

Breakfast & After-School Club



HUJJAT PRIMARY SCHOOL

Hujjat Primary School - Breakfast and After School Club

Our aim is to provide a warm, welcoming, friendly and safe environment for children, both before and after school. We want your children to look forward to coming to breakfast and after school club!

Breakfast is provided in the morning and a snack in the afternoon, with a light tea for those staying until 6pm. The menu has been designed to complement the midday school meal, with the aim of providing nutritious and tasty food. Please let us know if there are any dietary needs that we should be aware of and we will be happy to accommodate where possible.

Our breakfast and after school club is based in our dedicated wrap around care room and is open every weekday during term time.

Breakfast Club

Timings: Children can be dropped off from 7.30am and are taken from the club to their class at the start of the school day. Children should be dropped off at front main school office entrance. Breakfast is served up until 8.00am for those wishing to eat.

Cost: £5.00 per day (£3.00 per child for siblings) This is a fixed cost and does not change depending on what time your child arrives.

The cost of breakfast club includes a selection of the following options; toast, pancakes, crumpets, cereals, fresh fruit, water, milk and juice.

Early Drop Off Option

Timings: Children who do not require breakfast but need an early drop off can be left at Breakfast Club from 8.00am. Children should be dropped off at front main school office entrance. The charge for this is £2.00 per child per day.

After School Club

Timings: Children are taken from their class to the club and should be collected from the main school office entrance. There are two possible sessions to choose from – until 4.30pm or 6.00pm.

Cost: £5.00 per day up until 4.30pm (£3.00 per child for siblings)

£9.00 per day up until 6.00pm (£6.00 per child for siblings)

As with breakfast club, these costs are fixed according to the collection times mentioned above.

The cost of after school club until 4.30pm includes a snack such as fruit or a yoghurt with milk, water and fruit juice.

For those staying until 6pm there will be a selection of the following options; sandwiches, rolls, wraps, beans/spaghetti on toast, fresh fruit and vegetables, water and fruit juice.

Bookings & Payment

All bookings should be made via the school office.

Before the end of each term a new booking form is issued and circulated to those already registered with the club. For those not currently registered with the club, booking forms are available from the school office. The form should be completed to show the number of sessions required and the total cost. You will then be required to make payment using one of the following options:

BACS via Arbor

Payment should be made for the relevant number of sessions requested, using your Arbor account. An invoice will be sent to you confirming the amount to be paid.

Government Tax-Free Childcare Scheme/Childcare Vouchers

Payment should be made for the relevant number of sessions requested, by initiating payment via your Government tax-free childcare account or childcare voucher account, using the details given below.

ComputerShare

User ID: 0026747575

Postcode: HA3 6RR

Setting: Hujjat Primary School

Edenred

User ID: tbc

Postcode: HA3 6RR

Setting: Hujjat Primary School

Government Tax-Free Childcare

Reference number: 143925

Postcode: HA3 6RR

Setting: Hujjat Primary School

Sodexo

Carer ID: 912156

Postcode: HA3 6RR

Setting: Hujjat Primary School

If you belong to a childcare voucher scheme not mentioned, please contact the school office.

All payments are required prior to the children attending their first booked session and we reserve the right to refuse further bookings if the full fee is not paid.

Pupil Premium

If your child is eligible for Pupil Premium funding please arrange to speak to Mr Poole regarding payments for wrap around care if financial assistance is required.

Cancellations

Cancelled bookings are non-refundable.

Late Bookings

Bookings should be made as far in advance as possible in order that the correct ratio of staff are in place and enough food is available, however for any unforeseen bookings please contact the school office as soon as you are aware that a place is required.

Drop Off & Collection by Car

For those parents dropping children at the Breakfast Club **between 7.30am and 8am** and for those parents picking up from After School Club **after 4.30pm**, these parents may drive onto the school site via the vehicle barrier entrance which will be on override and open between these times. Only at these times parents may use the visitor parking bays by the barrier to drop off and collect their children. We ask that parents using this facility ensure that they leave the premises as quick as possible to allow other parents to use the parking bays. If this causes any health and safety issues or congestion the school may review this arrangement. Please be careful when driving through the barrier and be aware of any children or other parents who may be walking into school.

Breakfast and After School Club

Parent Charter

I understand and agree with the following:

- For safeguarding purposes, parents must drop their child to Breakfast Club and collect their child from After School Club using the designated welcome area only. Parents and siblings cannot enter the club or school premises beyond the designated area.
- Parents must sign-in their child to Breakfast Club and sign-out their child from After School Club.
- Breakfast Club begins at 7:30am and children will not be allowed access to the club prior to this time.
- After School Club finishes at 6:00pm and parents will be charged a fee if late for collection.
- Messages for teachers should always be emailed to the school office and not given verbally to Breakfast and After School Club staff.
- Children may not attend either club without prior booking or payment.
- Bookings must be made in advance via the School Office.
- Breakfast is served up until 8:00am.
- Breakfast and After School Club staff will follow the school's Behaviour and Safeguarding Policies.
- Children must respect the Breakfast and After School Club staff, as well as the equipment and toys provided.
- I have completed the booking form and declared any allergies or medical conditions for my child that I am aware of.
- If I am using the drop off and collection by car on site facility, I will ensure to be careful when driving onto the school grounds and leave as quick as possible to allow others to park.