

BAILIWICK OF GUERNSEY LAW ENFORCEMENT

Data Sharing Agreement

This agreement is between:

Chief Officer, Bailiwick Law Enforcement

&

The Sark Constables

Agreement commencement date: 16th December 2025

i. Introduction

This agreement is designed to provide guidance members of staff in order to ensure that the sharing of personal data in relation to Firearms Licensing between Bailiwick Law Enforcement and the Sark Constables complies with the requirements of the Data Protection (Bailiwick of Guernsey) Law, 2017 (the Law). A data sharing agreement is not a requirement of the Law in itself, but is designed to outline the parameters of the lawful sharing of personal data between relevant parties.

ii. Purpose and Extent of Data Sharing

The purpose of this agreement is to ensure that information in relation to Firearms License holders shared and held by the Sark Constables and Bailiwick Law Enforcement is accurate,

relevant and proportionate for the purpose of the prevention and detection of crime in relation to Firearms licence holders.

iii. Personal Data and Lawful Basis for Processing

Type of Personal Data	Category of Personal Data	Controller of Personal Data	Recipient of Personal Data	Lawful Basis for Sharing
Full Name	Basic	Sark Constables	Bailiwick Law Enforcement	Law Enforcement Purposes
Address	Basic	Sark Constables	Bailiwick Law Enforcement	Law Enforcement Purposes
Dates of Birth	Basic	Sark Constables	Bailiwick Law Enforcement	Law Enforcement Purposes
Specific information about weapons and ammunition held and must include serial numbers and in regards ammunition	Basic	Sark Constables	Bailiwick Law Enforcement	Law Enforcement purposes

how many rounds held				
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iv. Principles of Processing

a. Lawfulness, fairness and transparency

Personal data must be processed lawfully, fairly and in a transparent manner.

The personal data that will be processed by The Sark Constables is indicated within section three of this agreement. Section three also indicates the lawful basis for the processing of each type of personal data as per the Law.

b. Purpose limitation

Personal data must not be collected except for a specific, explicit and legitimate purpose and, once collected, must not be further processed in a manner incompatible with the purpose for which it was collected.

The Sark Constables and Bailiwick Law Enforcement will not process the personal data listed within section three of this agreement except for the specific, explicit and legitimate purposes as detailed within section two of this agreement. The Sark Constables and Bailiwick Law Enforcement will not further process this personal data in a way which is incompatible with the purpose for which the data was accessed or collected as per section two of this agreement.

Any information held on any BLE supported Networks will not be shared unless relevant and necessary.

c. Minimisation

Personal data processed must be adequate, relevant and limited to what is necessary in relation to the purpose for which it is processed.

The Sark Constables and Bailiwick Law Enforcement will have access to only that personal data which is detailed within section three of this agreement. The Sark Constables and Bailiwick Law Enforcement will not have access to any further personal data that it is not entitled to as per section three of this agreement, unless there is a clear lawful basis for the provision of this information as per the Law.

d. Accuracy

Personal data as described in table above must be accurate, updated on a monthly basis, with the exception of urgent oral updates in relation to the transfer of firearms possession between individuals or transfer off and on island and reasonable steps must be taken to ensure that personal data that is inaccurate is erased or corrected without delay.

Where The Sark Constables and Bailiwick Law Enforcement discovers any inaccurate or incomplete personal data, this will be reported to the controller so that the personal data can be corrected or completed without delay.

e. Storage limitation

Personal data must not be kept in a form that permits identification of a data subject for any longer than is necessary for the purpose for which it is processed.

Any personal data that The Sark Constables and Bailiwick Law Enforcement processes should be retained for no longer than is absolutely necessary in line with the original purpose for processing, as detailed in section two of this agreement. Once the personal data is no longer required, it will be returned to the controller or destroyed securely (at the instruction of the controller).

f. Integrity and confidentiality

Personal data must be processed in a manner that ensures its appropriate security, including protecting it against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

The Sark Constables and Bailiwick Law Enforcement will provide each other with access to the personal data as per section two of this agreement. Access to this personal data will be restricted to only those members of staff who have the authority to receive the personal data outlined in section three of this agreement.

With regards to the data sharing activities, both parties will ensure that appropriate technical and organisational measures are taken against any unauthorised or unlawful processing of personal data and against any accidental loss, destruction or damage of the personal data.

g. Accountability

The controller is responsible for, and must be able to demonstrate, compliance with the data protection principles.

The contact details of the controller/joint controller are as follows:

The Sark Constables

Tel: 01481 832533

Email: constable@sarkgov.co.uk

The contact details for the Data Protection Officer of The Sark Constables are as follows:

Data Protection Officer,

Tel: 01481 832118

Email: dataprotection@sarkgov.co.uk

The contact details for the processor/joint controller are as follows:

The Chief Officer, Bailiwick Law Enforcement

Tel: 01481 222222

Email: Hq@guernsey.police.gg

The contact details for the Data Protection Officer of the processor/joint controller are as follows:

Data Protection Officer, Emily Hughes



Tel: 01481 220012

Email: <mailto:data.protection@gov.gg>

Should either party receive a request from a data subject (in line with the data subject rights as per the Law) or a complaint in relation to the data sharing activities, these should be communicated without delay to the relevant data protection officer (contact details shown above).

Signature 
Name RICHARD BELL DCO2
For and on behalf of the Sark Constables

} Guernsey Police

Signature 
Name 

} Sark Constables.

16/12/25

For and on behalf of the Guernsey Police (Bailiwick Law Enforcement)