-contractor)

Company		
Project Contact		
Address		
Phone and Email		

Declaration by Applicant

I hereby declare that the above statements contained within this application and attached drawings are true and correct. I agree that where required, a Development Permit must be issued in order for the Building Permit to be valid. Neither document relieves the owner, the applicant, or the owner's agent from complying with all municipal bylaws and/or Provincial and Federal acts and regulations including the National Building Code (NBC) and the National Energy Code for Buildings (NECB) and the National Plumbing Code (NPC), and that it is my responsibility to ensure compliance with such legislation, regulations, bylaws and codes regardless of any plan review or inspections that may or may not be carried out by the building official, local authority or its authorized representatives. I agree that no construction shall commence without proper permits and approvals.	
Name	
Signature	
Date	

Notes:

Submit our permit to the Town of Norquay Office. Questions in relation to the application and the permit can be directed to:

B&B Enforcement Services
 Chris Letendre- Building & Bylaw Enforcement
 (p) 306-768-8449
 (f) 306-768-2591
 Email: bbenforcementservices@gmail.com

Fees are to be paid to the Town of Norquay.
 Permit Fee must be received with application \$50.00

Notes:

In the National Building Code (NBC) major occupancy means:

- A1 - Assembly occupancies intended for the production and viewing of the performing arts
- A2 - Assembly occupancies not elsewhere classified in Group A
- A3 - Assembly occupancies of the arena type
- A4 - Assembly occupancies in which the occupants are gathered in the open air
- B1 - Detention occupancies in which persons are under restraint or are incapable of self-preservation because of security measures not under their control
- B2 - Treatment occupancies
- B3 - Care occupancies
- C - Residential occupancies
- D - Business and personal services occupancies
- E - Mercantile occupancies
- F1 - High-hazard industrial occupancies
- F2 - Medium-hazard industrial occupancies
- F3 - Low-hazard industrial occupancies

Division B, Part 3 of the NBC applies to all buildings more than three storeys in building height or more than 600 m² in building area and some smaller buildings that have Group A, Group B or Group F, Division 1 major occupancies.

Division B, Part 9 of the NBC applies to buildings three storeys or less in building height and 600 m² or less in building area with Group C, Group D, Group E and Group F, Divisions 2 and 3 major occupancies.

The National Energy Code of Canada for Buildings (NECB) applies to the design and construction of buildings effective January 1, 2019:

- New Division B, Part 3 buildings as described in the NBC.
- Additions to existing Division B, Part 3 buildings.
- New Division B, Part 9 buildings that do not fall within the scope of NBC Division B, Section 9.36.
- Additions to existing Division B, Part 9 buildings that do not fall within the scope of NBC Division B, Section 9.36.
- New buildings or additions that fall within the application of NBC Division B, Section 9.36. where this compliance path is chosen.

For additional information on the application of the NECB, please refer to *The Energy Code Regulations*.

Division B, Section 9.36. means the portion of the NBC that applies energy efficiency standards to one- and two-unit dwellings and other residential occupancies effective January 1, 2019. For additional information on the application of Division B, Section 9.36. of the NBC, please refer to *The Building Code Regulations*.

Where permit requirements are attached, they become part of the approved building permit.

Permit fees are calculated in the building bylaw or from a fee bylaw adopted under Subsection 17(3) of the CC Act.