



HUJJAT PRIMARY SCHOOL

Learning Support Assistant

1:1 with SEN child (Year 1)

Application Pack

Temporary - Term Time only

Start date asap

£15,790 per annum (£20,451 FTE)

G2 pt8



Welcome



Thank you for your interest in this unique and exciting opportunity to play an important role in the development of a brand-new free school in Harrow.

The Hujjat School Trust's vision is to develop a school infused with positivity, creativity and passion for learning, which raises all children's aspirations regardless of their backgrounds.

School years are amongst the most influential period in our lives. Using Hujjat Primary's values-based approach to education, teachers will model values of the school to help create a happy and inclusive environment inspired by Islamic values where children can indulge their curiosity, develop a lifelong love for learning and build the foundation from which they can grow to become ethical, responsible and inspirational members of society.

Hujjat Primary School opened in September 2020 as Harrow's first Muslim faith designated Free School and will have capacity for 420 children across 7 year groups by 2026. We currently have 120 children on roll; 60 children in EYFS Reception and 60 children in Year 1.

David Poole,
Headteacher



*“pursuit of knowledge
kindness & honesty
peace & equality
freedom of speech & thought”*



Ethos

Our faith designation will be reflected in the values of the school, fostering cohesion and placing the school at the heart of the community.

The universally accepted human values and principles that are also cornerstones of the Islamic faith, will be promoted and embedded into the fabric of the school through the curriculum and the behaviour policy, ensuring that everyone, adults and children, of all faiths and none, can identify with and benefit from them.



Location

Based in an existing building in Harrow Weald, surrounded by nature yet close to local amenities and transport links, Hujjat Primary School opened in September 2020 as Harrow's first Muslim faith designated Free School, and will have capacity for 420 children across 7 year groups by 2026.

Harrow is a vibrant, diverse Borough with a history of strong educational standards and many schools achieving above the expected national levels. The primary schools are very supportive of each other and often work on new initiatives together. The successful applicants will have the opportunity to help shape the classroom and broader environment of the school as founding members of staff.



Curriculum

The Islamic philosophy of education emphasises that education must be for the holistic development of the individual and of society. At Hujjat Primary School, our commitment to outstanding academic achievement will therefore go hand-in-hand with the nurture of values, which underpin the development of good character.

Led and developed by our headteacher, the curriculum will grow mind, body and character through:

- A broad, balanced, vibrant and inclusive core curriculum that fosters curiosity and outstanding academic achievement;

*Successful learners,
able to think,
question and reflect
independently*

*Confident, respectful
and effective
communicators who
can express themselves,
make informed choices
and build positive
relationships*

- Experiential teaching, enrichment activities that are a feast for the senses, and focused time on health, hygiene, nutrition, personal and social skills;

*Well-rounded and responsible
citizens with a respect and
appreciation for the rights,
views, values and property of
others, and who make a positive
contribution to the school and
the community beyond*

- A values curriculum through which we will develop the virtues of good character, enabling our pupils to apply their knowledge and turn it into action for the benefit of our school and the wider community.

Hujjat Primary School will embody high expectations, high standards, and enable children to extend their learning to engage with local, national and international initiatives that will reflect the diversity in our community both within and outside the school.



Governance

The Hujjat School Trust was established in response to parental demand for a high performing school that could foster cohesion and promote a better understanding of the Islamic faith across the community. Approved in 2016, the team of educationalists, business professionals, local parents, community members and faith leaders have worked closely with the DfE to secure the site and opened the school in 2020.

The vacancy

We are seeking to appoint an enthusiastic and dedicated Learning Support Assistant to work Monday to Friday from 8.45am - 3.15pm.

The role will involve supporting a child with additional needs in a Year 1 class. The successful applicant will be joining a friendly, dedicated and enthusiastic staff team. Previous experience of working with children with special educational needs in a primary school setting is desirable.

Visits are very welcome, please contact David Poole (Headteacher) on 020 8189 9730 to arrange a mutually convenient time.

Please refer to the job description below for further details.

The Trust is committed to offering a variety of developmental opportunities for the successful candidate.



How to apply

Candidates of all faiths and none are very welcome to apply.

We hope that the information provided is useful and informative. If you wish to arrange an informal discussion in relation to the role, please do not hesitate to contact David Poole, Headteacher on headteacher@hujjatprimary.org.

To apply, please complete an application form and send it via email to recruitment@hujjatschool.org

Closing date for applications: ongoing until an appointment is made

Interview date: TBC

Safer Recruitment

Hujjat School Trust is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are therefore expected to behave in a way that supports this commitment. Appointment to this post will be subject to satisfactory pre-employment checks including:

- Right to work in the UK
- Health
- Identity
- Relevant work qualification
- Barred List Check
- Disclosure and Barring Service Check
- References
- S128 Check
- Childcare disqualification declaration





HUJJAT PRIMARY SCHOOL

LEARNING SUPPORT ASSISTANT Job Description

Grade of Post: G2 Pt 8

Hours: 32.5hrs per week, 8.45am – 3.15pm Monday to Friday (Term Time only – 39 weeks)

Purpose of the role: To work with teachers as part of a professional team to support teaching and learning for a pupil with SEND. Providing learning support to a pupil who needs particular help to overcome barriers to learning. Provide support to pupils around their communication, social and emotional needs.

Responsibilities:

- Implement planned learning activities/teaching programmes as agreed with the teacher, adjusting activities according to pupils' responses as appropriate
- Participate in planning and evaluation of learning activities with the teacher, providing feedback to the teacher on pupil progress and behaviour
- Support the teacher in monitoring, assessing and recording pupil progress/activities
- Provide feedback to pupil in relation to attainment and progress under the guidance of the teacher
- Support learning by arranging/providing resources for lessons/activities under the direction of the teacher
- Share information about pupil with other staff, parents / carers, internal and external agencies, as appropriate
- Understand and support independent learning and inclusion
- Work with pupils on therapy or care programmes, designed and supervised by a therapist.
- Support pupil in social and emotional wellbeing, manage any behavioural issues and report to the class teacher.
- Attend to the pupils' personal needs including social, welfare and health matters, reporting problems to the teacher as appropriate.
- Ensure knowledge and understanding of pupil's Education Health Care Plan and that the provision is being implemented once this has is in place.

Teachings Assistants in this role may also undertake some or all of the following:

- Update pupil records
- Assist with break-time supervision including facilitating games and activities
- Assist with escorting pupils on educational visits
- Support pupil in using basic ICT
- Undertake moving and handling activities as required.



Knowledge	Competencies
NVQ level 1 (or equivalent)	Communication (written and verbal)
Basic knowledge of ICT	Problem Solving
Awareness of Health, wellbeing and safety	Team working
Awareness of keeping children safe	Active Listening
Awareness of Data protection and confidentiality	Motivation
First Aid	Resilience
Understanding of the Schools ethos and values	Sensitivity
	Ability to work on own initiative

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

