# **HUJJAT SCHOOL TRUST** (A company by guarantee)

# ANNUAL REPORT AND FINANCIAL STATEMENTS YEAR ENDED 31 AUGUST 2024



Company Registration Number: 09257213 (England and Wales)



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# Hujjat School Trust Reference and Administrative Details

Members

Ms J Hilary

Mr M-A Merali Mr M Mohamed Ms S Hirji

Trustees

Ms S Hirji (Chair) Mr Z Ali (Vice Chair) Mr H Greenway Mr N Kapadia Mr W Khalif Ms S Panjwani Ms F Rahemani

Mrs S Virji Mrs S Tharoo (resigned 01/06/2024)

Senior Management Team:

Headteacher

Mr D Syed (appointed 01/09/24)

Deputy Headteacher)

Mrs S Saad (Acting Headteacher 01/09/23 - 31/08/24)

School Business Manager/ CFO Ms J Day

Company Name:

Hujjat School Trust

**Registration Number:** 

09257213 (England and Wales)

**Registered Office** 

Hujjat Primary School

Brookshill Harrow Weald HA36RR

Independent Auditor

Moore Kingston Smith LLP The Shipping Building The Old Vinyl Factory

Blyth Road Hayes UB31HA

Bankers

Lloyds Bank PLC Threadneedle Street PO Box 1000

BX1 1LT

Solicitors

Browne Jacobson LLP Mowbray House Castle

Meadow Road Nottingham NG2 1BJ



The trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2023 to 31 August 2024. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The trust opened an academy for pupils aged 4 - 11 in September 2020 starting with 60 pupils in the Reception year group. The school serves the catchment area in Harrow Weald, North West London. The school will have a capacity of 420 pupils when fully opened to Year 6 by 2026 and had a roll of 298 in the school census on  $3^{rd}$  October 2024.

### Structure, Governance and Management

#### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust. The trustees are also the directors of the charitable company for the purposes of company law. The charitable company is known as Hujjat School Trust and is also referred to in the accounts as Hujjat Primary School.

Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

#### Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

### Trustees' Indemnities

The Trust has opted in to the DfE Risk Protection Arrangement (RPA) scheme for schools to protect Trustees and Officers from claims arising in connection with school business.

### Method of Recruitment and Appointment or Election of Trustees

The articles provide for the appointment of trustees as follows:

- The Members may appoint up to 11 Trustees.
- Parents of current pupils may elect two Trustees.
- Trustees can also be co-opted by Trustees.

### Policies and Procedures Adopted for the Induction and Training of Trustees

All new trustees are made aware of their responsibilities by the Chair of Trustees and are provided with copies of the Academy Trust Handbook, and the Governance Handbook. Trustee induction training is undertaken using the National Governance Association's Learning Link online modules and NGA member events. Additional training and resources are available via Harrow Governor Services. All trustees complete statutory safeguarding of children training annually.

## **Organisational Structure**

The organisational structure of the Trust consists of 3 levels: Members, Trustees and the Headteacher. The Headteacher is also the Accounting Officer. During the 2023-24 academic year, the Trust Board reconstituted 3 committees to support the work of the Board: Teaching & Learning, Finance Risk & Audit, and Faith & Pastoral. Each committee includes a minimum of three Trustees and has Terms of Reference agreed by the Trust Board.

There is a clear scheme of delegation which sets out how decisions are made within the organisation and this is reviewed annually. The Trust also has a Financial Procedures Manual that details the levels of responsibility for setting the annual budget and its subsequent management and monitoring.



### Arrangements for setting pay and remuneration of key management personnel

The Trustees have adopted a staff pay policy and performance appraisal policy that meet the requirements of current employment and equalities legislation, and when appropriate are in line with the School Teachers Pay and Conditions document. These policies set out the clear process of performance appraisal and how this links to pay. Pay progression is linked to nationally defined pay scales and all staff pay is reviewed annually.

### Related Parties and other Connected Charities and Organisation

The Trust has an education partnership with The Elliot Foundation Academies Trust (TEFAT). The Trust's consultative religious authority is KSIMCoL. Registered UK charity number 288356.

#### **Objectives and Activities**

#### **Objects and Aims**

The Trust's object as set out in the governing document is to advance for the public benefit education in the United Kingdom in particular, by establishing, maintaining, carrying on, managing and developing a school with a designated Muslim religious character offering a broad and balanced curriculum conducted in accordance with the principles, practices and tenets of Islam.

Hujjat Primary School aims to be an outstanding, happy and inclusive school, a place where children can indulge their intellectual curiosity, develop a love for learning, and build the foundations to become ethical, responsible and inspirational members of society and positive ambassadors for Islamic values through an ambitious, broad, balanced, challenging and inclusive curriculum underpinned by values, that will put high academic attainment, good character and therefore good citizenship at its core.

## Objectives, Strategies and Activities

The Trust has worked towards these aims by:

- · Developing the values-based Curriculum to create:
  - · Successful learners who enjoy learning, make good progress and achieve excellence
  - · Confident individuals who can live safe, healthy and fulfilling lives
  - · Responsible citizens who can make a positive contribution to society.
- · Improving the outdoor area and provision including play and resources
- · Working with our School Improvement Partner on key areas for development.
- · providing value for money for the school funds.
- · Staff training to raise the profile of strategies for supporting well-being
- Improving school attendance
- Developing the role of leaders and delivering focused professional development for all staff

Our success in fulfilling our aims can be measured by:

- · Outcomes and progress of pupils
- SIP and audit reports
- The reputation of the School which continues to be oversubscribed for Reception intake.
- · The support and approval of parents, families and the wider school community

### Public Benefit

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's general guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.



### Strategic Report

### Achievements and Performance

The school has navigated a challenging year with a small Leadership team and long term staff absences during the year. The Acting Headteacher has led the school successfully despite these challenges. A new and highly experienced Headteacher was recruited in January 2024 to start in September 2024. The Faith Lead contract was extended and the Faith Lead continues to work as part of the leadership team to further embed the Islamic values throughout the curriculum.

- SIP visits continued to be helpful and supportive, ensuring we are on track. We will continue to buy into the Local Authority Provision for School Improvement visits for 2024-2025
- CPD and support has been effectively put into place; these align with the SDP
- Values based Education programme and projects has been successful along with our continuing provision for School Council
- Developing of learning environments to ensure pupil engagement and pupil voice.
- We are developing our middle management and subject leadership team who are strong subject leaders across the curriculum.
- Training and developing all staff with a focus on consolidating strengths and developing the provision for SEND and safeguarding.
- Outsourced support included EP, SALT and a consultant SENDCo from a local school to support and collate evidence for pupils' needing EHCPs, and training staff to deliver high quality SEND/ adapted interventions.

### **Key Performance Indicators**

Teachers completed summer summative assessments at the end of the summer term and completed teacher assessments for each child. Judgements were confirmed in pupil progress meetings and external moderation.

### Hujjat Primary School, Harrow and National Averages Pupil Attainment Data 2024

	Development'	
GLD	National Average 2024	HPS Average 2024
Expected	68%	83%
Year 1 – Proportion of chi the Phonic	ldren meeting the exp s Screening Check (P	
Phonics	National Average 2024	HPS Average 2024
Meeting the Standard	80%	85%
Year 2 – Proportion of chi the Phonics So	creening Check (PSC)	Retake
Phonice	National Average	HPS
riionics	2024	Average 2024



### **Key Performance Indicators**

Pupil attendance is fair at 93.3%. The school has been working hard and engaging with parents to further improve attendance. Ongoing attendance training has been completed by the Attendance Officer.

The school achieved a full intake of pupils into Reception classes in September 2024 and waiting lists are in place for other year groups. Places are offered in line with the school admission policy.

Progress for disadvantaged pupils falls below other pupils. Additional interventions in place for pupils who need additional support with phonics, for example Phonics keep up programme for Year 1 pupils who did not meet the Phonics Screening Check (PSC). Targeted support in mathematics for identified pupils/ continued moderation of pupil work.

### Particular Success in 2023-24.

- · Strong pupil retention with low levels of mobility.
- No exclusions or suspensions
- · Reception outcomes that were higher than both the national average and Harrow
- Phonics outcomes that were higher than the national average and Harrow
- · Strong outcomes in Reading, Writing and Mathematics at the end of Key Stage 1
- . The provision of a broad and balanced curriculum for all pupil
- The development of a new successful curriculum for Key Stage 2
- Children are generally focussed and are enthusiastic about their lesson
- · Leaders collaborate and are cooperative regarding the implementation of change
- Levels of staff retention and development



### Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for at least 12 months from the date of the approval of these accounts. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

### Financial Review

The principle financial management policies adopted in the period are included in the Academy's internal financial policies and are typical for an Academy Trust of this size and type.

The principal source of funding for the Trust is GAG funding and other grants that it receives from the Education and Skills Funding Agency (ESFA). For the year ended 31 August 2024 the school received  $\pounds1,659,269$  in funding which has been used to support the key educational objectives of the Academy Trust.

The majority of this restricted income is spent on wages, staff and support costs to deliver the school's primary objective of the provision of education. During the year the Trust spent a total of £1,526,005 (2022/23: £1,097,242).

For the year ended 31 August 2024 the Academy had a total of funds of £13,903,168. This included fixed assets £13,474,797 for Land and Building valuation.

As at 31 August 2024 the Academy held £80,662 of unrestricted reserves plus £347,709 of unspent (non- fixed asset) restricted funds. The Academy therefore held combined available reserves of £428,371.

In comparison to many schools who showed deficits this year, the surplus at the end of year was again in part contributable to high energy costs not fully impacting the school this year as prices continued to be protected through the 3-year fixed term contract until March / April respectively. The school's financial position compared to the original budget was also greatly improved by lower staffing costs at 61% of restricted income, which was circa 10% less than budgeted whilst recruitment for a new Headteacher was undertaken during the year and changes in staff reduced total salaries.

As a growing school, we are in receipt of an ICT capital grant until June 2025 reducing spend on equipment from the main school budget. The school utilised £89,166 of capital grant this year.

The Academy Trust had a defined benefit pension asset valued at £36,000 on their Local Government Pension Scheme at 31 August 2024. The asset has not been recognised in line with prior year.

# **Reserves Policy**

The Trustees review the reserve levels of the Trust annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Trustees take into consideration the future plans of the Academy, future income streams and key risks identified during the risk review.

The Trustees determined that the appropriate level of free reserves should be equivalent to a minimum of 5% of annual income plus £75,000. The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance. The Trust aim to have a reserves balance of £164,128 at 31 August 2024.

The Trust has an estate management vision and currently requires reserves to ensure that adequate funds are available for necessary capital building maintenance and to ensure the school is in a strong position to continue its growth up to Year 6 and to develop the school's unused spaces to develop and enhance the curriculum, learning and opportunities for its pupils. Considering the level of reserves at the period end, approximately 23% the Trustees deem these to be more than adequate.



The Trust's current level of free reserves (total funds less the amount held in fixed assets and restricted funds) is £428,371. The Trust is in surplus when comparing actual reserves to the reserves policy. The Trust will use the excess reserves held to fund the opening of new year groups as the Trust grows.

### **Investment Policy**

The Trust has approved an investment policy. No investments are held.

### Principal Risks and Uncertainties

The Trustees maintain a risk register identifying the major risks to which the Trust and school are exposed, and identifying actions and procedures to mitigate those risks. A review of the risk register process is undertaken on an annual basis and monitored throughout the year on behalf of the Trustees under the heading of Finance, Resource and Audit Committee meetings. Risks facing the school are addressed by its internal financial systems and other controls.

The principal risks identified by the school are outlined below:

#### Staffing

The success of the School is reliant on the quality of its staff. Recruitment of staff has included a new Headteacher who started in September 2024. The school is now in a strong position with an experienced leadership team, which will be integral in the further development of the school. The Acting Headteacher has lead the school successfully during the year whilst being supported by external mentors.

#### Reputation

The continuing success of the School is dependent on continuing to attract applicants in sufficient numbers by maintaining the highest educational standards.

The school budget was set last year with an anticipated school roll of 300 children. The autumn census recorded 298 pupils on roll, and was oversubscribed for admissions into Reception for 2024/2025

The school continues to implement its marketing strategy and has a waiting list for all year groups and Trustees ensure that student progress and outcomes are closely monitored and reviewed

### **Pupil Attendance**

The progress of all children can be linked to good levels of attendance which was recorded 92.3% for the year below national average.

# Safeguarding and child protection

The Trustees continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety.

### Estate

The school works with a qualified Health & Safety Consultant, experienced in the education sector to carry out an annual audit to support in ensuring the safety of our pupils, staff and other users. The school building was built in the 1930's and was partly refurbished through the Free Schools programme before opening as a primary school in 2020. The building currently suffers from significant water ingress and damp. With water ingress and damp. The original crittal windows which have been identified as an area where improvements and maintenance is required but initial indications of costs are unaffordable from the revenue budget,

This year the school has carried out the recommended checks for Reinforced Autoclaved Aerated Concrete and have been advised that RAAC is not present

The school has delivered training to ensure staff awareness of Health and Safety matters.

Regular services and compliance checks are maintained to ensure the school is safe and complies with relevant regulations, including annual health and safety audits.

Development of the remaining unfunded area will be part of the estate vision and plan for future development and expansion.

### Fundraising

A PTA known as the Friends of Hujjat Primary School (FOHPS) has been established to support the school with fundraising. FOHPS have donated £5000 this year which has been raised to help fund the development of a new ART/DT space to enrich the curriculum.

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# **Trustees report**



#### Plans for Future Periods

The Trust plans to continue to grow the school opening a new year group each academic year, up to year 6. The school reviews its priorities annually and has set them out in a School Development Plan.

### Quality of Education

Improve daily provision of English and Mathematics with more focused resourcing and more opportunities for developing the Early Years environment.

Embed positive learning behaviours across the school

Improve oracy at this level by introducing the Nuffield Early Language Intervention Scheme

Enhance the curriculum with more diverse educational trips, visits and clubs

Review and further improve systems in place in KS1 and KS2 that inform staff of children's progress and attainment

Improve outcomes for disadvantaged children, through booster sessions

### **SEND & INCLUSION**

Enhanced training and development of SEND across the school

Establish practices and accurate identification of needs for all pupils, especially vulnerable pupils by quality first provision by staff and maximum impact of support staff

Improve management of systems in place to analyse progression of children with SEND, including summative assessment

### **BEHAVIOUR AND ATTITUDES**

Ensure there is swift and appropriate action taken to monitor and maintain punctuality and attendance at 96%

Enhance the curriculum with more opportunities for children to understand the relevance of their learning

Provide more opportunity for children to take responsibility

### PERSONAL DEVELOPMENT

Improve attendance

Provide an additional level of challenge for all pupils and particularly for higher attainers.

Provision of targeted booster classes for higher attainers and low attainers

Introduction of well-being class assemblies and pastoral days and continued mental health training School values continue to permeate the curriculum

## **ESTATE**

Further develop parts of the school premises to enhance pupil learning

Continue to invest in the building and outside areas to ensure it is a pleasant, safe and accessible space.

### Auditor

Insofar as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware;
- the trustees have taken all steps that they ought to have taken as to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Moore Kingston Smith LLP were appointed auditors to the charitable company and in accordance with section 485 of the Companies Act 2006, a resolution that they be reappointed will be put at a General Meeting.

The Trustees' Report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 09<sup>th</sup> December 2024 and signed on the board's behalf by:

Ms S Hirji Chair of Trustee



### **Governance Statement**

# Scope of responsibility

As trustees, we acknowledge we have overall responsibility for ensuring that Hujjat Schools Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives and can provide only reasonable and not absolute assurance against material misstatement or loss.

As trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The board of trustees has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Hujjat School Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Trustees formally met 12 times during the year. Attendance during the year at meetings of the board of trustees or committees was as follows:

Trustee	Meetings attended	Out of a possible
Ms S Hirji (Chair)	12	12
Mrs Z Ali (Vice Chair)	3	3
Ms S Panjwani	8	8
Ms F Rahemani	5	8
Ms S Tharoo	1	5
Mr N Kapadia	10	10
Mr H Greenway	4	5
Ms S Virji	5	7
Mr W Khalif	6	7

The Trust continued the appointment of Tridan Business Concepts to provide finance support and advisory services to the Trust Board.

Three sub committees, were constituted to support the work of the Board:

Finance Resources & Audit. Its purpose is to maintain an oversight of the Trust governance, risk management, internal control and value for money framework.

Teaching & Learning Faith & Pastoral

The Board has continued to work closely with the Acting Headteacher and Senior Leadership Team Trustees declare any business, personal or other interest in connection with the board's business at the earliest opportunity and which are recorded in the Register of Business Interests.



All Trustees will declare any conflict of loyalty at the start of any meeting should the need arise. Board members may not vote on matters affecting their own interests. They may participate in the discussion but not the decision-making process. All decisions under a conflict of interest are recorded by the clerk and reported in the minutes of the meeting. The report will record:

- · The nature and extent of the conflict;
- An outline of the discussion;
- · The actions taken to manage the conflict.

If an interest is known to the Clerk, CFO (SBM) and/or the Chair of the Trust, they will declare that interest if not already declared.

Trustees performed a self evaluation of skills to ensure they had a sufficient spread to meet the needs of running a Free School. Further evaluation will be taken during each new financial year to ensure the skill sets are appropriate and match the needs of the Trust. The output from the review will also evidence Trustee training requirements

Governance Statement

### Review of Value for Money

As accounting officer, the Headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to educational and wider societal outcomes, as well as estates safety and management, achieved in return for the taxpayer resources received.

The Accounting Officer considers how the trust's use of its resources has provided good value for money during each academic year. The accounting officer for the academy trust has delivered improved value for money during the year by:

Having robust financial management including regular budget monitoring, mid to long term financial planning, benchmarking, and regular reviews of the risk register.

Best value has been sought throughout the year on educational resources, office supplies and contracts.

Links with local schools are established, allowing benchmarking of expenditure and supplier information shared to achieve value for money on resources and contracts. Examples include Harrow Education Partnership for staff training, cost of pupil meals.

Best value sought throughout the year on maintenance and compliance costs by using comparative quotes. Networking with other schools for recommendations for suppliers and contractors. Contracted Health and Safety advisor and annual audit carried out.

# The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Hujjat Schools Trust for the period 1st September 2023 to 31st August 2024 and up to the date of approval of the annual report and financial statements.

# Capacity to Handle Risk

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying evaluating and managing the academy trust's significant risks that has been in place for the period 1<sup>St</sup> September 2023 to 31 August 2024 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.



### The Risk and Control Framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- · clearly defined purchasing (asset purchase or capital investment) guidelines;
- · delegation of authority and segregation of duties;
- · identification and management of risks.

### **Governance Statement**

The board of trustees considered the need for a specific internal audit function and commissioned an internal audit service from Tridan Business Concepts.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

- Review the process of managing Risk and the process of mitigating the risks identified.
- Review the management of the Fixed Asset register maintained by the school for completeness and reconciliation to the school's accounts.
- · Review the completion of Bank reconciliation for the review period.
- Review the controls and operations of VAT management in the Trust including claims and outstanding balance.
- Review the process for managing Trustees and related parties engagement within the Trust to ensure compliance with the ATH.
- Review the controls and systems employed in the management of incoming resources to ensure timely completeness and accurate recording including records management.
- Financial planning and budgeting of the Trust to ensure long term financial sustainability.
- Review the appropriateness of the finance polices in place within the Trust to ensure appropriate financial governance was in place.

The internal auditor reports to the board of trustees, through the Finance Resources and Audit (FRA) Committee, on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities, and annually prepares a summary report to the committee outlining the areas reviewed, key findings, recommendations and conclusions to help the committee consider actions and assess year on year progress.



### Review of effectiveness

As Accounting Officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the period in question the review has been informed by:

- The work of the internal auditor
- The financial management and governance self-assessment process

The accounting officer will be advised of the implications of the result of their review of the system of internal control by the FRA committee and if relevant a plan to address weaknesses and ensure continuous improvement of the systems in place.

### Conclusion

Based on the advice of the audit and risk committee and the accounting officer, the board of trustees is of the opinion that the academy trust has an adequate and effective framework for governance, risk management and control.

Approved by order of the members of the board of trustees on 9th December 2024 and signed on its behalf by:

Ms S Hirji

Mr D Syed

Accounting Officer



# Statement on Regularity, Propriety and Compliance

As accounting officer of Hujjat School Trust, I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding, including for estates safety and management, under the funding agreement between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academy Trust Handbook 2023, including responsibilities for estates safety and management.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of all funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academy Trust Handbook 2023

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.

Signed:

Mr D Syed Accounting Officer

Date

13/12/24



### Statement of Trustees' Responsibilities

The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2023 to 2024;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any
  material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions

Approved by order of the members of the board of trustees on 09th December 2024 and signed on its behalf by:

Signed

Ms S Hirji Chair of Trustees

Independent Auditor's Report on the Financial Statements to the Board of Trustees of Hujjat School Trust

### Opinion

We have audited the financial statements of Hujjat School Trust ('the academy trust') for the year ended 31 August 2024 which comprise the Statement of Financial Activities, the Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102.

In our opinion the financial statements:

- give a true and fair view of the state of the academy trust's affairs as at 31 August 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice: and
- have been prepared in accordance with the requirements of the Companies Act 2006

# Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the academy trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditor's Report on the Financial Statements to the Board of Trustees of Hujjat School Trust

# Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the strategic report and the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the trustees' annual report have been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- · the financial statements are not in agreement with the accounting records and returns; or
- · certain disclosures of trustees' remuneration specified by law are not made; or
- · we have not received all the information and explanations we required for our audit.

### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 16, the trustees (who are also the directors of the academy trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the academy trust or to cease operations, or have no realistic alternative but to do so.

# Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

# Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the academy trust.

Independent Auditor's Report on the Financial Statements to the Board of Trustees of Hujjat School Trust

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the academy trust
  and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the
  Charities SORP 2019, the Academies Accounts Direction 2023 to 2024, the Academies Financial
  Handbook 2023 and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the academy trust complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material
  misstatement due to fraud and how it might occur, by holding discussions with management and those
  charged with governance.
- We inquired of management and those charged with governance as to any known instances of noncompliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud
  or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is
  sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
  misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
  collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purposes of expressing an opinion on the
  effectiveness of the academy trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the academy trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the academy trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the
  disclosures, and whether the financial statements represent the underlying transactions and events in a
  manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Independent Auditor's Report on the Financial Statements to the Board of Trustees of Hujjat School Trust

## Use of our report

This report is made solely to the academy trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy trust's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the academy trust and it's members as a body, for our audit work, for this report, or for the opinions we have formed.

Moore Kingston Smith LLP

Shivani Kothari (Senior Statutory Auditor)
for and on behalf of Moore Kingston Smith LLP, Statutory Auditor

Date: 17 December 2024

The Shipping Building The Old Vinyl Factory Blyth Road Hayes, London UB3 1HA

Independent Reporting Accountant's Assurance Report on Regularity to Hujjat School Trust and the Education and Skills Funding Agency

In accordance with the terms of our engagement letter dated 6 April 2021 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2023 to 2024 we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Hujjat School Trust during the period 1 September 2023 to 31 August 2024 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Hujjat School Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Hujjat School Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Hujjat School Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Hujjat School Trust's accounting officer and the reporting accountant The accounting officer is responsible, under the requirements of Hujjat School Trust's funding agreement with the Secretary of State for Education dated and the Academies Financial Handbook, extant from 1 September 2023, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2023 to 2024. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2023 to 31 August 2024 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### Approach

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

Independent Reporting Accountant's Assurance Report on Regularity to Hujjat School Trust and the Education and Skills Funding Agency

The work undertaken to draw to our conclusion includes:

- Review of financial records for unusual transactions.
- Sample testing expenditure transactions were reasonable, appropriate and appropriately authorised in accordance with the trust's procurement policy.
- Review the minutes of the Board meetings.
- Review the processes and controls to identify related party transactions and potential conflicts.
- Obtaining formal representations from the Board and the accounting officer.
- Reviewing any evidence of impropriety resulting from our work and determining whether it was significant enough to be referred to in our regularity report.

### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2023 to 31 August 2024 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Moore Lingston Smith Lip

Date: 17 December 2024

Moore Kingston Smith LLP

The Shipping Building The Old Vinyl Factory Blyth Road Hayes, London UB3 1HA

Statement of Financial Activities for the year ended 31 August 2024 (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Ur Note	nrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total 2024 £	Total 2023 £
Income from: Donations and capital grants	2	6,701	-	89,166	95,867	13,469,313
Charitable activities: Funding for the academy trus educational operations	ťs 3	· -	1,659,269	_	1,659,269	1,187, <del>44</del> 5
Other trading activities	4	27,368	-	-	27,368	39,102
Investments		46	-	-	46	28
Total	-	34,115	1,659,269	89,166	1,782,550	14,695,888
Expenditure on: Raising funds Charitable activities:		8,918	-	-	8,918	-
Academy trust educational operations	5, 6		1,526,005	177,807	1,703,812	1,249,660
Total	_	8,918	1,526,005	177,807	1,712,730	1,249,660
Net income/(expenditure)		25,197	133,264	(88,641)	69,820	13,446,228
Transfers between funds	14 _	(4,350)		4,350	<u>-</u>	<del>-</del>
Other recognised gains/(losse: Actuarial (losses)/gains on define						
benefit pension schemes	21 _		400.004	(04.004)		5,000
Net movement in funds		20,847	133,264	(84,291)	69,820	13,451,228
Reconciliation of funds Total funds brought forward		59,815	214,445	13,559,088	13,833,348	382,120
Total funds carried forward	-	80,662	347,709	13,474,797	13,903,168	13,833,348

All of the academy trust's activities derive from continuing operations during the above two financial periods.

A Statement of Total Recognised Gains and Losses is not required as all gains and losses are included in the Statement of Financial Activities.

A comparative Statement of Financial Activities is detailed in note 22 of the accounts.

# Balance Sheet as at 31 August 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	10		13,474,797 13,474,797		13,570,688 13,570,688
Current assets					
Debtors	12	75,395		37,035	
Cash at bank and in hand	-	506,738 582,133		333,679	
		562,135		370,714	
Liabilities					
Creditors : Amounts falling due within one	13	(153,762)		(108,054)	
year Net current assets/(liabilities)	-		428,371		262,660
Total assets less current liabilities			13,903,168		13,833,348
Defined benefit pension scheme asset (liability)	21		-		-
Total net assets			13,903,168		13,833,348
Funds of the academy trust:					
Restricted funds Fixed asset fund	44	12 474 707		42 550 000	
General fund	14 14	13,474,797 347,709		13,559,088 214,445	
Pension reserve	14				
Total restricted funds		_	13,822,506		13,773,533
Unrestricted income funds	14		80,662		59,815
Total funds			13,903,168		13,833,348

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 23 to 42 were approved by the trustees, and authorised for issue on 9th December 2024 and are signed on their behalf by:

**Ms S Hirji** Trustee

Company Registration Number: 09257213 (England and Wales)

# Statement of Cash Flows for the year ended 31 August 2024

	Notes	2024	2023
Cash flows from operating activities	Notes	£	£
Net cash provided by/(used in) operating activities	16	166,484	138,107
Cash flows from investing activities	17	6,575	8,415
Change in cash and cash equivalents in the reporting period	_	173,059	146,522
Cash and cash equivalents at 1 September 2023		333,679	187,157
Cash and cash equivalents at 31 August 2024		506,738	333,679

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 1 Statement of Accounting Policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

### Company information

Hujjat School Trust is a private company limited by guarantee, domiciled and incorporated in England and Wales. The registered office and principal place of business is Hujjat Primary School, Brookshill, Harrow, HA3 6RR.

### **Basis of Preparation**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: 'Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2023 to 2024 issued by the ESFA, the Charities Act 2011 and the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

The comparative figures are for the year ended 31 August 2023.

### **Going Concern**

The trustees assess whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company ("academy trust") to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

## Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

## • Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 1 Statement of Accounting Policies (continued)

## Income (continued)

### · Grants (continued)

The trust is benefiting from the ESFA's Free Schools Building Programme for the setting up of the trust. The funding for the programme is not recognised as a capital grant until there is unconditional entitlement from costs being incurred, and the development occuring on a site where the trust controls through ownership of the site where the development is occuring.

### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

### · Donated fixed assets

Where the donated good is a fixed asset, it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

## Other Income

Other income is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

### Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in a settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including the support costs involved in undertaking each activity. Direct costs attributable to a single activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with use of resources.

### Charitable Activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

### **Tangible Fixed Assets**

Assets demmed long term are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. The trustees have agreed to depreciate the asset in the year of acquisition from the month it was acquired.

Where tangible fixed assets have been acquired with the aid of specific grants from the government, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Computer3 yearsFixtures and fittings5 yearsFreehold buildings50 years

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 1 Statement of Accounting Policies (continued)

### Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in the settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods and services it must provide.

### Financial Instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

### **Taxation**

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

# Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# **Pensions Benefits**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 1 Statement of Accounting Policies (continued)

# Pensions Benefits (continued)

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. The TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

# **Fund Accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

# Critical accounting estimates and areas of judgment

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the

# Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2022 has been used by the actuary in valuing the pensions liability at 31 August 2024. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 1 Statement of Accounting Policies (continued)

The ultimate responsibility for setting the assumptions is that of the academy trust, as the employer, however each year the LGPS actuary proposes a standard set of assumptions as part of the valuation exercise, using their expert opinion, and which comply with the accounting requirements. The academy trust has, in practice with most employers, adopted the recommended actuarial assumptions.

2	Donation	s and	capital	grants
---	----------	-------	---------	--------

	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total 2024 £	Total 2023 £
Donated fixed asse	ts		-	_	13,430,000
Other donations	6,701	_	-	6,701	5,004
Capital Grants	· -	-	89,166	89,166	34,309
2023/24Total	6,701	-	89,166	95,867	· · · · · · · · · · · · · · · · · · ·
2022/23 Total	5,004		13,464,309	-	13,469,313

# 3 Funding for the Academy Trust's Educational Operations

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
DfE / ESFA revenue grants				
General Annual Grant (GAG) Other DfE/ESFA grants	-	1,257,395	1,257,395	935,253
	-	55,500	55,500	69,000
UIFSM	-	70,663	70,663	65,709
Pupil premium	-	50,358	50,358	35,633
Sports premium	-	17,170	17,170	16,590
Rates reclaim	-	53,490	53,490	_
Mainstream school additional grant	-	41,133	41,133	_
Others	_	38,253	38,253	49,994
		1,583,962	1,583,962	1,172,179
Other Government grants				
Local authority grants	-	68,025	68,025	12,511
Other income	-	7,282	7,282	2,755
2023/24Total		1,659,269	1,659,269	1,187,445
2022/23 Total		1,187,445		

# 4 Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Trading & other income	27,368	_	27,368	39,102
2023/24Total	27,368		27,368	39,102
2022/23 Total	39 102	_		

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

5	Expenditure		Non Pay Ex	- rpondituro		<del></del>
	•	Staff	HOII I dy L	vheuriture	Total	Total
		Costs	Premises	Other	2024	2023
		£	£	£	£	£
	Cost of raising funds	<del>-</del>	-	8,918	8,918	-
	Academy's educational opera					
	Direct costs	837,310		104,040	941,350	685,142
	Allocated support costs	173,543	207,245	381,674	762,462	564,518
	2023/24Total	1,010,853	207,245	494,632	1,712,730	
	2022/23 Total	763,159	126 050	350 443		4.040.000
	LULLIZO I Otal	703,139	136,058	350,443		1,249,660_
	Net income/(expenditure) for	the period include:	s:		2024	2023
					£	£
	Damasaiatian					
	Depreciation				177,807	127,812
	Fees payable to auditor for: Audit					
	Other services				12,290	7,900
	Accountancy				3,405	2,890
	Accountancy				2,990	2,850
6	Charitable Activities					
			Restricted	Restricted		
		Unrestricted	General	Fixed Asset	Total	Total
		Funds	Funds	Funds	2024	2023
		£	£	£	£	£
	Educational operations					_
	Direct costs	8,918	941,350	-	950,268	685,142
	Support costs	<u> </u>	584,655	177,807	762,462	564,518
	2023/24Total	8,918	1,526,005	177,807	1,712,730	
			1 007 040	450 440		4040000
		- <del></del>	1,097,242	152,418		1,249,660
	Analysis of support costs			Educational	Total	Total
				operations	2024	2023
				£	£	£
	Support staff costs			173,543	173,543	152,933
	Depreciation			177,807	177,807	127,812
	Technology costs			2,496	2,496	4,205
	Premises costs			207,245	207,245	136,058
	Other support costs			187,301	187,301	128,275
	Governance costs			14,070	14,070	15,235
				762,462	762,462	564,518

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

### 7 Staff

## a. Staff costs

Staff costs during the period were:	2024	2023
	£	£
Wages and salaries	741,445	568,638
Social security costs	64,644	50,445
Pension costs	157,726	95,575
	963,815	714,658
Agency	31,091	48,501
Staff restructuring costs	15,947	<del></del>
	1,010,853	763,159
Staff restructuring costs comprise:		
Severance payments	15,947	<u> </u>
	15,947	

The academy trust paid 2 severance payments in the year, disclosed in the following bands:

0 - £25,000

2

### b. Staff numbers

The average number of persons employed by the academy during the period was as follows:

	2024	2023
X	No.	No.
Teachers	7	7
Administration and support	18	18
Management	2	2
	27	27

# c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

		2024 No.	2023 No.
£60,001	£70,000	1	1
£70,001	£80,000	-	
		-	

# d. Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 3. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £219,415 (2023: £193,874).

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 8 Related Party Transactions - Trustees' Remuneration and Expenses

No trustees have been paid remuneration or have received other benefits from an employment with the academy trust in the current or comparative year.

During the year ended 31 August 2024, no expenses were reimbursed or paid directly to the trustees (2023: none).

The number of directors to whom defined benefit pension contributions are accruing under the Teacher's Pension Scheme is 0 (2023: 0).

There are no other related party transactions requiring disclosure in the accounts.

# 9 Trustees and officers insurance

In accordance with normal commercial practice, the academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £1,000,000 on any one claim and the cost for the period ended 31 August 2024 was £5,520 (2023: £3,780). The cost of this insurance is included in the total insurance cost.

# 10 Tangible fixed assets

	Freehold Land and Buildings £	Fixtures & Fittings £	Computer Equipment £	Total £
Cost	40.400.000			
At 1 September 2023	13,430,000	246,169	224,609	13,900,778
Additions	-	3,854	78,783	82,637
Disposals			(721)	(721)
	13,430,000	250,023	302,671	13,982,694
Depreciation				
At 1 September 2023	5,983	147,702	176,405	330,090
Charged in year	71,800	49,492	56,515	177,807
At 31 August 2024	77,783	197,194	232,920	507,897
Net book values				
At 31 August 2024	13,352,217	52,829	69,751	13,474,797
At 31 August 2023	_13,424,017	98,467_	48,204	13,570,688

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

11	Financial instruments	2024	2023
		£	£
	Carrying amount of financial assets	_	~
	Debt instruments measured at amortised cost	62,590	13,505
		62,590	13,505
	Carrying amount of financial liabilities		·
	Measured at amortised cost	97,516	57,871
12	Debtors		
		2024	2023
		£	£
	Trade Debtors	1,080	_
	VAT recoverable	5,323	14,468
	Prepayments and accrued income	66,187	18,412
	Other debtors	2,805	4,155
		75,395	37,035
13	Creditors: Amounts falling due within one year		
		2024	2023
		£	£
	Trade creditors	15,357	589
	Other taxation and social security	15,025	9,944
	Other creditors	16,877	10,083
	Accruals and deferred income	106,503_	87,438
		153,762	108,054
	Deferred income		
		2024	2023
		£	£
		40,239	26,711
	Amounts released from previous years	(40,239)	(26,711)
	Resources deferred in the year	41,221	40,239
	Deferred income as at 31 August 2024	41,221	40,239

At the balance sheet date the academy trust was holding grant income received in advance including Universal Infant Free School Meals funding for the academic year September 2024 to August 2025.

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

14	Funds					
		Balance at				Balance at
		1 September	Incoming	Resources	Losses and	31 August
		2023	Resources	Expended	Transfers	2024
		£	£	£	£	£
	Restricted general funds					
	General Annual Grant (GAG)	214,445	1,257,395	(1,124,131)	-	347,709
	Other DfE funding	· _	326,567	(326,567)	_	,
	Other income	_	75,307	(75,307)	_	**
	Pension reserve	-		-		_
		214,445	1,659,269	(1,526,005)		347,709
	Restricted fixed asset funds					
	DfE/ESFA capital grants	129,088	89,166	(100,024)	4.350	122.580
	Gifted assets	13,430,000	-	(77,783)	7,550	13,352,217
		13,559,088	89,166	(177,807)	4,350	
		13,339,000	09,100	(177,007)	4,330	13,474,797
	Total restricted funds	13,773,533	1,748,435	(1,703,812)	4,350	13,822,506
	Total unrestricted funds	59,815	34,115	(8,918)	(4,350)	80,662
	Total funds	42 022 249	4 700 550	(4 740 mag)		
	rotal fullus	13,833,348 -	1,782,550	(1,712,730)		- 13,903,168

The specific purposes for which the funds are to be applied are as follows:

### General annual grant

This includes all monies received from ESFA to carry out the objectives of the academy trust. It includes the School Budget Share and education services grants.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward as at 31 August 2024.

#### Other Grants

Other income includes funding received from the DfE and Local Education Authorities for specific purposes.

### Pension Reserve

This represents the negative reserve in respect of the liability on the LGPS defined benefit pension scheme.

### Fixed Asset Fund

This fixed asset fund includes capital grant income received from the DfE and other sources to finance the trust's tangible fixed assets, and the annual charges for depreciation of these assets.

# Unrestricted Funds

Unrestricted Funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 14 Funds (continued)

Comparative information in respect of the preceeding period is as follows:

	Balance at 1 September 2022 £	Incoming Resources £	Resources Expended £	Gains, Losses and Transfers £	Balance at 31 August 2023 £
Restricted general funds					
General Annual Grant (GAG)	92,531	935,253	(813,339)		214,445
Catch-up premium	-				-
Other DfE/ESFA COVID-					
19 funding	-	2,755	(2,755)		-
Other grants	26,711	249,437	(276,148)	-	••
Pension reserve			(5,000)	5,000	
	119,242	1,187,445	(1,097,242)	5,000	214,445
Restricted fixed asset funds	i				
DfE/ESFA capital grants	247,197	34,309	(152,418)	-	129,088
Gifted Assets		13,430,000			13,430,000
	247,197	13,464,309	(152,418)		13,559,088
Total restricted funds	366,439	14,651,754	(1,249,660)	5,000	13,773,533
Total unrestricted funds	15,681	44,134			59,815
					(2.000.015
Total funds	382,120	14,695,888	(1,249,660)	5,000	13,833,348

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 15 Analysis of net assets between Funds

Fund balances at 31 August 2024 are represented by:

ů	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total Funds £
Tangible fixed assets	_	-	13,474,797	13,474,797
Current assets	80,662	501,471	-	582,133
Current liabilities	-	(153,762)	-	(153,762)
Pension scheme liability	<u>-</u>		<del>-</del>	<u>-</u> _
Total net assets	80,662	347,709	13,474,797	13,903,168

Comparative information in respect of the preceding period is as follows:

			Restricted	
		Restricted	Fixed	
		General	Asset	Total
		Funds	Funds	Funds
	£	£	£	£
Tangible fixed assets	_	_	13,570,688	13,570,688
Current assets	59,815	306,280	4,619	370,714
Current liabilities	-	(108,054)	-	(108,054)
Pension scheme liability	-		<b>-</b>	
Total net assets	59,815	198,226	13,575,307	13,833,348

# 16 Reconciliation of net expenditure to net cash flow from operating activities

	2024 £	2023 £
Net income/ (expenditure) for the reporting period	69,820	13,446,228
Depreciation Capital grants from DfE/ESFA and other capital income Loss on disposal of fixed assets	177,807 (89,166) 721	127,812 (13,464,309)
Interest receivable Defined benefit pension scheme cost less contributions payable Increase in debtors (Decrease)/Increase in creditors	(46) - (38,360) 45,708	(28) 5,000 (20,567) 43,971
Net Cash provided by / (used in) Operating Activities	166,484	138,107

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

17	Cash flows from investing activities			
	Town Hom my county doubles		2024 £	2023 £
	Dividends, interest and rents from investments Purchase of tangible fixed assets Capital grants from DfE Group Net Cash provided by / (used in) investing activ	_	46 (82,637) 89,166 <b>6,575</b>	28 (13,455,922) 13,464,309 8,415
18	Analysis of cash and cash equivalents		2024 £	2023 £
	Cash in hand and at bank		506,738	333,679
	Total cash and cash equivalents	-	506,738	333,679
19	Analysis of changes in net debt	At 1 September 2023 £	Cash Flows £	At 31 August 2024 £
	Cash in hand and at bank	333,679	173,059	506,738
	Total cash and cash equivalents	333,679	173,059	506,738

# 20 Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 21 Pension and Similar Obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Harrow. Both are multi-employer defined-benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2020 and of the LGPS 31 March 2022

Contributions amounting to £16,877 were payable to the schemes at 31 August 2024 (2023: £10,083) and are included within creditors.

### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to ensure scheme costs are recognised and managed appropriately and the review specifies the level of future contributions.

Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2020. The valuation report was published by the Department for Education on 27 October 2023, with the SCAPE rate, set by HMT, applying a notional investment return based on 1.7% above the rate of CPI. The key elements of the valuation are:

- employer contribution rates set at 28.68% of pensionable pay (including a 0.08% employer administration levy). This is an increase of 5% in employer contributions and the cost control result is such that no change in member benefits is needed.
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £262,000 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £222,200 million giving a notional past service deficit of £39,800 million.

The result of this valuation will be implemented from 1 April 2024. The next valuation result is due to be implemented from 1 April 2028. A copy of the valuation report and supporting documentation is available on the Teachers' Pensions website.

The employer's pension costs paid to TPS in the period amounted to £94,701 (2023: £48,186).

Under the definitions set out in FRS102, the TPS is a multi-employer pension scheme. The academy trust is unable to identify its share of the underlying assets and liabilities of the plan. Accordingly, the academy trust has taken advantage of the exemption in FRS 102 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

# 21 Pension and Similar Obligations (continued)

### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2024 was £80,000 (2023: £80,000), of which employer's contributions totalled £62,000 (2023: £47,000) and employees' contributions totalled £18,000 (2023: £13,000). The agreed contribution rates for future years is 21.8% for employers, with employee rates banded according to salary.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013 and on 21 July 2022, the Department for Education reaffirmed its commitment to the guarantee, with a parliamentary minute published on GOV.UK.

# **Principal Actuarial Assumptions**

	2024	2023
Rate of increase in salaries	2.65%	2.95%
Rate of increase for pensions in payment/inflation	3.65%	3.95%
Discount rate for scheme liabilities	5.00%	5.20%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

Retiring today	2024 years	2023 years
Males Males	21.7	21.7
Females	24.3	24.3
Retiring in 20 years		
Males	22.0	22.1
Females	25.6	25.6
Sensitivity analysis		
	2024	2023
	£	£
0.1% decrease in Real Discount Rate	5,000	3,000
1 year increase in Member life expectancy	8,000	5,000
0.1% increase in the Salary Increase Rate	-	-

### The academy's share of the assets in the scheme were:

0.1% increase in the Pension Increase Rate

	2024 £	2023 £
Equity instruments	129,600	97,270
Other bonds	72,000	17,810
Property	31,200	19,180
Cash and other liquid assets	7,200	2,740
Total market value of assets	240,000	137,000

5,000

The actual return on scheme assets was £14,000 (2023: -£1,000).

3,000

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

21 Pension a	nd Similar Obligations (continued)		
Amounts	recognised in the statement of financial activi	ties:	
	-	2024	2023
		£	£
Current se	rvice cost	63,000	52,000
Total amou	ınt recognised in the SOFA	63,000	52,000
Changes i	n the fair value of defined benefit obligations	were as follows:	
		2024	2023
		£	£
At 1 Septe	mber	113,000	57,000
Current se		63,000	52,000
Interest co	st ·	8,000	4,000
Employee	contributions	18,000	13,000
Actuarial g		2,000	(13,000)
At 31 Aug		204,000	113,000
Changes i	in the fair value of the academy trust's share o	of scheme assets: 2024 £	2023 £
		_	_
At 1 Septe	ember	137,000	74,000
	return on assets	9,000	4,000
Actuarial g		14,000	(1,000)
	contributions	62,000	47,000
	contributions	18,000	13,000
At 31 Aug	ust	240,000	137,000
		2024	2023
		£	£
At 1 Septe	ember	(24,000)	(17,000)
Interest co		8,00ó	<b>4,00</b> 0
	return on assets	(9,000)	(4,000)
Current se		63,000	52,000
	contributions	(62,000)	(47,000)
Actuarial I		(12,000)	(12,000)
At 31 Aug		(36,000)	(24,000)
_			

Net asset of £36,000 (2023: £24,000) has not been recognised in accordance with FRS102 Paragraph 28.22. The increase in the asset value is included in the actuarial gain in the Statement of Financial Activities.

# Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

22 Comparative Statement of Financial Activties							
	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total 2023 £	Total 2022 £		
Income from:							
Donations and capital grants	5,004	-	13,464,309	13,469,313	23,351		
Charitable activities: Funding for the academy trust's							
educational operations	-	1,187,445	-	1,187,445	841,639		
Other trading activities	39,102	-	-	39,102	31,130		
Investments	28	-	-	28	17		
Total	44,134	1,187,445	13,464,309	14,695,888	896,137		
		1,107,440	_10,404,000	14,000,000	000,107		
Expenditure on: Charitable activities: Academy trust educational operations	-	1,097,242	152,418	1,249,660	1,002,024		
Total		1,097,242	152,418	1,249,660	1,002,024		
Net income/(expenditure)	44,134	90,203	13,311,891	13,446,228	(105,887)		
Transfers between funds	_	_	-	_	-		
Other recognised gains/(losses): Actuarial (losses)/gains on defined benefit pension schemes		F 000		5.000	400,000		
Net movement in funds	44,134	5,000	13,311,891	<u>5,000</u> 13,451,228	103,000		
Mer movement in Innas	44,134	95,203	13,311,691	13,451,228	(2,887)		
Reconciliation of funds							
Total funds brought forward	15,681	119,242	247,197	382,120	385,007		
Total funds carried forward	59,815	214,445	13,559,088	13,833,348	382,120		
				<del></del>			