MICHAELMAS MEETING of the CHIEF PLEAS
to be held on 30th SEPTEMBER 2026 at 5.00pm in the ASSEMBLY ROOM

AGENDA

1. MATTERS ARISING from the Midsummer Meeting held on 8th July 2026.
2. QUESTIONS Not Related to the Business of the Day
3. To CONSIDER a Report with Propositions from the POLICY and FINANCE COMMITTEE entitled **"The Real Property (Transfer Tax and Rates) (Sark) (Amendment) Law, 2026"**
4. To CONSIDER a Report with Proposition from the POLICY and FINANCE COMMITTEE entitled **"The Direct Taxes (Sark) (Amendment) (No.2) Law, 2026"**
5. To CONSIDER a Report with Proposition from the POLICY and FINANCE COMMITTEE entitled **Proxy Voting** and to approve **"The Elections (Proxy Voting) (Sark) Ordinance, 2026".**
6. To CONSIDER a Report with Propositions from the POLICY and FINANCE COMMITTEE entitled **"Commencement of The Direct Taxes (Sark) (Amendment) Law, 2026"** and to approve **"The Direct Taxes (Sark) (Amendment) Law, 2026 (Commencement) Ordinance, 2026".**
7. To CONSIDER a Report with Proposition from the POLICY and FINANCE COMMITTEE entitled **"Incorporation of the Interim Electric Company (Sark Power Limited)".**
8. To CONSIDER a Report with Proposition from the SCRUTINY MANAGEMENT COMMITTEE entitled **"Revisions to the Scrutiny Framework".**
9. To CONSIDER a Report with Propositions from the DOUZAINE entitled **"RPI Increases to Licences and Fees for 2027".**
10. To CONSIDER a Report with Proposition from the DOUZAINE entitled **"Public Works Extras Charges List 2026".**
11. To CONSIDER a Report with Propositions from the DOUZAINE entitled **"Firearm and Shotgun Licencing".**
12. To CONSIDER a Report with Proposition from the EDUCATION COMMITTEE entitled **"Education Fees for 2026/2027".**
13. To CONSIDER a Report with Propositions from the MEDICAL & EMERGENCY SERVICES COMMITTEE entitled **"Medical Concessions for Travel to Guernsey".**

14. To CONSIDER an Information Report from the DOUZAINE entitled **“Recruitment of Constables”.**

15. To CONSIDER an Information Report from the EDUCATION COMMITTEE entitled **“Sark School Annual Report”.**

16. COMMITTEE ELECTIONS: To Elect Conseillers to Committees, as required.

17. COMMITTEE and PANEL ELECTIONS: To Elect Non-Chief Pleas Members and Panel Members to Committees and Panels, as required.

P M Armorgie
Speaker of Chief Pleas

09 September 2026

NOTES:

Anyone wishing to see any of the Reports and Supporting Papers may do so at the Committee Offices, Monday to Thursday, 9am to 2pm and Friday, 9am to 12 noon; copies may be obtained from the Committee Office. The Agenda, Reports and Supporting Papers may also be seen on the Sark Government Website at: www.sarkgov.co.uk

ITEM 03

POLICY & FINANCE COMMITTEE

Report with Propositions to Michaelmas Chief Pleas, 30th September 2026

THE REAL PROPERTY (TRANSFER TAX AND RATES) (SARK) (AMENDMENT) LAW, 2026

At its Midsummer Meeting 2026, Chief Pleas approved the Real Property (Transfer Tax, Charging and Related Provisions) (Sark) (Amendment) Law, 2026. The purpose of that legislation was to reduce the rate of Property Transfer Tax (PTT) payable on restricted dwellings, commonly referred to as local market properties, from 7.5% to 4%.

Unfortunately, an error in the drafting of the legislation meant that, in addition to reducing the rate of PTT on restricted dwellings, the amendment would also have removed non-dwelling property, including land, from the scope of PTT altogether. This was not identified until after Chief Pleas had approved the legislation.

Fortunately, the error was identified before the legislation received Royal Assent and therefore before it came into force. As a result, no transactions have been affected and no PTT revenue has been lost.

Chief Pleas is therefore asked to approve The Real Property (Transfer Tax and Rates) (Sark) (Amendment) Law, 2026 Sark) Law, 2026 attached to this report. The revised legislation gives effect to the original policy intention by reducing the rate of PTT on restricted dwellings from 7.5% to 4% while retaining the existing 7.5% rate for all other property transactions. It is also necessary for Chief Pleas to rescind its previous approval of the earlier version of the legislation.

Proposition 1 –

Chief Pleas rescinds its resolution (resolution 4, Midsummer Meeting, 8th July 2026) to approve the draft Projet de Loi entitled 'The Real Property (Transfer Tax, Charging and Related Provisions) (Sark) (Amendment) Law, 2026'.

Proposition 2 –

That Chief Pleas approves The Real Property (Transfer Tax and Rates) (Sark) (Amendment) Law, 2026 Sark) Law, 2026

Conseiller John Guille
Chairman, Policy and Finance Committee

PROJET DE LOI

ENTITLED

The Real Property (Transfer Tax and Rates) (Sark) (Amendment) Law, 2026

THE CHIEF PLEAS OF SARK, in pursuance of their Resolution of the 1st October 2025 and 30th September 2026, have approved the following provisions which, subject to the Sanction of His Most Excellent Majesty in Council, shall have force of law in the Island of Sark.

Amendment to the Transfer Tax Law.

1. (1) The Real Property (Transfer Tax, Charging and Related Provisions) (Sark) Law, 2007[a] is amended as follows.

(2) In section 3 -

(a) in subsection (1), for "subsection (1A)", substitute "subsections (1A) and (1B)",

(b) after subsection (1A), insert -

"(1B) Where the relevant property transaction is the grant or transfer of either an ownership interest or a long leasehold interest in a

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[a] Order in Council No. VI of 2008; this enactment has been amended.

restricted dwelling, property transfer tax is payable at a rate of 4% of the value of the transaction.", and

(c) in subsection (4)(a), before "but", insert "including to specify different rates for different classes and descriptions of relevant property transaction,".

(3) In section 17 (interpretation), in subsection (1) insert the following in the appropriate alphabetical order –

""**restricted dwelling**" has the meaning given in the Housing (Control of Occupation) (Sark) Law, 2011,".

Citation.

2. This Law may be cited as the Real Property (Transfer Tax and Rates) (Sark) (Amendment) Law, 2026

Commencement.

3. This Law comes into force on a date specified by regulations of the Policy & Finance Committee of the Chief Pleas of Sark.

ITEM 04

POLICY & FINANCE COMMITTEE

Report with Propositions to Michaelmas Chief Pleas, 30 September 2026

THE DIRECT TAXES (SARK) (AMENDMENT) (NO. 2) LAW, 2026

Background

Sark requires a taxation system that is capable of supporting the Island's present and future needs. Public services, essential infrastructure, contingency planning and the rebuilding of Island reserves all require a stable and sustainable revenue base. The purpose of tax reform is therefore not simply to raise additional money, but to ensure that the system remains fair, proportionate, practical to administer and capable of supporting Sark's long-term resilience.

The public consultation on tax reform has been valuable and constructive. Islanders have engaged seriously with the issues and have raised important points about affordability, privacy, retirement savings, administrative simplicity and Sark's attractiveness as a place to live. That feedback has reinforced the need for a careful and measured approach. One targeted measure proposed for the 2027 tax year is to restrict what is commonly referred to as 'Box 2' on the tax form, so that it may only be used by one member of a household.

Box 2

Box 2 allows a person to elect to pay the minimum personal capital tax if they live in the same household as someone who pays the forfait, regardless of the claimant's income, assets or wider financial circumstances. At present, there is no limit on the number of people within the same household who may make that election. As a result, a single forfait-paying household member may enable multiple other members of the same household to pay only the minimum personal capital tax.

While a limited household relief may be justified, an unrestricted Box 2 means that individuals who may have the capacity to make a substantially greater contribution can nevertheless limit their liability to the minimum personal capital tax solely because of their household circumstances. Where individuals with significant means are able to pay only the minimum tax, the revenue required to support public services and infrastructure must be raised from other taxpayers instead. This outcome fundamentally does not reflect the principles of fairness and ability to contribute that should underpin a modern tax system. Restricting Box 2 to one person per household therefore retains the relief but places a reasonable limit on its use, ensuring that a single forfait payment cannot be used to provide an uncapped tax advantage to multiple members of the same household.

It is not possible to estimate with precision the amount of additional revenue that may arise from this measure. Eligibility for Box 2 does not depend on the disclosure or assessment of an individual's net assets and therefore there is no available data from which the financial circumstances of affected taxpayers can be accurately determined. However, the proposal is not expected to result in any loss of revenue. Those who are no longer eligible to use Box 2 will remain liable to pay tax under the existing personal capital tax framework and, at a minimum, will continue to contribute the minimum personal capital tax.

How the measure will work in practice

In ordinary cases, the position will be simple. If more than one person in a household would otherwise seek to use Box 2 because another household member pays the forfait, the household will decide which one person is to make the election. That person will complete the tax declaration accordingly, and the other household member or members will use another available route within the tax form.

If more than one member of the same household nevertheless submits a declaration containing a Box 2 election, the Tax Assessor will ask those household members to decide between themselves, within a reasonable time, which election should be effective and to inform the Assessor of that decision. Once informed, the Assessor will proceed on that basis.

If the household members do not inform the Assessor of a decision within what the Assessor considers to be a reasonable time, the first declaration delivered to and processed by the Assessor will be treated as effective. The Assessor will then inform the household members of that determination and proceed accordingly.

The mechanism is intended to avoid dispute, provide a clear default rule, and allow the Assessor to administer the restriction fairly and efficiently. It also gives households the first opportunity to decide for themselves which member should claim the relief.

Conclusion

The proposal to restrict Box 2 is a limited and targeted change for the 2027 tax year. It responds to the need for fairness and revenue protection while respecting the consultation feedback that wider tax reform should be developed more carefully for 2028. It keeps Box 2 in place, preserves a simple option for one eligible member of a forfait-paying household, and introduces a proportionate safeguard against multiple minimum personal capital tax elections arising from the same forfait-paying household.

Proposition 1 –

That Chief Pleas approves The Direct Taxes (Sark) (Amendment) (No. 2) Law, 2026.

Conseiller John Guille
Chairman, Policy and Finance Committee

PROJET DE LOI

ENTITLED

The Direct Taxes (Sark) (Amendment) (No. 2) Law, 2026

THE CHIEF PLEAS OF SARK, in pursuance of their Resolution of the 30th September 2026, have approved the following provisions which, subject to the Sanction of His Most Excellent Majesty in Council, shall have force of law in the Island of Sark.

Amendment to the Direct Taxes Law.

1. (1) The Direct Taxes (Sark) Law, 2002[a] is amended as follows.

(2) In section 8 –

(a) in subsection (2)(c), at the beginning, insert "subject to subsection (3),", and

(b) after section 8(2), insert -

"(3) Only one member of the household referred to in paragraph (c) of subsection (2) may make an election in respect of the payment of personal capital tax under that paragraph.

(4) If more than one member of the household delivers to

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[a] Order in Council No. VII of 2003; this enactment has been amended.

the Assessor a declaration under section 13 (the principle of self-assessment) containing such an election, contrary to subsection (3), the Assessor shall ask those household members who have delivered such a declaration to decide between themselves within a reasonable time which election shall be effective and to inform the Assessor of their decision, and on being so informed the Assessor shall proceed accordingly.

(5) If, in the circumstances set out in subsection (4), the Assessor has not been informed of the household members' decision within what the Assessor considers, in the Assessor's absolute discretion, to be a reasonable time in all the circumstances, only the election in the first such declaration delivered to and processed by the Assessor shall be effective, and the Assessor shall inform them of the Assessor's determination and proceed accordingly.".

Citation.

2. This Law may be cited as the Direct Taxes (Sark) (Amendment) (No. 2) Law, 2026.

Commencement.

3. This Law comes into force on a date specified by regulations of the Policy & Finance Committee of the Chief Pleas of Sark.

ITEM 05

POLICY & FINANCE COMMITTEE

Report with Proposition to Michaelmas Chief Pleas, 30th September 2026

PROXY VOTING

Current Arrangements

At present, Sark's electoral arrangements do not make provision for a person to vote if they are unable to attend the polling station on specified hours on polling day. This means that a person who is incapacitated, disabled, suffering from illness or injury, or otherwise unable to attend the polling station may be unable to exercise their vote. It also means that a person who is required to be off-island for medical treatment, work, family responsibilities, or another unavoidable reason may be unable to take part in the election.

This is a real and practical gap in the current system. The right to vote should not depend on a person being physically able to attend one place, on one day, within a limited period of time. Where a person is otherwise entitled to vote, there should be a reasonable mechanism to allow that person's vote to be cast.

Proxy Voting

The proposed Ordinance addresses that issue by introducing proxy voting. Proxy voting is a simple and practical way of allowing an elector who cannot vote in person to appoint another eligible person to cast their vote on their behalf. It provides a direct solution for those who are ill, injured, incapacitated, disabled, absent from the island, or otherwise unable to attend the polling station in person.

Introducing proxy voting is also an important step in Sark's continuing democratic development. A modern and flourishing democracy should seek, so far as is practicable, to remove unnecessary barriers to participation. This proposal does not alter who is entitled to vote, nor does it change the fundamental operation of Sark's elections. It simply provides a fairer way for an entitled voter to participate where attendance in person is not possible.

Practical Arrangements

The Policy and Finance Committee has worked closely with the Returning Officer to ensure that the arrangements can operate in practice and can be implemented in time for the forthcoming General Election. The proposal is deliberately straightforward: a voter may appoint one proxy only; a person may act as proxy for one voter only; the proxy must themselves be entitled to participate in the electoral process; and the appointment must be made in writing, signed by both the voter (Part 1 of the attached

form) and the proxy (Part 2 of the attached form), and submitted to the Returning Officer no later than one week before the election.

Once a valid appointment has been received, the Returning Officer will issue a written proxy authority (Part 3 of the attached form) to the proxy. On polling day, the proxy must produce and surrender that authority to an election official at the polling station in order to receive the ballot paper for the voter, alongside any ballot paper to which the proxy is entitled in their own right. This creates a clear paper trail and a workable check at the polling station, while keeping the process accessible for electors and manageable for election officials.

There are, of course, limitations to any system of proxy voting. It relies on the voter choosing a person whom they trust to vote in accordance with their wishes. It cannot provide absolute certainty that a proxy will vote in accordance with the wishes of the voter, and it requires administrative safeguards to prevent misuse. The draft Ordinance therefore includes important protections, including the restriction that a person may act as proxy for one voter only, limits on appointing more than one proxy, provisions preventing a voter from voting again after appointing a proxy unless the appointment is invalid, and offences for false, deceptive or misleading statements and improper inducements.

Proxy voting is not a perfect system, but no voting system is. It is a well-recognised and proportionate mechanism for addressing circumstances where an elector cannot attend in person. In Sark's context, it offers a sensible first step: it is targeted, understandable, capable of being administered locally, and capable of being introduced without placing excessive new burdens on the electoral process.

Postal voting may also merit consideration in future. However, introducing both proxy voting and postal voting at the same time would be a significantly more complex undertaking. Chief Pleas can introduce proxy voting now, assess how it works in practice, and then consider whether further reforms, including postal voting, should follow.

For these reasons, the Policy and Finance Committee recommends that Chief Pleas approves the draft Ordinance. It is a modest but meaningful reform which will make Sark's elections more accessible, more inclusive and more resilient, while preserving the integrity of the electoral process. It will allow people who are entitled to vote to take part even when illness, incapacity, disability, unavoidable absence or other practical barriers prevent them from attending the polling station in person.

Proposition 1 –

That Chief Pleas approves the draft Ordinance entitled 'The Elections (Proxy Voting) (Sark) Ordinance, 2026.

Conseiller John Guille
Chairman, Policy and Finance Committee

PLEASE RETURN THIS FORM TO THE RETURNING OFFICER BY THE END OF THE ELECTION REGISTRATION PERIOD

No.....

PROXY VOTING

The Elections (Proxy Voting) (Sark) Ordinance, 2026

PART 1

I .....

being a person, whose name is inscribed on the Electoral Roll of the Island of Sark, hereby appoint

.....

of .....

being a person who is not under legal disability (including being a minor), to act as my proxy to cast my vote at the General Election / By-Election to be held on the……..day of……..20… for the reason that I:

☐ will be absent from the island on the day of the election or

☐ am suffering from an illness, injury or infirmity by reason of which to the best of my belief, I will be unable to vote in person at the election.

Signature:_____ Date:_____

PART 2

I .....

hereby accept the appointment of proxy for

.....

at the election to be held on the…… day of…… 20….

Signature:_____ Date:_____

NOTE: A PERSON UTILISING A PROXY TO CAST THEIR VOTE AT AN ELECTION MAY NOT RESCIND THE APPOINTMENT AND THEMSELVES CAST A VOTE AT THE ELECTION. IT IS AN OFFENCE TO MAKE A FALSE DECLARATION.

PART 3

THIS PROXY AUTHORITY MUST BE PRODUCED AND SURRENDERED TO THE ELECTION OFFICIAL AT THE POLLING STATION

No.....

This is to certify that .....
has been properly appointed as proxy for ..... and may vote on his/her behalf at the General Election /By-Election to be held on the……20… .

Signature:_____……Date:_____……

Returning Officer

PROXY VOTE RECEIVED

Signed……(Proxy)

TIMETABLE FOR GENERAL ELECTION OF CONSEILLERS
WEDNESDAY 25 NOVEMBER 2026

(Including timetable for Proxy Voting)

Fri 30 Oct 2026

- Notice in *Sark Gazette Officielle* and St Peter's Church Notice Box of forthcoming election.
- Notice includes date and time when final nominations are to be received.
- Nomination forms available from the Speaker or downloadable from the Chief Pleas website.
- Completed forms (but **not before 10am on Mon 09 Nov**) to be delivered by one of the persons named on the form to the Speaker (Returning Officer) between:
    - **10:00–12:00**, and
    - **13:30–15:30**, Monday–Friday, ending **Fri 13 Nov at 12:00**.

Fri 06 Nov 2026

- Electoral Register closes and remains closed until the election process is complete.

Mon 09 Nov 2026 – Nominations Open (10:00)

- Daily list of nominations posted in *Sark Gazette Officielle* and St Peter's Church Notice Box in order received.

Fri 13 Nov 2026 – Nominations Close (12:00)

- Returning Officer posts Official Notices seeking volunteers to staff the Polling Station and assist with the Count.
- Applications for these roles close **Fri 20 Nov at 15:30**.
- Notice published of Candidates with Proposers and Seconders.
- Last day for casual vacancies to be included in the election.
- List of Candidates sent to printers for production of Voting Papers.

PROXY VOTING TIMETABLE (Integrated)

Mon 09 Nov 2026 – Proxy Voting Applications Open (10:00)

- Eligible voters may apply for a proxy vote **from the moment nominations open**.
- Application forms available from the Speaker's Office and online.

- Completed proxy applications must be delivered **in person** to the Speaker (Returning Officer) during published office hours.

Fri 13 Nov – Fri 20 Nov 2026 – Processing Window

- Proxy applications processed as they are received.
- Voters appointing a proxy must ensure the proxy is already on the Electoral Register (closed 06 Nov).
- Approved proxies will be issued with instructions and identification requirements for polling day.

Deadline for Proxy Applications: Tue 17 Nov 2026 at 15:30

- This deadline ensures sufficient time for verification, issuing proxy authorisations, and updating polling-station lists.
- Any applications received after this time cannot be accepted.

Issue of Proxy Authorisations: Thu 19 – Fri 20 Nov 2026

- Final proxy authorisation notices issued to appointed proxies.
- Polling-station lists updated and sealed.

Wed 25 Nov 2026 – POLLING DAY

- **General Election polling: 08:00–18:00**, Toplis Room, Island Hall.
- Count in Main Hall Room immediately after polls close.
- **Proxy voters:**
    - Proxies must present their authorisation and required identification.
    - Proxies vote in exactly the same manner as ordinary voters.

Thu 26 Nov 2026

- Notice of Result published in *Sark Gazette Officielle* and St Peter's Church Notice Box.
- In the event of a tie (where one additional vote would have resulted in election), a second election is required.
- New Voting Papers produced; Notices published as for 25 Nov.

Wed 09 Dec 2026 – Re-run Election (if required)

- Only for candidates tied on 25 Nov.
- No new nominations permitted.

Thu 10 Dec 2026

- Notice of second election Result published.

Fri 11 Dec 2026

- **Seneschal's Court at 14:15** for Conseillers-elect to take oaths of allegiance and office and return declaration of interest forms.

Sat 12 Dec 2026

- Elected Conseillers take Office.

Tues 15 Dec 2026

- Deadline to submit nominations for Chair of Policy & Finance to the Greffier.

Mon 21 Dec 2026

- Extraordinary Meeting of Chief Pleas at 17:00 to elect Chair of P&F and repopulate committees.

Wed 20 Jan 2027

- Christmas Meeting of Chief Pleas at 17:00.

P. M. Armorgie

Returning Officer for Sark

The Elections (Proxy Voting) (Sark) Ordinance, 2026

THE CHIEF PLEAS OF SARK, in exercise of the powers conferred on it by section 26(1)(f) of the Reform (Sark) Law, 2008[a], and all other powers enabling it in that behalf, hereby orders:-

Proxy voting at elections.

1. (1) A voter may, subject to the following provisions and any administrative arrangements made under section 4, appoint a proxy to vote in an election on the voter's behalf.

(2) A voter must not –

(a) appoint more than one proxy for an election, or

(b) vote in an election after having appointed a proxy for the election, unless the appointment is invalid under section 2(4).

(3) A person must not be appointed as a proxy for more than one voter.

(4) A voter must not appoint a person under legal disability as a proxy.

(5) A person under legal disability must not act as a proxy.

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[a] Order in Council No. V of 2008; this enactment has been amended.

(6) A proxy must not vote on behalf of a voter if, before the election, the voter dies or becomes disentitled to vote.

Appointment of proxy.

2. (1) A proxy must be appointed by notice in writing given to the returning officer no later than one week before the date of the election.

(2) A notice of appointment under subsection (1) must –

(a) include a declaration that –

(i) the voter will be absent from the island on the day of the election, or

(ii) the voter is suffering from illness, injury or infirmity by reason of which, to the best of the voter's belief, the voter will be unable to cast a ballot in person at the election,

(b) be in such form, and contain such additional information, as the returning officer may direct, and

(c) be signed by both the voter and the proxy.

(3) Subject to subsection (4), once a notice of appointment has been signed and given to the returning officer, the appointment of the proxy may not be rescinded, and any attempt to do so is invalid.

(4) If a person has already signed a notice of appointment as a proxy on behalf of a voter for an election –

(a) the person must not sign a notice of appointment in respect of another voter for the same election, and

(b) any notice signed in contravention of paragraph (a) is invalid and the voter may vote in the election as if the notice of appointment had not been signed.

Issue of proxy authority.

3. (1) The returning officer must, upon receipt of a valid notice of appointment under section 2(1), and upon being satisfied that the provisions of this Ordinance and of any administrative arrangements made under section 4 are complied with, issue a proxy authority to the proxy named in the appointment.

(2) Once a proxy authority has been issued, the proxy –

(a) is entitled to receive a voting paper on behalf of the voter upon presenting the proxy authority to an election official at a polling station established for the election, and

(b) may cast a vote on behalf of the voter as if the proxy were the voter.

(3) A person to whom a proxy authority is issued is deemed to be an elector for the purposes of the Reform (Elections of Conseillers) (General Provisions) (Sark) Ordinance, 2008[b].

(4) A proxy authority is, without prejudice to the provisions of section 5, conclusive evidence that the proxy, and only the proxy, is entitled to cast the vote of the person who appointed the proxy in the election in question; and, notwithstanding the commission of an offence under section 5, or any contravention of the Reform (Elections of Conseillers) (General Provisions) (Sark) Ordinance, 2008

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b Sark Ordinance No. 168; this enactment has been amended.

or of any administrative arrangements made under section 4, an election is not invalidated by reason of the proxy having cast the vote of that person.

(5) For the avoidance of doubt, a person to whom a proxy authority is issued may also vote on their own behalf if the person is eligible to vote in the election.

Administrative arrangements.

4. The returning officer may make such administrative arrangements as the returning officer thinks fit for the implementation and administration of this Ordinance.

Offences.

5. A person who –

(a) contravenes section 1(2) or section 2(4)(a),

(b) without reasonable excuse, contravenes section 1(4), (5) or (6),

(c) in making a declaration under section 2(2) or in providing any other information to the Returning Officer in connection with the appointment of a proxy or otherwise for the purposes of sections 1 to 4 –

(i) makes a statement which the person knows or has reasonable cause to believe to be false, deceptive or misleading in a material particular,

(ii) recklessly makes a statement, dishonestly or otherwise, which is false, deceptive or misleading in a material particular,

(iii) produces or furnishes, or causes or permits to be produced or furnished, any information or document which the person knows or has reasonable cause to believe to be false, deceptive or misleading in a material particular, or

(iv) recklessly produces or furnishes, or recklessly causes or permits to be produced or furnished, dishonestly or otherwise, any information or document which is false, deceptive or misleading in a material particular, or

(d) directly or indirectly provides any financial inducement to a person –

(i) for the purpose of influencing that person or any other person to appoint or to refrain from appointing a person as a proxy, or

(ii) on account of that person or any other person having appointed or refrained from appointing, or being about to appoint, or to refrain from appointing, a person as a proxy,

is guilty of an offence and is liable, on conviction, to imprisonment for a term not exceeding three months, to a fine not exceeding level 5 on the Sark uniform scale, or to both.

Interpretation of provisions relating to proxy voting.

6. (1) In this Ordinance, unless the context requires otherwise –

"**election official**" means an election official as defined in the Reform (Election of Conseillers) (General Provisions) (Sark) Ordinance, 2008,

"**proxy**" means a person appointed under this Ordinance to cast a vote in an election on behalf of a voter,

"**proxy authority**" means a proxy authority issued by the Returning Officer under section 3(1), and

"**voter**" means a person entitled to vote in an election.

(2) Terms not defined in subsection (1) but defined in the Reform (Sark) Law, 2008 have the same meaning given to them in that Law.

Citation.

7. This Ordinance may be cited as the Elections (Proxy Voting) (Sark) Ordinance, 2026.

Commencement.

8. This Ordinance comes into force on the day it is made.

ITEM 06

POLICY & FINANCE COMMITTEE

Report with Proposition to Michaelmas Chief Pleas, 30 September 2026

COMMENCEMENT OF THE DIRECT TAXES (SARK) (AMENDMENT) LAW, 2026

Background

Chief Pleas, as its Easter 2026 meeting, approved The Direct Taxes (Sark) (Amendment) Law, 2026. The legislation re-defines a dwelling as subject to tax if it has been constructed as a dwelling and used as such for one month or longer since 1st August 1976. The legislation also allows for an ordinance to be set annually in which Chief Pleas can agree the number of minimum of quarters on which the Forfait is to be calculated. This is intended to ensure that all Forfait taxpayers make a fair minimum contribution, irrespective of dwelling size, while also supporting the Island's revenue base and long-term financial sustainability.

This draft Ordinance is the commencement ordinance for The Direct Taxes (Sark) (Amendment) Law, 2026. If passed, the Projet will be in force from 30 September 2026. Policy & Finance will then bring an ordinance to the Budget meeting of Chief Pleas to set the specific minimum number of quarters on which the Forfait is to be calculated.

Proposition 1 –

That Chief Pleas approves The Direct Taxes (Sark) (Amendment) Law, 2026 (Commencement) Ordinance, 2026.

Conseiller John Guille
Chairman, Policy and Finance Committee

The Direct Taxes (Sark) (Amendment) Law, 2026

(Commencement) Ordinance, 2026

THE CHIEF PLEAS OF SARK, in exercise of the powers conferred on them by section 5 of the Direct Taxes (Sark) (Amendment) Law, 2026[a], and all other powers enabling them in that behalf, hereby order:-

Commencement of the Law.

1. The Direct Taxes (Sark) (Amendment) Law, 2026 shall come into force on 30th September, 2026.

Citation.

2. This Ordinance may be cited as the Direct Taxes (Sark) (Amendment) Law, 2026 (Commencement) Ordinance, 2026.

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[a] Order in Council No. IV of 2026.

ITEM 07

POLICY & FINANCE COMMITTEE

Report with Proposition to Michaelmas Chief Pleas, 30th September 2026

INCORPORATION OF INTERIM ELECTRICITY COMPANY (SARK POWER LIMITED)

Update on Compulsory Purchase

The compulsory purchase of Sark Electricity Limited's (SEL) assets will secure Sark's energy future for generations to come. It will allow the island to determine its own direction and it will ensure that our energy infrastructure is safe, reliable, sustainable and meets the current and future needs of our residents and businesses.

The compulsory purchase process remains in progress. A Lieutenant Seneschal has now been appointed to deal with the valuation methodology, and Chief Pleas is awaiting confirmation of a hearing date. The purpose of that hearing will be to give direction on the basis and methodology to be used by the valuer before the valuation of Sark Electricity Limited's assets is undertaken.

Policy & Finance recognises that the current situation, and the fact that it has not yet been resolved, is distressing for residents and businesses and creates continuing risk given the condition of the electricity network. The Committee is doing everything within its remit to move the process forward as quickly as possible, while ensuring that each step is properly and lawfully completed. Annex A sets out the compulsory purchase process and Policy & Finance will continue to update the public as this progresses.

Interim Electricity Company

At its Extraordinary Meeting on 8 April 2026, Chief Pleas agreed that Policy & Finance should establish a company limited by shares so that SEL's assets can be transferred to that company following compulsory purchase. The purpose of establishing the company is to ensure that, once compulsory purchase is complete, there is an entity wholly owned by Chief Pleas that can immediately take responsibility for operating the electricity infrastructure and maintaining continuity of supply.

In the short term, it is critical that the transfer of assets does not disrupt the generation and distribution of electricity, that employees have certainty and security, and that urgent remedial work can be carried out where necessary. A company limited by shares, with Chief Pleas as sole shareholder, provides a straightforward and flexible legal vehicle. It allows Chief Pleas to retain full control over electricity provision while limiting liability and providing immediate legal clarity. The company would operate as

an interim arrangement and not as the final long-term ownership model; it is intended to be a stepping stone towards a community-based ownership structure once the infrastructure is better understood, made safe and aligned with Sark's longer-term energy strategy.

Memorandum and Articles of Incorporation

The Memorandum and Articles of Incorporation of this interim company have now been drafted by the Law Officers and are attached to this report, with the company named Sark Power Limited. They reflect standard form constitutional documents for a non-cellular company limited by shares under the Companies (Guernsey) Law, 2008, adapted for the intended role of Sark Power Limited as the interim electricity company.

The draft Articles set out the governance arrangements for the company. Key provisions include powers for the Board to issue shares and manage share capital; provisions on transfers, dividends and distributions; appointment and removal of directors; remuneration and expenses; delegation of powers; appointment of agents and a secretary; indemnity and insurance for directors and officers; board meetings and decision-making; general meetings, voting and proxies; execution of documents; and a specific requirement that the Board adopt and implement a plan for the company's business to be held through a Sark community-based ownership structure in accordance with directions from Chief Pleas.

Management and Board

At the 8 April Extraordinary Meeting, Chief Pleas approved the appointment of James Lancaster, former Managing Director of Alderney Electricity, as interim Managing Director of the company. Policy & Finance will bring a paper to a future meeting of Chief Pleas setting out proposed non-executive director appointments.

Proposition 1 –

That Chief Pleas approves the Articles and Memorandum of Incorporation for Sark Power Limited.

Conseiller John Guille
Chairman, Policy and Finance Committee

Annex A – Compulsory Purchase Timeline

1. **Hearing to provide direction on valuation methodology (TBC September)**

    a. The purpose of the hearing will be to provide direction to Begbies Traynor as to the basis and methodology of its valuation of SEL/SEHL's assets.

2. **Valuation conducted**

    a. Subject to the direction in valuation methodology hearing, Begbies Traynor will carry out the valuation. Although the Court's directions may set a timeframe for Begbies Traynor to complete its valuation, at this stage it is not possible to determine how long the valuation will take.

    b. When complete, Begbies Traynor serves notice of the valuation to Chief Pleas and SEL.

3. **If valuation is appealed**

    a. If either party wishes to dispute the valuation, it can appeal the valuation within 28 days of Begbies Trayner serving notice by making an application to the Royal Court. There are various grounds for appeal which are listed, for example that the valuation was unreasonable or involved a material error.

    b. If either party does appeal to the Royal Court, the Royal Court will make its decision as to the valuation as and when it sees fit. That decision can also be appealed by either party to the Guernsey Court of Appeal within 28 days of the Royal Court decision but on a more restrictive basis – it can only be appealed on a point of law and only with the permission of the Royal Court or the Guernsey Court of Appeal.

4. **If valuation is not appealed**

    a. If neither party appeals the valuation, a binding agreement to sell/buy SEL's assets is deemed to be effective 56 days after the date of notice of the valuation by Begbies Traynor.

    b. At 9am on the day occurring 7 days after this 56-day period (being 63 days after the notice date) (referred to in the Law as the "relevant day"), the property set out in Schedule 1 of the compulsory purchase legislation is deemed to be vested in Chief Pleas which thereby owns that property. Contracts and property leases previously entered into by SEL will continue to be effective with Chief Pleas substituted for SEL as the contracting

party. If SEL is in breach of any of these contracts, Chief Pleas will not be liable for the breach if it occurred after 21 June 2021.

c. At 9am on the relevant day (being 63 days after the notice date), Chief Pleas must pay “statutory compensation” to SEL. Statutory compensation means either Begbies Traynor’s valuation or the amount determined by the court. If it is not paid within 28 days, the statutory compensation will be subject to interest as a judgment debt and will be recoverable by SEL as a civil debt.

ARTICLES OF INCORPORATION

OF

SARK POWER LIMITED

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1 Interpretation

1.1 In these Articles –

"**Articles**" means these articles of incorporation as altered from time to time.

"**Board**" means the Board of Directors, or the Board of Directors present at a meeting of the Board at which a quorum is present, or present at a meeting of a committee of the Board of Directors.

"**circulating resolution**" has the meaning set out in Article 21.5.

"**clear days**" in relation to the period of notice means that period excluding the day when notice is given or deemed to be given and the day for which it is given or on which it is to take effect.

"**Company**" means the company formed under the Memorandum with the name, Sark Power Limited.

"**date of forfeiture**" has the meaning set out in Article 8.3.

"**Director**" means a director of the Company which includes an alternate director of the Company.

"**Executive Director**" means a person who is an employee of the Company or engaged in the day-to-day business and management of the Company and who has been appointed as an executive Director in accordance with these Articles.

"**Extraordinary General Meetings**" has the meaning set out in Article 23.1.

"**Law**" means the Companies (Guernsey) Law, 2008, as amended, extended or replaced, together with any ordinance, statutory instrument or regulation made thereunder.

"**member**" means the registered holder of a share in the Company as recorded in the Register.

"**Memorandum**" means the memorandum of incorporation of the Company.

"**Non-Executive Director**" means a person who is not an employee of the Company nor engaged in the day-to-day business and management of the Company and who has been appointed as a non-executive Director in accordance with these Articles.

"**Ordinary Resolution**" means, subject to the Law and these Articles, a resolution of the Company or of the holders of any class of Shares adopted by a simple majority of the votes recorded (including any votes cast by proxy) at a general meeting of the Company in respect of which notice specifying the intention to propose the resolution as an Ordinary Resolution has been duly given.

"**Register**" means the register of members kept by the Company as required by section 123 of the Law.

"**Secretar**y" means the person appointed by the Board to perform any of the duties of a company secretary, including any temporary or assistant company secretary.

1.2 In these Articles:

(a) words in the singular include words in the plural and vice versa,

(b) words imparting a gender include every other gender,

(c) words imparting persons include corporations and unincorporated associations and partnerships,

(d) headings and subheadings are included only for convenience and do not affect the meaning of these Articles and

(e) Unless the context otherwise requires, words or expressions contained in these Articles bear the same meaning as in the Law.

2 Power of the Board to issue shares

2.1 Subject to the provisions of the Law, on such terms and conditions as it sees fit, the Board may:

(a) exercise the power of the Company to issue shares or grant rights to subscribe for, or convert any security into shares, in accordance with section 291 of the Law,

(b) issue shares of different types within the meaning of section 277 of the Law or shares of different classes, and the creation or issuance of any such shares or any additional shares ranking equally with an existing type of class of share is deemed not to vary the rights of any existing member,

(c) subject to sections 342 and 348 of the Law, convert all or any classes of its shares into redeemable shares,

(d) issue shares which have a nominal or par value,

(e) issue shares of no par value,

(f) issue any number of shares they see fit,

(g) issue fractions of a share within the meaning of section 280 of the Law,

(h) make arrangements on the issue of shares to distinguish between shareholders as to the amounts and times of payments of calls on their shares,

(i) pay dividends in proportion to the amount paid up on each share where a larger amount is paid up on some shares than on others, and

(j) pay commissions in such manner and in such amounts as the Board may determine.

2.2 The Company may hold treasury shares in accordance with the provisions of the Law.

2.3 Subject to the provisions of the Law, the Company may purchase its own shares and with respect to those shares, cancel them or hold them as treasury shares.

3 Share Capital

3.1 The members may, by Ordinary Resolution alter the Company's share capital in accordance with section 287 of the Law.

4 Trusts not recognised

4.1 No person is to be recognised by the Company as holding any share upon any trust (either express, implied or constructive) and the Company is not obliged to recognise any interest in any share except an absolute right to the registered holder of that share.

5 Company's lien on shares

5.1 The Company shall have a first and paramount lien on every share (not being a fully paid share) for all money (whether presently payable or not) called or payable at a fixed time in respect of that share, and the Company shall have a first lien on all shares (other than fully paid shares) standing registered in the name of a single person for all money payable by him or his estate to the Company. The Company's lien on a share shall extend to all dividends payable thereon.

5.2 Subject to the provisions of the Law with respect to distributions, the Board may at any time either generally or in any particular case waive any lien that

has arisen or declare any share to be wholly or in part exempt from the provisions of Article 5.1.

6 Enforcing lien by sale

6.1 The Company may sell, in such manner as the Board thinks fit, any share on which the Company has a lien provided that a sum in respect of which the lien exists is presently payable and is not paid within 14 clear days of notice being given to the member in accordance with Article 6.2.

6.2 Before exercising any right of sale under a lien the Company must:

(a) serve on the member a notice in writing demanding payment of any outstanding amount due and payable on the share within 14 clear days of the date of the notice, and

(b) the notice must state that if the notice is not complied with the shares may be sold at the discretion of the Board.

6.3 To give effect to any such sale the Board may authorise some person to execute an instrument of transfer of the shares sold to, or in accordance with the directions of, the purchaser. The purchaser shall be registered as the holder of the shares comprised in any such transfer, and he shall not be bound to see to the application of the purchase money, nor shall his title to the shares be affected by any irregularity or invalidity in the proceedings in reference to the sale.

6.4 The net proceeds of the sale under Article 6.3 shall be applied by the Company in payment of such part of the amount in respect of which the lien exists as is presently payable, and the residue, if any, shall (subject to a like lien for sums not presently payable as existed upon the shares before the sale) be paid to the person entitled to the shares at the date of sale.

7 Calls on shares

7.1 Subject to the terms of issue of the shares:

(a) the Board may make calls upon the members in respect of any money unpaid on the shares held by the members and each member shall pay to the Company as required by the notice the amount called upon his shares,

(b) a call is only valid if the Board gives the members at least 14 clear days' notice specifying when and where payment is to be made,

(c) at the absolute discretion of the Board a call may be postponed in whole or in part, and

(d) a member on whom a call is made shall remain liable for calls made upon him regardless of any subsequent transfer of his shares.

7.2 A call is deemed to have been made at the time when the resolution of the Board authorising the call was passed.

7.3 The Board may on an issue of shares differentiate between holders as to the amounts and times of payment of calls on their shares.

7.4 Joint holders of shares are jointly and severally liable to pay all calls in respect of those shares.

7.5 The Company may charge interest on any amount that remains unpaid from the day the call became due and payable until such time as the call is paid. That interest may be fixed by the terms of the issue of the share but if no amount is fixed then it shall be 10% per annum. The Company may also charge the person obliged to pay the call any costs or expenses that have been incurred by the Company due to that nonpayment. The Board may, at its absolute discretion, waive payment of any interest or charges under this Article 7.5.

7.6 The Company may receive from any member in advance any amount uncalled and unpaid upon any shares held by that member and may, until the date on which the amount becomes payable pursuant to a call, pay interest on the amount at a rate agreed between the Board and the member.

7.7 Where a call has not been paid within the time for payment, all rights and privileges attaching to that share, including the right to vote at any general meeting, are suspended until such time as the call and any interest and expenses (if any) are paid. The Board may, in its absolute discretion, waive any suspension of rights under this Article 7.7.

8 Forfeiture of shares

8.1 If a call remains unpaid after it has become due and payable the Board may exercise its right to declare the share forfeit.

8.2 Before exercising any right of forfeiture the Board must:

(a) serve on the member a notice in writing (a "**forfeiture notice**") demanding payment of any outstanding amount due and payable on the share,

(b) the notice must name a date not less than 14 clear days after the date of the notice at which time the call must be paid,

(c) the notice must contain a statement that if the call is not paid by the date specified in the forfeiture notice, the Board may exercise a right to declare the share forfeit, and

(d) the notice must state the place where payment is to be made and the accepted payment methods.

8.3 If the member does not comply with the forfeiture notice the Board may, by resolution, declare that the share is forfeit. That forfeiture shall include all dividends, distributions or other money payable in respect of the forfeited share (include any interest which may have accrued and any expenses which may have been incurred by the Company in respect thereof). The forfeiture takes effect at the time of the declaration (the **"date of forfeiture**").

8.4 Subject to the requirements of the Law a forfeited share may be:

(a) sold, re-allotted, or transferred to such person and on such terms and in such manner as the Board may determine,

(b) cancelled, or

(c) held as a treasury share.

8.5 The holder of a share that has been forfeited ceases to be a member in respect of that share and the member's name is deemed to have been removed from the register on the date of forfeiture. The holder of the share remains liable to the Company for any calls made or payable on such shares on the date of forfeiture and associated interest and expenses.

8.6 A declaration in writing by a Director or the secretary that a share has been duly forfeited or surrendered on the date stated in the declaration shall be conclusive evidence of the facts therein against all persons claiming to be entitled to the shares and the declaration shall (subject to the execution of an instrument of transfer if necessary) constitute a good title to the share and the person to whom the share is disposed of shall not be bound to see the application of the consideration, if any, nor shall his title to the share be affected by any irregularity in, or invalidity of, the proceedings in reference to the forfeiture or disposal of the share.

9 Transfers and registration of shares

9.1 A transfer of shares shall be made in any form which the Board may approve and shall be executed by or on behalf of the transferor and, unless the share is fully paid, by or on behalf of the transferee.

9.2 Every instrument of transfer shall be left at the registered office of the Company, or such other place as the Board may prescribe, with the certificate (if any) of every share to be transferred and such other evidence as the Board may reasonably require to prove the title of the transferor or his right to transfer the shares.

9.3 The Board may refuse to register a transfer of shares or may refuse to register a transfer until such information as the Board may require has been provided. The Board is not obliged to provide any reasons for a refusal under this Article.

9.4 If the Board refuses to register a transfer of shares it shall, within a period of 2 months after the date on which the Board resolved to refuse the transfer, send to the transferor a written notice of the refusal and return the instrument of transfer to the transferor.

9.5 The person transferring the shares remains the holder of the shares until the transfer is registered and the name of the person to whom they are being transferred is entered in the register in respect of the shares.

9.6 These Articles are subject to, and do not limit or restrict the Company's powers to transfer shares in accordance with, the *Uncertificated Securities (Enabling Provisions) (Guernsey) Law, 2005*.

10 Suspension of share transfers by the Board

10.1 The registration of transfers of shares may be suspended at such times and for such a period (not exceeding in aggregate 30 days in any calendar year) as the Board may determine.

11 Share certificates

11.1 If the Board elects to issue share certificates, within 2 months after allotment or lodgement of transfer (or within such other period as the conditions of issue shall provide), every member shall be entitled to receive one certificate for all of his shares or, if the member so requests, several certificates each for one or more of his shares.

11.2 Every such certificate shall be signed in accordance with the common signature, shall specify the shares to which it relates, and the amount paid up thereon, provided that in respect of a share or shares jointly held by several persons the Company shall not be bound to issue more than one certificate, and delivery of a certificate to one of several joint holders shall be sufficient delivery to all such holders.

11.3 If a share certificate is defaced, lost or destroyed, it may be renewed on such terms (if any) as to evidence and indemnity and the payment of the expenses of the Company in connection with the matter and generally upon such terms as the Board shall think fit.

12 Transmission of shares

12.1 Subject to the provisions of section 290 of the Law, where a member dies and that member does not own shares jointly, then the Company will recognise only the personal representative of the deceased

shareholder as being entitled to the deceased member's interest in the shares. Where a member dies and that member owned shares jointly, the Company will recognise only the surviving joint holder or holders as being entitled to the deceased member's interest in the shares.

12.2 Where a member becomes insolvent, has his affairs declared *en désastre* or has a preliminary vesting order made against his Guernsey or Sark realty, becomes bankrupt, suspends payments or compounds with creditors, or is adjudged insolvent the Board shall not be obliged to register the transfer of the share to the person entitled to the shares until that person provides to the Board such information as the Board may reasonably require to establish that person's entitlement to the shares. The person so entitled may:

(a) elect to be registered as the holder of the shares, or

(b) subject to the Law and these Articles, choose to transfer the shares to another person by giving a completed transfer form to the Company.

13 Dividends and distributions

13.1 Subject to the rights attaching to each share, the Company is not liable to pay interest or any other penalty on any dividends or distributions paid by the Company.

13.2 The Board may deduct from any dividend or distribution any sum of money which may be due from that member as a result of any unpaid call on the share, or any other debt due and owing from the member to the Company.

13.3 Any dividend or distribution which has remained unclaimed for 10 years from the date when it became due for payment shall, if the Directors so resolve, be forfeited and cease to remain owing by the Company.

13.4 The Board may issue shares in lieu of dividends in accordance with section 306 of the Law.

14 Appointment and removal of Directors

14.1 The Company shall have at least one Director and may have as many Directors as the members by Ordinary Resolution approve. In the event that the Company has two or more Directors, the Board shall comprise not less than one Executive Director and not less than one Non-Executive Director.

14.2 If for any reason whatsoever including death, resignation, removal or unavailability, the office of a Director becomes vacant or is deemed vacant pursuant to Article 14.3 , the Board may appoint as a Director a person who is willing to act and who, in the opinion of the Board, is an appropriate person to be appointed.

14.3 The office of a Director shall be deemed vacant if:

(a) he has been absent, without permission, from Board meetings for more than 6 months,

(b) he becomes otherwise ineligible or incapable of continuing to act as a Director for whatever reason,

(c) he has had his affairs declared *en désastre* or has a preliminary vesting order made against his realty in Guernsey or Sark, becomes bankrupt, suspends payments or compounds with creditors, or is adjudged insolvent,

(d) he is requested to resign in writing signed by all the other Directors (being not less than two in number), or

(e) the members by Ordinary Resolution declare that he shall cease to be a Director.

14.4 A Director (other than an alternate Director) may appoint an alternate to exercise some or all of his powers as a Director for either an indefinite or a specified period. The appointment of an alternate Director must be in writing and a copy of the appointment must be given to the Company. The appointment may be terminated at any time by instrument in writing signed by the appointing Director a copy of which must be given to the Company. The Company shall give the alternate Director notice of board meetings if requested to do so by the appointing Director. Where an alternate Director exercises the appointing Director's powers the exercise is as effective as if the powers were exercised by the Director. An alternate Director shall cease to be an alternate if the Director who appointed him ceases to be a Director.

15 Remuneration and expenses

15.1 The members shall by Ordinary Resolution specify the Directors' (and where appointed, the Secretary's) remuneration.

15.2 Each Director may be paid all expenses properly incurred in connection with the discharge of his duties as a Director.

15.3 An alternate Director is entitled to be paid any expenses properly incurred in connection with the discharge of his duties as an alternate Director including any fees agreed to be paid. An alternate Director is not entitled to be otherwise remunerated unless the members approve such remuneration by Ordinary Resolution.

16 Delegation of powers

16.1 The Board may delegate to a committee consisting of one or more Directors, any managing Director, or any person holding an executive office of the Company (whether or not an Executive Director), such of its powers as the Board considers appropriate and desirable to be exercised by such committee or officer. Any such delegation may be made on such conditions, revoked, altered, or otherwise varied as the Board thinks fit.

17 Appointment of agent

17.1 The Board may appoint any person (including any officer or employee of the Company) to act as the agent of the Company for such purpose and on such conditions as it determines, including the authority for the agent to execute documents on behalf of the Company or delegate all or any of his powers.

18 Power of attorney

18.1 Subject to the Law, the Board may from time to time (and at any time) by power of attorney appoint any person, firm, or body of persons, whether nominated directly or indirectly by the Board, to be the attorney of the Company for such purpose and with such of the Board's powers, authorities and discretion and for such period and subject to such conditions as it may think fit, and any such power of attorney may contain such provisions for the protection or convenience of persons dealing with any such attorney as the Board may think fit and may also authorise any such attorney to delegate all or any of the powers, authorities and discretion vested in him.

18.2 A power of attorney given by the Company shall be valid if executed by the Company under the common signature of the Company.

19 Secretary

19.1 The members may (but are not obliged to) appoint a Secretary by Ordinary Resolution. For the avoidance of doubt, the members may appoint one of the Directors as Secretary or appoint a person who is not a Director as the Secretary.

19.2 Where the members do not choose to appoint a Secretary the Directors may (but are not obliged to) appoint one of their number to act as both a Director and Secretary.

19.3 The functions of the Secretary are those listed in section 171(a) – (e) of the Law and the Secretary has a duty to take reasonable steps to ensure these are carried out.

19.4 The Secretary may be removed in accordance with Article 14.3 as if the Secretary were a Director.

20 Indemnity

20.1 The Directors, Secretary and other officers or employees of the Company shall be indemnified out of the assets of the Company to the fullest extent permitted by the Law from and against all actions, costs, charges, losses, damages and expenses which they or any of them may incur or sustain by reason of any contract entered into or any act done, concurred in or omitted, in or about the execution of their duty or supposed duty or in relation thereto.

20.2 An alternate Director is entitled to be indemnified under this Article as if he were a Director.

20.3 The Directors may without the sanction of the Company in general meeting authorise the purchase or maintenance by the Company for any officer or former officer of the Company of any insurance which is permitted by the Law in respect of any liability which would otherwise attach to such officer or former officer.

21 Board meetings

21.1 The Directors may regulate their proceedings as they think fit and may determine amongst themselves any matter relating to the proceedings of Board meetings including:

(a) the number and frequency of meetings,

(b) the quorum required for the holding of meetings,

(c) the appointment and removal of a Chairman of the Board, and

(d) the establishment of committees of the Board.

21.2 Unless the Directors otherwise resolve under Article 21.1(b) the quorum for a Board meeting shall be two Directors unless the Company has a single Director. In that case the single Director alone is deemed to be a quorum.

21.3 Where a Director and his alternate Director are present, the alternate Director shall not be counted as part of any quorum nor shall he be entitled to vote.

21.4 Questions arising at any Board meeting shall be decided by a majority of votes. Each Director is entitled to cast a single vote. In the case of an equality of votes the Chairman shall have a second or casting vote.

21.5 The Board may pass a resolution without convening a Board meeting if all Directors entitled to vote on the resolution sign and date a document

containing a statement that they are in favour of the resolution set out in the document (a "**circulating resolution**"). The circulating resolution may be executed by each Director in counterpart. The circulating resolution is passed when the last Director entitled to vote signs the circulating resolution.

22 Notice

22.1 All members are deemed to have agreed to accept communication from the Company by electronic means unless a member notifies the Company otherwise. Notice under this Article 22.1 must be in writing and signed by the member and delivered to the Company's registered office or such other place as the Board directs.

22.2 A member present, either in person or by proxy, at any meeting of the Company or of the holders of any class of shares in the Company is deemed to have received notice of the meeting and, where requisite, of the purpose for which it was called.

22.3 Every person who becomes entitled to a share shall be bound by any notice in respect of that share which, before his name is entered in the register of members, has been duly given to a person from which he derives his title.

23 Extraordinary General Meetings

23.1 All general meetings save those called under section 199 of the Law shall be called **"Extraordinary General Meetings".**

24 General meetings

24.1 No business shall be transacted at any meeting unless a quorum is present in accordance with the Law and these Articles.

24.2 If such a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting such a quorum ceases to be present, the meeting, if convened by or upon the requisition of members, shall be dissolved. If otherwise convened, it shall stand adjourned to the same day in the next week at the same time and place, or such day, time and place as the Chairman may determine and, if at such adjourned meeting a quorum is not present within five minutes from the time appointed for the holding of the meeting, those members present in person or by proxy shall be a quorum.

25 Election and powers of Chairman

25.1 The Chairman of any general meeting shall be either:

(a) the Chairman of the Board,

(b) in the absence of the Chairman, or if the Board has no Chairman, then the Board shall nominate one of their number to preside as Chairman,

(c) if neither the Chairman of the Board nor the nominated Director are present at the meeting then the Directors present at the meeting shall elect one of their number to be the Chairman,

(d) if only one Director is present at the meeting then he shall be Chairman of the general meeting, or

(e) if no Directors are present at the meeting then the members present shall elect a Chairman for the meeting by an Ordinary Resolution.

25.2 The Chairman of the general meeting shall conduct the meeting in such a manner as he thinks fit and may adjourn the meeting from time to time from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment not taken place. In addition, the Chairman may limit the time for members to speak.

26 Right of Directors to speak

26.1 A Director shall be entitled to attend and speak at any general meeting and at any separate meeting of the holders of any class of shares in the Company regardless of whether that Director is a member of the Company or of the relevant class of shares.

27 Voting and polls

27.1 A quorum of members shall be that number of members set out in section 213 of the Law save as provided in Article 24.2.

27.2 Unless the Board directs otherwise, the rights of a member to vote at a general meeting are suspended if that member has failed to pay any sum due and owing on his share whether that sum is due as a result of a failure to pay a call or otherwise.

27.3 Voting on any resolution proposed at a general meeting shall be done on the basis of a show of hands unless a poll is demanded. Where a member is participating in a general meeting under section 217 of the Law, the chairman shall determine how that member's vote on a show of hands shall be counted.

27.4 A poll may be demanded in accordance with section 216 and may be demanded by:

(a) the Chairman,

(b) at least two members having the right to vote on the resolution, or

(c) a member or members representing not less than 10% of the total voting rights of all members having the right to vote on the resolution.

27.5 Subject to the provisions of the Law a poll shall be taken as the Chairman directs and he may:

(a) appoint scrutineers (who need not be members),

(b) fix a time and place for the poll and for the declaration of the results of the poll provided that neither shall take place any later than 30 days following the general meeting, and

(c) if necessary adjourn the general meeting to enable a poll to be organised.

27.6 A poll demanded on the election of a Chairman or on a question of adjournment shall be taken immediately. A poll demanded on any other questions shall be taken either immediately or at such day, time and place as the Chairman directs, not being more than 30 days after the poll is demanded. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll was demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is withdrawn, the meeting shall continue as if the demand had not been made.

27.7 No notice need be given of a poll not taken immediately if the day, time and place at which it is to be taken are announced at the meeting at which it is demanded. In any other case at least seven clear days' notice shall be given specifying the day, time and place at which the poll is to be taken.

28 Proxies

28.1 An instrument appointing a proxy shall be in writing, executed by or on behalf of the member and shall be in the form approved by the Board. The Board may resolve to permit instruments appointing proxies to be received by facsimile or email.

28.2 An instrument appointing a proxy is only valid if it is:

(a) sent to the Company's registered office, or

(b) sent by facsimile to the telephone number nominated by the Board of the Company if the Board resolves to accept proxy appointments by facsimile, or

(c) sent by email to the email address nominated by the Company if the Board resolves to accept proxy appointments by email.

28.3 If the Board resolves under Article 28.2(b) or (c) to accept proxy appointments by facsimile or email then the notice of general meeting must contain the nominated facsimile number and email address.

29 Legal persons acting by representatives

29.1 Any body corporate or other legal person (including, but not limited to, Chief Pleas of Sark) which is a member of the Company may appoint such other person or persons as it thinks fit to act as its representative at any meeting of the Company or of any class of members of the Company and exercise the member's powers accordingly.

30 Omission or non-receipt of notice

30.1 The accidental failure to provide notice of a meeting, or to send any other document, to a person entitled to receive such notice or document shall not invalidate the proceedings at that meeting or call into question the validity of any actions, resolutions or decisions taken.

31 Common signature

31.1 The common signature of the Company may be either:

(a) Sark Power Limited

with the addition of the signature(s) of one or more officer(s) of the Company authorised generally or specifically by the Board for such purpose, or such other person or persons as the Board may from time to time appoint, or

(b) if the Board resolves that the Company shall have a common seal, the common seal of the Company affixed in such manner as these Articles may from time to time provide.

32 Seal

32.1 If the Board elects to have a common seal, the Board shall provide for the safe custody of the seal which shall only be used pursuant to a resolution passed at a meeting of the Board and every instrument to which the seal is affixed shall be signed in accordance with part (a) of the common signature as set out in Article 31.1.

33 Community-Based Ownership

33.1 The Board shall adopt and implement a plan by which the business of the Company shall be held through a Sark community-based ownership structure. Such plan shall be adopted and implemented in accordance with the directions received by the Board from Chief Pleas of Sark.

The Companies (Guernsey) Law 2008

Non-cellular company limited by shares with unlimited objects

Memorandum of Incorporation

1. The company's name is **Sark Power Limited**.

2. The company's registered office is situated in Guernsey.

3. The company is a non-cellular company within the meaning of section 2(1)(c) of the Companies (Guernsey) Law 2008 ("the Companies Law").

4. The liability of each member of the company is limited to the amount, if any, unpaid on the shares held by him.

We the subscriber to this memorandum of incorporation wish to form a company pursuant to this memorandum; and we agree to take the number of shares specified opposite our name.

Name and Address of founder member	Number of shares taken by founder member	Aggregate value of those shares	Amount paid up and the amount unpaid on those shares
Chief Pleas of Sark	[1]	[1]	[1]
Total Shares taken	[2]	[2]	[2]

(signature of subscriber)

(date)

ITEM 08

SCRUTINY MANAGEMENT COMMITTEE

Report with Proposition to Michaelmas Chief Pleas, 30th September 2026

REVISIONS TO THE SCRUTINY FRAMEWORK

The Scrutiny Management Committee has reviewed the scrutiny arrangements approved by Chief Pleas and proposes a number of amendments intended to simplify the framework while maintaining the independence and effectiveness of scrutiny.

In undertaking this review, the Committee has benefited from advice and support offered by Heidi Soulsby and Simon Fairclough, both of whom bring significant experience in scrutiny, governance, public policy and parliamentary processes. Their insight has assisted the Committee in considering how the scrutiny framework might best operate in a manner that is proportionate, effective and suited to the needs of Sark.

The original model provided for a standing Scrutiny Panel Pool of up to twelve individuals from which temporary Scrutiny Panels would be appointed. Following further consideration, and informed by the experience and advice provided, the Committee believes there are advantages in establishing Scrutiny Panels on a case-by-case basis rather than maintaining a standing pool.

The proposed change would allow the Scrutiny Management Committee to identify and appoint individuals with the particular skills, experience and expertise most relevant to the subject under review. Different reviews are likely to require different expertise. For example, a review of financial matters may benefit from members with accounting, audit or governance experience, whilst a review of health, education or public services may require different specialist knowledge.

The Committee considers that maintaining a standing panel pool may create unnecessary administration and could result in individuals being appointed to a pool despite their skills not being relevant to future reviews. The proposed approach would provide greater flexibility and allow scrutiny resources to be matched more effectively to the subject matter under consideration.

The Committee therefore proposes that the Scrutiny Panel Pool be removed and that Scrutiny Panels be established only when required.

Under the revised arrangements, each Scrutiny Panel would be appointed specifically for the review it is undertaking and would receive its own individual Terms of Reference

issued by the Scrutiny Management Committee. These Terms of Reference would define the scope, objectives and reporting requirements of the review concerned.

The Committee also proposes amendments to the reporting arrangements.

The current Terms of Reference provide for scrutiny reports to be presented to Chief Pleas. The Committee considers that scrutiny should operate primarily as a mechanism for review and recommendation rather than direct decision-making.

It is therefore proposed that reports produced by Scrutiny Panels be transmitted by the Scrutiny Management Committee to the relevant Committee or Committees responsible for the subject under review. Those Committees would be required to consider the findings and recommendations and provide a formal response.

Where a Committee concludes that policy, procedural or legislative changes should be made, it would remain responsible for bringing the necessary proposals before Chief Pleas through the normal decision-making process.

This approach preserves the distinction between scrutiny and executive decision-making. Scrutiny Panels would continue to investigate, review and make recommendations. Committees and Chief Pleas would continue to determine policy, approve legislation and make decisions on implementation.

The Committee also proposes that scrutiny topics shall not require approval by Chief Pleas before a review can commence. The Scrutiny Management Committee would instead determine and oversee the scrutiny programme itself, whilst continuing to accept suggestions for topics from Conseillers, Committees and members of the public.

The Committee believes these amendments, developed following consideration of advice from Heidi Soulsby and Simon Fairclough and reflecting established scrutiny practice elsewhere, will create a simpler, more flexible and more proportionate scrutiny framework appropriate to the needs of Sark whilst preserving scrutiny independence and accountability.

Proposition 1 –

That Chief Pleas approves the revised Terms of Reference for the Scrutiny Management Committee and Scrutiny Panels, as attached to this Report, including the removal of the Scrutiny Panel Pool and the establishment of Scrutiny Panels on a case-by-case basis.

Conseiller Chris Bateson
Chairman, Scrutiny Management Committee

TERMS OF REFERENCE - Scrutiny Management Committee (SMC)

(Standing Committee of Chief Pleas - Appointments & Governance Body)

1. Status

The Scrutiny Management Committee (SMC) is a standing committee of Chief Pleas, constituted in accordance with the Constitution & Operation of Committees. It ensures that Chief Pleas serves Islanders effectively and transparently by checking, challenging, and recommending improvements, including considering whether public funds have been used efficiently, effectively and economically to deliver value for money for Islanders.

The SMC is responsible for the appointment, coordination and governance of the scrutiny system in order to strengthen scrutiny and accountability on Sark. Where scrutiny is required, the SMC shall appoint an independent Scrutiny Panel on a case-by-case basis to consider specific topics.

The SMC will operate in two phases. For the first two years, reviews will concentrate mainly on examining core functions of Chief Pleas and its Committees to improve the functioning of Chief Pleas. Work on reviewing policy effectiveness and committee performance will include themes such as:

- Considering the effectiveness of the policies of, and services provided by, Committees of Chief Pleas and any organisations paid by Chief Pleas;
- Assessing the performance of Committees in implementing their policies and services;
- Identifying areas of policy or service delivery that might be improved;
- Promoting changes in policies and services where the evidence persuades the Committee that these require amendment;
- Undertaking public interest reviews if appropriate

Reports prepared by the Scrutiny Panels shall be submitted by the SMC to the Committee or Committees responsible for the subject matter under review. Those Committees shall consider the recommendations and provide a response within a reasonable period.

During the initial two years, the SMC will also consider structures and processes for further improving scrutiny on Sark, including considering systems of scrutiny in other jurisdictions and will present a report to Chief Pleas on the scrutiny system including potential improvements or changes. This report shall be presented to the Christmas meeting in 2028, and any changes will be implemented thereafter.

The SMC shall not have direct input into proposed legislation, which shall remain the remit of the relevant individual committee and Chief Pleas as a whole.

Committees are required to respond to reasonable requests from the SMC and Scrutiny Panels for information and to provide a formal response to recommendations contained within any Scrutiny Report. Where a Committee considers that changes to policy, procedure or legislation are required, it shall be responsible for bringing the necessary proposals before Chief Pleas.

2. Membership

The SMC shall comprise three members drawn from sitting Conseillers, provided that they are not members of the Policy and Finance Committee, nor the Chair of any other Standing Committee. In addition, there shall be two non-Chief Pleas members with voting rights, chosen for their expertise in finance, governance and/or policy development and implementation. As approved by Chief Pleas on 8th July 2026, the non-Chief Pleas members may count towards quoracy.

The SMC is permitted to consult with other Conseillers and with any other Committee as it wishes and finds appropriate.

3. Responsibilities

Appointments & Governance

- Determine and oversee a programme of scrutiny, taking account of matters of public interest, governance, policy implementation, service delivery and value for money.
- Receive reports from Scrutiny Panels and transmit them to the relevant Committee or Committees for consideration and response.
- Determine topics for scrutiny and authorise the establishment of Scrutiny Panels.
- Appoint appropriately qualified individuals to serve on Scrutiny Panels on a case-by-case basis.
- Ensure that the skills, experience and expertise of panel members are appropriate to the subject matter under review.
- Appoint 3–5 individuals to each Scrutiny Panel. Members shall not be sitting Conseillers, but the non-Chief Pleas members of the SMC may serve on a panel if appropriate.
- Conduct an open, transparent and independent selection process for panel appointments where appropriate.
- Receive reports from Scrutiny Panels and transmit them to the relevant Committee or Committees for consideration and response.

Support & Oversight

- Prepare and approve individual Terms of Reference for each Scrutiny Panel established.
- Through the Committee Office, provide administrative, procedural and logistical support to panels.
- Where appropriate, to ensure panel members receive appropriate induction, training and development opportunities (e.g. via the CPA, and/or through Guernsey, Jersey or the UK).
- Ensure timely delivery of reports to the relevant Committee or Committees.

Scrutiny Programme

- Prepare and deliver an annual report to Chief Pleas.
- Accept written topic proposals submitted on the prescribed form by Conseillers, Committees, panel members, or members of the public.
- Maintain a record of all scrutiny activity and outputs.

4. Constraints

The SMC must not:

- review or influence the evidence gathered by Scrutiny Panels;
- amend, revise, or steer Panel findings or recommendations;
- participate in scrutiny interviews, evidence sessions, or investigations except in exceptional circumstances, and then only as individuals and not as a committee;
- act in any capacity that compromises panel independence;
- conduct scrutiny itself.

5. Two-Year Pilot and Review

The SMC will operate for a two-year period in the first instance. During this time, it shall itself consider structures and processes for improving scrutiny on Sark, including considering systems of scrutiny in other jurisdictions. At the end of the two-year period, it shall present a report Chief Pleas on the scrutiny system including proposing potential improvements or changes.

TERMS OF REFERENCE - Scrutiny Panels

(Independent members appointed for a fixed term on a project basis)

1. Status

The Scrutiny Panels are independent advisory bodies, not committees of Chief Pleas. They shall consist of qualified individuals appointed by the SMC for a specific review and in accordance with the Terms of Reference established for that review. Support from the Committee Office may be provided for the panels as arranged by the SMC.

2. Composition

Each panel shall comprise 3 to 5 members appointed by the SMC according to the requirements of the review being undertaken. Once the relevant Scrutiny Panel has been selected, its members may seek assistance from relevant professional experts in the subject matter under scrutiny.

No serving Conseiller may serve on a scrutiny panel, but the non-Chief Pleas members of the SMC may serve where their expertise is relevant and their independence is not compromised. The Panel may also call upon topic experts for evidence if it wishes.

Each Panel shall elect its own Chair.

3. Responsibilities

Members of a scrutiny panel must:

- Maintain impartiality and confidentiality at all times.
- Undertake training as required.
- Uphold high standards of integrity, independence and fairness.

4. Standards & Conduct

Panel members must:

- Declare any conflicts of interest immediately.
- Not speak publicly on scrutiny matters without authorisation.
- Participate professionally in hearings, interviews, and evidence review.

Failure to comply may result in removal by the SMC.

5. Term

Panel members are appointed to serve on specific panels and will serve only through the completion of the work of their panel, but they may serve on more than one panel at a time. Panels dissolve automatically upon submission of their final report.

6. Responsibilities

Each panel shall:

- Conduct evidence-based scrutiny of the topic specified in the Terms of Reference issued by the SMC.
- Gather information, request documents, interview witnesses and hold hearings.
- Analyse policy effectiveness, financial stewardship and governance standards.
- Produce a written report including:
    - findings
    - conclusions
    - recommendations
- Operate transparently, holding public sessions where appropriate.
- Submit the final report to the SMC without alteration.
- The relevant Committee or Committees shall receive the report and be given the opportunity to provide a formal response to its findings and recommendations.
- Any resulting policy, procedural or legislative proposals shall be brought forward by the relevant Committee or Committees through the normal Chief Pleas decision-making process.

7. Independence

Panels act entirely independently of:

- Committees,
- Chief Pleas,
- the SMC,
- political influence, or
- any other external pressure.

Findings are the sole responsibility of the panel.

8. Constraints

Panels must not:

- Expand their remit beyond the terms of reference issued by the SMC.
- Interfere in committee operations.
- Act as advocacy bodies.
- Make policy decisions.
- Publish draft reports prior to completion and submission to the SMC.
- Be influenced by Chief Pleas, the SMC, Committees or any other body in forming their findings, conclusions or recommendations.

ITEM 09

DOUZAINE

Report with Propositions to Michaelmas Chief Pleas, 30th September 2026

RPI INCREASES TO LICENCES AND FEES FOR 2027

The Douzaine has reviewed all the licence fees it sets as part of a review of budgets for 2027.

As reported to Chief Pleas last year, the Douzaine has many tasks within its brief and budget all of which, other than rubbish and sewage collection and disposal, require funding requested from the island's general budget.

An important one of these is maintenance of the roads. While the Douzaine does not receive the income from fees and licences from road-users, it does set the level of fees and licences and hence their contribution to the island budget. We therefore have a responsibility to get the right balance between the funds raised from these sources and general taxation for the maintenance of the roads. That balance is an ongoing debate.

No-one likes to increase people's costs but the islands' roads are a key part of our infrastructure and without proper regular maintenance, they would soon become unusable – or at least muddy and difficult to use. General appearance is also a factor in keeping the island attractive to both residents and visitors.

Last year analysis revealed a significant shortfall between income from road-users and the costs of maintaining roads of nearly £20,000. Over time, this shortfall had grown partly by the increase in road maintenance costs and partly by the fees not keeping pace with inflation. This was partially addressed in the levels set last year for 2026 licences with the shortfall declining to under £8,000.

Given the major changes, especially to tractor licences, last year, the Douzaine feels that another major change should not be made this year and so the proposed fees are simply adjusted by the most recent 12-month RPI which, to Jun 26 was 4.3%. The individual fees have been rounded for convenience and are as per the attached schedule.

The Douzaine wishes to point out that even with this increase, the shortfall in cash terms will still increase for 2027 budget year and beyond as the cost of maintenance is larger than the fees raised and, due to maths, will rise more. It could well be that a future Douzaine will need to increase by more than RPI to close the gap once more.

In fact, the demands on road maintenance mean it is likely that the costs will increase by more than inflation in future. We know that there are areas where we have only been able to afford a patch-and-mend which, in the long-term is more costly than re-laying those areas properly.

We have also seen the impact of climate change with drier summers and wetter winters. Heavy rain, if we can't maintain the gutters and run-off, damages the roads by washing off the surface and carving channels in the road surface as we have seen. It's likely this will

continue and worsen in years to come. This is, by the way, another reason why complying with the Hedges Ordinance is so important – please make sure, when the time comes, to clear the vegetation and remove any clippings so they don't dam the gutters. This costs the island both in Public Works and Roads Maintenance.

The budget is so restricted and the demands on it so high, that we cannot carry out anything except emergency maintenance from around Spring, when the year's roads budget runs out in December. It would be better if we could do preparatory work in Autumn/Winter but that would require a significant increase in budget.

Further, there has been much discussion around principles for possible future changes. The idea has been raised over having a higher fee for the bigger tractors which cause more wear. Should that be by weight, power or size or a combination? Perhaps there should be import licence fees similarly. It has been pointed out that dogs create waste which needs bins, collection and disposal and the costs of dealing with that are funded by the Douzaine. Electric bicycles have motors and are, generally heavier than ordinary bicycles. Should they have a higher licence fee to compensate for the extra wear compared to human-powered bicycles? These are matters for wider debate and discussion in the coming months.

The Douzaine invites comments from Conseillers and the general public on such matters in the coming months which will inform our discussions for licences and fees for 2028 and beyond.

The Propositions match those presented to Chief Pleas on previous occasions, except for Firearms and Shotguns which are dealt with in a separate Report with Propositions. To take them in turn:

Proposition 1 covers Horse, Dog, Bicycle and Electric Bicycle Taxes

It is proposed to increase these by the most recent RPI 12-month rate of 4.3% rounded to a whole pound.

	2026	proposed for 2027
Horse	£33	£35
Dog	£17	£18
Bicycle	£18	£19
Electric Bicycle	£18	£19

If approved, these increases will come into effect from the 1st January 2027

Proposition 2 covers Tractor, Construction Vehicle and Mobility Scooter Fees

It is proposed to increase these by the most recent RPI 12-month rate of 4.3% and rounded. The fee for Mobility Scooters has been static for many years so we feel it is only fair on all road users, they too should now get an RPI increase.

	2026	proposed for 2027
Tractor	£300	£315
Construction Vehicle	£300	£315
Tractor Driver	£20	£21
Mobility scooter	£20	£21

If the above charges are approved, the Douzaine will draft and sign a Regulation to bring them into effect. This Regulation will be laid before Chief Pleas at the next available meeting.

Proposition 3 covers Carriage Licences

It is proposed to increase these by the most recent RPI 12-month rate of 4.3% and rounded.

	2026	proposed for 2027
Carriages – 2 wheeled	£10	£11
Carriages – Victoria	£20	£21
Carriages – Wagonette	£30	£32
Carriages – Van	£40	£42

Proposition 4 covers Carriage Driver Licences

It is proposed to increase these by the most recent RPI 12-month rate of 4.3% and rounded.

	2026	proposed for 2027
Carriage Driver	£15	£16
Carriage Driver from 1 Jul (1/2 year)	£7.50	£8

Summary

In summary, the Douzaine does not like increasing fees. We are very aware they are costs many people will have to pay. After last year's re-balancing, we feel that it is reasonable to make no major changes for 2027 and simply apply an RPI increase.

We ask that these Propositions are carried.

Proposition 1 –

That Chief Pleas directs the Douzaine to instruct the Law Officers of the Crown to prepare legislation to implement the proposed changes to Horse, Dog, Bicycle and Electric Bicycle Tax rates, as outlined in this report, and to bring that legislation before Chief Pleas for approval in due course.

Proposition 2 –

That Chief Pleas approves the changes in charges to Tractor, Construction Vehicle and Mobility Scooter licence fees, as outlined in the above report.

<u>Proposition 3</u> –

That Chief Pleas directs the Douzaine to instruct the Law Officers of the Crown to prepare legislation to implement the proposed changes to Carriage Licence charges, as outlined in this report, and to bring that legislation before Chief Pleas for approval in due course.

<u>Proposition 4</u> –

That Chief Pleas approves the changes in charges to Carriage Driver licence fees, as outlined in the above report.

Conseiller Mike Locke
Chair, Douzaine

ITEM 10

DOUZAINE

Report with Proposition to Michaelmas Chief Pleas, 30th September 2026

PUBLIC WORKS EXTRAS CHARGES LIST 2026

The Douzaine has undertaken a review of the current Public Works Extras Charges List in conjunction with the Public Works Team.

Following consideration of the existing list, it was agreed that a blanket percentage increase across all chargeable items would not provide the most equitable outcome. Instead, the review was conducted on a zero-based basis, with each item assessed individually having regard to the work involved, operational requirements, disposal costs and administrative effort associated with the service.

The review identified that some charges required more significant adjustment than others. In particular, certain items, including trailers, were considered to be no longer reflective of the resources required for their processing and disposal and therefore warrant amendment.

Conversely, many of the existing charges were assessed as remaining broadly appropriate and proportionate to the work undertaken by the Public Works Team. In these cases, no change has been proposed.

In carrying out the review, consideration was also given to the potential unintended consequences of substantial increases across all charges. The proposed revisions therefore seek to strike a balance between cost recovery and maintaining accessible disposal services for residents.

The attached revised Extras Charges List reflects the outcome of this review and, if approved, will replace the current schedule with effect from 1st November 2026.

Proposition 1

That Chief Pleas approves the revised Public Works Extras Charges List as attached, to take effect from 1st November 2026.

Conseiller Mike Locke
Chair, Douzaine

Extras list

	Prices from 1st May 2025	Suggested new prices
Aga	£28.80	£28.80
Armchair	£3.90	£5.00
BBQ (metal - large)	£12.90	£12.90
BBQ (metal - small)	£6.50	£6.50
Bath (plastic)	£5.20	£5.20
Bed & Mattress Single	£10.30	£10.30
Bed and Mattress Double	£14.20	£14.20
Bike / E-Bike (+ Lithium battery charger)	£5.20	£5.20
Boiler	£32.30	£32.30
Burnables – Ton Bag	£5.20	£5.20
Burnables - Link Box	£16.10	£16.10
Burnables - Trailer	£32.30	£32.30
Catering Fridge/Freezer/Oven/Dishwasher	£19.40	£45.00
Computer / laptop / Monitor / TV	£6.00	£10.30
Cylinder	£12.90	£20.00
Door – Plastic	£9.70	£10.00
Door – wooden		£5.00
Electrical Goods (Small)	£3.90	£3.90
Filing cabinet (Metal)	£25.80	£25.80
Garden Chair (Metal)	£2.60	£2.60
Garden Waste - Ton Bag to Les Laches	£6.50	£6.50
Garden Waste - Trailer to Les Laches	£6.50	£15.00
Glass - Trailer	£32.30	£32.30
Glass - Link Box	£16.10	£16.10
Ground Waste - Trailer	£6.50	£20.00
Hoover	£6.50	£6.50
Insulation with Fibreglass	£104.60 per ton bag	£104.60 per ton bag
Lithium Battery – up to 1kg (Power Tool size)		£7.00
Lithium Battery – 1kg – 4kg (E-Bike size)		£28.00
Lithium Battery – per kg (other types)		£7.00
Mattress Single	£6.50	£6.50
Mattress Double	£10.30	£10.30
Metal - Bin	£19.40	£19.40
Metal - Link Box	£38.70	£38.70
Metal - Trailer	£77.40	£77.40
Microwave	£10.30	£10.30
Mixed - Link Box	£25.80	£25.80
Mixed Ton Bag (half a link box)	£12.90	£12.90
Mixed - Trailer	£51.60	£51.60
Mower	£12.90	£13.50
Mower – Ride-on	£25.80	£25.80
Oil Tank - Metal	£58.10	£58.10
Oil Tank - Plastic	£32.30	£32.30
Oven	£12.90	£13.50
Plasterboard - Ton Bag	£32.30	£32.30
Plasterboard - Link Box	£77.40	£77.40
Plasterboard - Trailer	£154.90	£160
Radiator Large	£12.90	£13.50
Radiator Small	£6.50	£6.50
Sewage Call out 4pm Fri to 8am Mon	£12.90	£12.90
Sewage Call out Bank Holiday	£25.80	£25.80

Skip - Metal	£257.30	£257.30 Plus Island Waste
Skip - Plasterboard	£257.30	£257.30 + IOSS
Slates - Bin	£8.05	£8.05
Slates – Link Box	£16.10	£16.10
Slates - Trailer	£51.60	£51.60
Sofa	£10.50	£15.00
Toilet	£5.20	£5.20
Tractor Battery/Radiator	£5.20	£5.20
Tractor Brake Pads	£5.00	£5.00
Tractor Mudguard	£9.70	£9.70
Tractor Tow Bar	£10.70	£10.70
Tractor Tyre/Wheel - Large	£6.50	£10.00
Tractor Tyre/Wheel - Small	£3.90	£8.00
Wardrobe	£6.50	£6.50
Water Butt	£5.20	£5.20
Wheelbarrow	£3.70	£3.70
White goods (Fridge etc) Domestic	£12.90	£13.50
White goods (Fridge/Freezer/Oven/ Dishwasher) Catering	£19.40	£45.00
Window - Plastic	£9.00	£9.00
Window - Wooden	£5.20	£5.20
Xmas Tree (Real)	£3.10	£3.10

This list is not exhaustive and prices are for guidance only.

Quotes for any items not listed can be obtained from the Public Works Office on publicworks@sarkgov.co.uk

ITEM 11

DOUZAINE

Report with Propositions to Michaelmas Chief Pleas, 30th September 2026

FIREARM & SHOTGUN LICENCING

Since January 2017 the Douzaine has been responsible for the licencing of firearms and shotguns, although the administration of this has been done through the Constable Office with the Constables carrying out home checks on the storage arrangements for any new applications. The Douzaine would like to thank the various Constable Secretaries and Constables for the invaluable support they have given during that time.

We, in conjunction with Guernsey Police, have been reviewing the licencing of firearms and shotguns and would like to bring the licencing process more in line with Guernsey. If Chief Pleas agrees, the new application forms (See Appendix One) would be the same as those used by Guernsey, which were agreed with the Home Office. Changes to the current procedure would be:

- Licences would last 3 years instead of 1.
- Applicants would be required to submit two identical passport photos at each renewal. A photo to be included on the licence.
- New applications, and the serial numbers of any new guns to be added to existing licences, to be sent to Guernsey Police for checking.
- A new application would require a doctor to place a 'firearm application made' flag on a patient record. If the patient presents with an illness which the doctor feels affects their suitability to hold a firearm licence, this would be flagged to the Sark Constables who would notify the Douzaine.
- Exact details of where firearms are stored to be stated on each new and renewal application. Home checks to be undertaken for any new application. Home checks may also be undertaken for renewal application. This information, along with details of all firearms held on the premises, to be kept in a database to which the Sark Constables will also have access.
- Fees to be as described in Appendix Two.

Proposition 1 –

That Chief Pleas approves the Firearms and Shotguns Licencing forms as attached.

<u>Proposition 2</u> –

That Chief Pleas approves the fees for Firearms and Shotguns as described in Appendix Two and authorises the Douzaine to ask the Law Officers of the Crown to draft the required Ordinances to bring to the Budget Meeting of Chief Pleas.

Conseiller Mike Locke
Chair, Douzaine

Appendix One

APPLICATION FOR THE GRANT / RENEWAL / VARIATION† OF A FIREARM CERTIFICATE

The Firearms (Sark) Law, 2001

Part A - To be completed by all applicants

(Please use BLOCK LETTERS except when signing) (Please read NOTES section before completing this form)

Title (Mr. Mrs. Ms. Miss or Other): .....

Surname:.....

Forenames (state all): .....

Date of birth:.....

Place of birth:.....

Nationality: .....

Residential address: .....

..... Post Code: .....

Home telephone number: .....

Mobile telephone number:.....

E-mail: .....

Occupation:.....

Work telephone number: .....

Work address: .....

Height:.....

Have you been convicted of any offence (not including parking or fixed penalty notices) or received a written caution? YES / NO†

If YES give details (including those received outside Guernsey)

.....

.....

.....

Medical: Grant & Renewal Only

Have you made a Medical Declaration Part A of the Medical Proforma and have requested that Part B be completed by your GP? (see Note H) YES / NO†

Both parts (completed) should be submitted with this application.

Medical : Variation Only

Has your health adversely changed since your last renewal or variation YES/NO

If YES give details .....

Clubs

Are you currently a member of a shooting club (s)? YES / NO†

If YES give details: .....

Appendix One

Firearm(s):

Possessed

Details of firearm(s) possessed at date of this application. If none, write 'NONE' here.....

Calibre	Maker's Name	Type (Rifle, Revolver etc.)	Serial No.	Good Reason

* Please detail on a separate sheet if further space is required.

Purchasing or acquiring

Details of firearms desired to be purchased , acquired ,borrowed or transferred

Calibre	Maker's Name	Type (Rifle, Revolver etc.)	Serial No.	**If a variation** - where from/to + "Good Reason"

* Please detail on a separate sheet if further space is required.

Ammunition (including ammunition for all firearms listed above -only if authorised e.g. Club Designated Officials , Vets etc)

Calibre	Residual Amount Possessed at Renewal	Amount desired to be possessed	Amount desired to be purchased at any one time	Is this a variation to ammunition possessed? Explain "good reason"

* Please detail on a separate sheet if further space is required.

Where do you intend to use each of the firearms specified?

.....

.....

Where, if a firearm certificate is issued, renewed, or varied, will each of the firearms and the ammunition specified be kept when not in use and what arrangements have been made for their safe custody?

.....

.....

Part B - To be completed in respect of applications for the GRANT of a firearm Certificate

Details of issue of any previous firearm and/or shotgun certificates held?

If none, write NONE here:.....

Place of issue:.....

Date of issue: .....

Number: .....

Have you at any time had an application for the grant or renewal of a firearm or shotgun certificate refused?

YES / NO†

If YES give details: .....

If at any time you have used a name or names other than those quoted at above, give details (including surname before marriage)

.....

List all previous residential address(es) from the past five years: (include dates):

.....

.....

REFEREE DETAILS:

Please give details of a suitable person who has agreed to act as a referee for you.

Title (Mr. Mrs. Ms. Miss or Other): .....

Surname:.....

Forename(s): .....

Date of birth:.....

Place of birth:.....

Occupation:.....

Residential address: .....

..... Post Code: .....

Home telephone number: .....

Mobile telephone number:.....

Work telephone number: .....

E-mail: .....

In what capacity do you know the referee? .....

How long has the referee known you? .....

The referee who has agreed to act for you must have known you personally for at least two years and must be resident in Guernsey or Sark. A referee must not be a member of your immediate family, a registered firearms dealer, a serving police officer or police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.

Part C- For applications for RENEWAL or VARIATION only

Details of firearm certificate to be renewed or varied.

Number: .....

Date of issue: .....

Appendix One

Part D – To be completed by ALL applicants

COMPULSORY THIRD PARTY INSURANCE

Name of insurance company: .....

Policy number: .....

Amount of indemnity:.....

I hereby apply to the Douzaine for a firearm

certificate †

the renewal of the firearm certificate specified†

the variation of the firearm certificate specified†

in respect of the firearm(s) and ammunition and for the reasons specified.

I declare that the statements made on this form are true.

Applicant's signature: .....

Date:.....

† delete as appropriate

Consent to Inspection

By signing this application, I consent to individuals authorised by the Douzaine and/or the Constables accessing my property, upon reasonable notice, to inspect any shotgun, firearm, ammunition, and associated storage arrangements for the purpose of ensuring compliance with the Firearms (Sark) Law, 2001 and the conditions of any certificate issued.

Your data is held by the Committee Office on behalf of Chief Pleas and will be processed in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. This may include the publication of government notices and communications. For further information on how your personal data may be processed, please see the Chief Pleas Data Protection Policy and Fair Processing Notices at https://sarkgov.co.uk/data-protection.

APPLICATION FOR THE GRANT / RENEWAL / VARIATION† OF A FIREARM CERTIFICATE NOTES

Appendix One

Please retain for your information

1. With certain statutory exceptions, it is an offence under Section 1 of the Firearms (Sark) Law, 2001 for a person to have in his possession, or to purchase or acquire a firearm or ammunition to which that section applies (see note 2) without holding a firearm certificate.

2. Section 1 of the Firearms (Sark) Law, 2001 applies to all firearms except:

   (i) a shotgun (i.e. a smooth-bore gun with a barrel not less than 24 inches in length, not being an air gun),
   (ii) an air weapon (i.e. an air rifle, air gun or air pistol not of a type prescribed by Ordinance to be specially dangerous); and to all ammunition except;
   (iii) cartridges containing five or more shot, none of which exceeds .36 inch in diameter,
   (iv) ammunition for an air gun, air rifle or air pistol; and
   (v) blank cartridges not more than one inch in diameter measured immediately in front of the rim or cannelure of the base of the cartridge. A shotgun certificate is required for smooth-bore guns with barrels not less than 24 inches in length.

3. "Good Reason". The Douzaine must be satisfied that applicants have a "good reason" for having in their possession, or for purchasing or acquiring, the firearm or ammunition in respect of which applications are made and that in all the circumstances the applicants can be permitted to have the firearm or ammunition in their possession without danger to public safety or to the peace. "Good reason" should be neither confined to need nor equated with desire.

   Some examples of "Good Reason" include:

   - Shooting quarry species, including game & vermin in UK & Overseas
   - Target disciplines
   - Retention – e.g. guns that may have significant familial association
   - Historical significance
   - Technical rarity
   - Historical re-enactments
   - In a professional capacity –e.g. Licensed Pest Controller, Vet, Licensed Slaughter man

4. Section 27 of the Firearms (Sark) Law 2001 requires the user of any firearm to be insured against third party liability in an amount of at least £ 1,000,000. Proof of existence of such a policy must accompany this application. It is an offence to make a false statement to obtain such a policy of insurance. Written evidence of the existence of your policy should be kept with your firearm certificate so it may be produced to a Police Officer having grounds to demand such a production. If you are intending to use your household insurance for public liability cover -firearms cover must be specified in the policy documents.

5. If a certificate is granted it will be subject to the following four conditions and the Douzaine may in their own discretion impose additional conditions.

   (i) The holder must on receipt of this certificate sign it in ink with his usual signature.
   (ii) The firearms and ammunition to which this certificate relates must, at all times when not in actual use, be kept in a secure place with a view to preventing access to them by unauthorised persons.
   (iii) The holder of this certificate must inform at once the Douzaine and/or Sark Constable of the theft or loss of any firearm to which this certificate relates.
   (iv) The holder must, without undue delay, inform the Douzaine of any change in his permanent address. It is an offence to fail to comply with the conditions of a firearm certificate.

6. A firearm certificate cannot be issued to a person under the age of eighteen years.

7. It is an offence

   (i) for a person under the age of eighteen to purchase or hire any firearm or ammunition; and
   (ii) for any person to make a gift of or lend any firearm or ammunition for which a firearm certificate is required to any person under the age of eighteen to part with possession of such a firearm or ammunition to a person under the age of eighteen unless the person is entitled under the Firearms (Sark) Law, 2001 to have possession without holding a firearm certificate.

8. Personal data is processed in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017 and your data may be shared if appropriate under the law. You have rights in relation to how Chief Pleas use your data and further information can

be found in the 'Fair Processing Notice' which may be viewed at: www.sarkgov.co.uk/dataprotection.

Notes on completing the form.

A It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person the grant, renewal or variation of a firearm certificate. Maximum penalty: three months imprisonment and / or [level 4 on the uniform scale] fine, or both.

B If you are applying for the grant of a firearm certificate complete sections A, B and D of the form. If applying for renewal or variation complete sections A, C and D.

C The holding of ammunition by an individual is generally prohibited. An exception may be made at the discretion of the Douzaine, given valid reasons.

D Much of the information is required by the Douzaine for identification purposes.

E If there is not enough space on the form for your answers, continue on a separate sheet of paper.

F When answering the question regarding the reasons requiring the firearm, please state if it is for sporting purposes, pest control, target shooting, or any other purpose, and give details in each case.

G. The Medical Proforma is in two parts. You are required to complete part **A** before requesting a suitable GMC qualified Doctor (usually your GP) to compete Part **B**. Your GP must be able to access at least 10 years of clinical notes so if you have relocated to Guernsey or changed practices you must source your original notes and transfer them to your current GP.

Your GP must see you in person (or via video link). This process is likely to be in the form of a "double appointment".

Both parts of the Medical Proforma must be returned with your application form. It is your responsibility to make sure that your GP returns the Medical Proforma to you.

You are ,generally, not required to submit a Medical Proforma for a variation .If your health has deteriorated you may be asked for additional information .

H Unless otherwise advised by the Douzaine, take or send this completed form to the Committee Office together with the appropriate fee.

I A fee is payable for the grant, renewal or variation of a firearm certificate and for the replacement of a certificate which has been lost or destroyed. Only one fee is payable, however, if an application for variation is made at the same time as an application for renewal or replacement. There are some exceptions, and the Police will tell you about them.

J This form must be accompanied by two identical photographs of the applicant and sized 45mm high x 35mm wide. The photographs must be full face and without a hat and must be a current true likeness. Ordinary passport style photographs are suitable for this purpose. A digital photo is acceptable if it is full face, against a plain background and printed on good quality gloss or matt paper. One of the photographs must be signed in ink, on the back by the applicant.

Appendix One

Form 15
Firearm Licence Application (medical) **Part A**

Dr (Name): _____

Practice address: _____

_____

Post Code: _____

Date: _____

Applicant's Name: _____

Date of Birth: _____

Address: _____

_____

Post Code:
Phone Number: _____

E-mail address: _____

_____

Dear Doctor,

I am applying for a firearm certificate/shotgun certificate/to be registered as a firearms dealer*.
(* delete as appropriate)

Firearms applications and medical fitness

The police assess firearms applications and require all applicants to provide factual information from a doctor confirming whether they have ever been diagnosed with or treated for any of the following conditions, which can have a bearing on whether a person is suitable to be granted a firearm certificate:

- Acute Stress Reaction or an acute reaction to the stress caused by a trauma, including post-traumatic stress disorder
- Suicidal thoughts or self-harm or harm to others
- Depression or anxiety
- Dementia
- Mania, bipolar disorder or a psychotic illness, or a personality disorder
- A neurological condition: for example, multiple sclerosis, Parkinson's or Huntington's diseases, or epilepsy
- Alcohol or drug abuse
- Any other mental or physical condition, or combination of conditions, which may affect the safe possession of firearms or shotguns.

The list above is not intended to be exhaustive. Doctors should consider any mental, physical or neuro-developmental condition which may affect the individual's safe possession of a firearm or shotgun, whether now or in the future.

Please note that the police are not seeking your opinion on my suitability to hold a firearm certificate, as the responsibility for this decision lies with them. They require only a factual response, from a suitably qualified GMC- registered doctor** based on my medical record.

(**A doctor with a full, specialist or GP (rather than provisional) GMC registration and a licence to practice.)

Information requested from a GMC-registered doctor

If there is a history of any of the relevant medical conditions listed, please can the response include the following:

1. Name of medical condition
2. Duration of medical condition
3. Medication prescribed

Please note that only information about any relevant medical condition(s) should be provided. A printout of my medical history is therefore not acceptable for this purpose.

Doctors' fees

Should a fee be payable, please forward an invoice to my home address. I understand that the information may not be provided until the fee, if any, has been paid.

How to respond

Your response should be returned to me by secure email, or sent by post. Alternatively, please contact me so that I can collect it. The Guernsey Police may contact you to confirm the details.

When medical information is being provided by a specialist, the doctor must receive the applicant's medical information direct from the GP practice and not via the applicant.

Once the Douzaine have considered your response, they may wish to see a medical report about any relevant medical conditions I have experienced so that they can give further consideration to my application. I will be liable for the medical fees to provide a report.

Firearms marker

Please put a 'firearm application made' flag on the patient record. If I am granted a firearm certificate the police will contact you to ask you to place a 'firearm certificate held' flag on my patient record. This is so that the police can be alerted if I begin to experience any of the relevant medical conditions listed while the firearm certificate remains valid. The police will then review my suitability to continue as a firearm certificate holder.

Further information

If you require any further information, please telephone or email the police firearms licensing department.

Consent

I understand that a doctor may share sensitive personal data with the police concerning my physical and mental health to enable the police to make a decision on my application, or on my continued suitability to possess a firearm certificate, and I hereby consent to this processing of my personal data.

I understand that the police will process the medical information supplied on a public interest basis for the legitimate policing purpose of assessing the suitability of someone to be granted a firearm or shotgun certificate.

I understand that medical practitioners have requested that my consent is provided in respect of their duty of confidentiality to allow doctors to provide information to the police, who will then process the data as described above.

I understand the police may contact my doctor or medical specialist to obtain factual details of any medical history in relation to my suitability to possess a firearm or shotgun. This applies for the life of the certificate.

Thank you for your assistance.

Yours sincerely,

_____ Applicant's signature

Appendix One

CONFIDENTIAL – MEDICAL (when complete) **Part B**

Firearms Licensing

Medical Information Proforma

This form must not be amended after completion by the doctor. Under the Firearms (Sark) Law, 2001, it is an offence to knowingly or recklessly make a false statement for the purpose of procuring the grant or renewal of a certificate this may lead to a maximum penalty of three months' imprisonment and/or a fine.

PATIENT DETAILS

Title: _____ Full Name: _____

Home Address: _____

_____

_____

Date of Birth: _____

MEDICAL INFORMATION: To be completed by doctor*

*A doctor with a full, specialist or GP (rather than provisional) GMC registration and a licence to practice.

Please check the patient's medical record for any history of the following and tick those that apply. Where any apply, please add further details overleaf which can be limited to a statement of fact and not an opinion.

Have you had access to the patient's full medical record to complete this report?	Yes ☐	No ☐
Is the medical record continuous?	Yes ☐	No ☐
Have you placed a 'firearm application made' flag on the patient record?	Yes ☐	No ☐

DATE RECORDS BEGAN: _____ DATE OF LAST CONSULTATION: _____

(*Please tick appropriate box*)

Acute Stress Reaction or an acute reaction to the stress caused by a trauma, including post-traumatic stress disorder	Yes ☐	No ☐	A personality disorder	Yes ☐	No ☐
Suicidal thoughts or self-harm or harm to others	Yes ☐	No ☐	A neurological condition: for example, Multiple Sclerosis, Parkinson's or Huntington's diseases, or epilepsy	Yes ☐	No ☐
Depression or anxiety	Yes ☐	No ☐	Alcohol or drug abuse	Yes ☐	No ☐
Dementia	Yes ☐	No ☐	Any other mental or physical condition, or combination of conditions, which may affect the safe possession of firearms or shotguns.	Yes ☐	No ☐
Mania, bipolar disorder or a psychotic illness	Yes ☐	No ☐			

The list above is not intended to be exhaustive. Doctors should consider any mental , physical or neuro-developmental condition which may affect the individual's safe possession of a firearm or shotgun, whether now or in the future.

PLEASE SIGN OVERLEAF. PLEASE PROVIDE FURTHER INFORMATION IF YOU HAVE TICKED YES TO ANY OF THE ABOVE QUESTIONS.

Appendix One

CONFIDENTIAL – MEDICAL (when complete) **Part B**

Patient Name:	Date of birth:

What is the medical condition or medical conditions?

How long has the patient been treated for this condition?

Is the patient still being treated for this?

Details of medication prescribed

Have there been any previous episodes of this?

What is the patient's current condition?

Do you have any other information you believe may be relevant to the Douzaine in determining whether the patient is safe to possess firearms?

Name of doctor: _____

Signature of doctor: _____

GMC Number: _____

Date: _____

Practice stamp:

NB - When complete - both Parts **A** and **B** of this form are to be submitted by the applicant

Your data is held by the Committee Office on behalf of Chief Pleas and will be processed in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. This may include the publication of government notices and communications. For further information on how your personal data may be processed, please see the Chief Pleas Data Protection Policy and Fair Processing Notices at https://sarkgov.co.uk/data-protection.

Part B

CONFIDENTIAL – MEDICAL (when complete)

APPLICATION FOR THE GRANT / RENEWAL / VARIATION† OF A SHOTGUN CERTIFICATE

The Firearms (Sark) Law, 2001

Part A - To be completed by ALL applicants.

(Please use BLOCK LETTERS except when signing)

(Please read NOTES section before completing this form)

Title (Mr. Mrs. Ms. Miss or Other): .....

Surname:.....

Forenames (state all): .....

Date of birth:.....

Place of birth:.....

Nationality: .....

Residential address: .....

..... Post Code: .....

Home telephone number: .....

Mobile telephone number:.....

E-mail: .....

Occupation:.....

Work telephone number: .....

Work address: .....

Height:.....

Have you been convicted of any offence (not including parking or fixed penalty notices) or received a written caution? YES / NO†

If YES give details (including those received outside Sark)

.....

.....

.....

Medical (Grant or Renewal Only)

Have you made a Medical Declaration Part A of the Medical Proforma and have requested that Part B be completed by your GP? see Note H) YES / NO†

Both parts (completed) should be submitted with this application

Medical : Variation Only

Has your health adversely changed since your last renewal or variation YES/NO

If YES give details .....

Clubs

Are you currently a member of a shooting club (s)? YES / NO†

If YES give details: .....

.....

Shotgun(s):

Possessed

Details of shotgun(s) possessed at date of this application. If none, write 'NONE' here .....

Calibre	Maker's Name	Type (O/U, S/S, Semi-auto etc.)	Serial No.	Good Reason

* Please detail on a separate sheet if further space is required.

Purchasing, acquiring OR removing

Details of shotgun(s) desired to be purchased , acquired or removed ("acquire" means hire, accept as a gift, or borrow).

Calibre	Maker's Name	Type (O/U, S/S, Semi-auto etc.)	Serial No.	If a variation - where from + "Good Reason"

* Please detail on a separate sheet if further space is required.

Ammunition (including ammunition for all shotguns listed above)

Calibre	Residual Amount Possessed at Renewal	Amount desired to be Possessed	Amount desired to be purchased at any one time	Is this a **variation** to ammunition possessed? Explain "good reason"
12 Bore				
16 Bore				
20 Bore				
.410 IN				
9 MM				
Other				
Other				

* Please detail on a separate sheet if further space is required.

Where do you intend to use each of the shotguns specified?

.....
.....

Where, if a shotgun certificate is issued, renewed, or varied, will each of the shotguns and the ammunition specified be kept when not in use and what arrangements have been made for their safe custody?

.....

Part B - To be completed in respect of applications for the GRANT of a shotgun certificate.

Details of issue of any previous firearm and/or shotgun certificates held?

If none, write NONE here:.....

Place of issue:.....

Date of issue: .....

Number: .....

Have you at any time had an application for the grant or renewal of a firearm or shotgun certificate refused?

YES / NO†

If YES give details: .....

If at any time you have used a name or names other than those quoted at above, give details (including surname before marriage):

.....

List all previous residential address(es) from the past five years: (include dates):

.....
.....

REFEREE DETAILS:

Please give details of a suitable person who has agreed to act as a referee for you.

Title (Mr. Mrs. Ms. Miss or Other): .....

Surname:.....

Forename(s): .....

Date of birth:.....

Place of birth:.....

Occupation:.....

Residential address: .....

..... Post Code:.....

Home telephone number: .....

Mobile telephone number:.....

Work telephone number: .....

E-mail: .....

In what capacity do you know the referee? .....

How long has the referee known you? .....

The referee who has agreed to act for you must have known you personally for at least two years and must be resident in Guernsey or Sark. A referee must not be a member of your immediate family, a registered firearms dealer, a serving police officer or police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.

Part C - For applications for RENEWAL or VARIATION only

Details of shotgun certificate to be renewed or varied.

Number: .....

Date of issue: .....

Part D - To be completed by ALL applicants.

COMPULSORY THIRD PARTY INSURANCE

Name of insurance company: .....

Policy number: .....

Amount of indemnity:.....

I hereby apply to the Douzaine

for a shotgun certificate †

the renewal of the shotgun certificate specified†

the variation of the shotgun certificate specified†

in respect of the shotgun(s) and ammunition and for the reasons specified.

† delete as appropriate

I declare that the statements made on this form are true.

Applicant's signature: .....

Date:.....

For applicant is under 18 years of age:

Signature of parent or guardian:.....

Date:.....

Consent to Inspection

By signing this application, I consent to individuals authorised by the Douzaine and/or the Constables accessing my property, upon reasonable notice, to inspect any shotgun, firearm, ammunition, and associated storage arrangements for the purpose of ensuring compliance with the Firearms (Sark) Law, 2001 and the conditions of any certificate issued.

Your data is held by the Committee Office on behalf of Chief Pleas and will be processed in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. This may include the publication of government notices and communications. For further information on how your personal data may be processed, please see the Chief Pleas Data Protection Policy and Fair Processing Notices at https://sarkgov.co.uk/data-protection.

APPLICATION FOR THE GRANT / RENEWAL / VARIATION† OF A SHOTGUN CERTIFICATE NOTES

Please retain for your information

1. With certain statutory exceptions, it is an offence under Section 2 of the Firearms (Sark) Law, 2001 for a person to have in his possession, or to purchase or acquire a shotgun or ammunition to which that section applies (see note 2) without holding a shotgun certificate.

2. A shotgun certificate is issued at the discretion of the Douzaine. Before agreeing to the grant, renewal or variation of a certificate, the Douzaine has to be satisfied that the applicant can be permitted to possess a shotgun without danger to public safety or to the peace.

3. "Good Reason". The Douzaine must be satisfied that applicants have a "good reason" for having in their possession, or for purchasing or acquiring, the firearm or ammunition in respect of which applications are made and that in all the circumstances the applicants can be permitted to have the firearm or ammunition in their possession without danger to public safety or to the peace. "Good reason" should be neither confined to need nor equated with desire.

   Some examples of "Good Reason" include:

   - Shooting quarry species, including game & vermin
   - Various clay pigeon / artificial target disciplines
   - Retention – e.g. guns that may have significant familial association
   - Historical significance
   - Technical rarity
   - Historical re-enactments
   - Hunting dog training
   - In a professional capacity –e.g. Licensed Pest Controller, Vet, Licensed Slaughter man

   Note that "practical target shooting disciplines" are not permitted.

4. Section 27 of the Firearms (Sark) Law, 2001 requires the user of any firearm to be insured against third party liability in an amount of at least £ 1,000,000. Proof of existence of such a policy must accompany this application. It is an offence to make a false statement to obtain such a policy of insurance. Written evidence of the existence of your policy should be kept with your firearm certificate so it may be produced to a Police Officer or other authorised person having grounds to demand such a production. If you are intending to use your household insurance for public liability cover, firearms cover must be specified in the policy documents.

5. If a certificate is granted it will be subject to the following four conditions and the Douzaine may in their own discretion impose additional conditions.

   (i) The holder must on receipt of this certificate sign it in ink with his/her usual signature.

   (ii) The shotgun and ammunition to which this certificate relates must, at all times when not in actual use, be kept in a secure place with a view to preventing access to them by unauthorised persons.

   (iii) The holder of this certificate must inform at once the Douzaine and/or Sark Constable of the theft or loss of any shotgun to which this certificate relates.

   (iv) The holder must, without undue delay, inform the Douzaine of any change in his permanent address.

   It is an offence to fail to comply with the conditions of a shotgun certificate.

6. **Children**

   A shotgun certificate cannot be issued to a person under the age of eighteen years. HOWEVER, the Douzaine may, on receipt of an application accompanied by the written consent of the applicants parent or guardian, issue to a person who has not attained the age of eighteen years:-

   (a) a Restricted Shotgun Certificate authorising the holder to use a shotgun only at a meeting organised by a shooting club named in the certificate and while the holder is under the personal supervision of an adult who is himself the holder of a valid shotgun certificate; or

(b) where the applicant has attained the age of sixteen years, a Shotgun Training Certificate authorising the holder to use a shotgun only whilst under the personal supervision of any adult named in the certificate who is the holder of a valid shotgun certificate; or

(c) where the applicant has attained the age of sixteen years, both a Restricted Shotgun Certificate and a Shotgun Training Certificate.

7. Personal data is processed in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017 and your data may be shared if appropriate under the law. You have rights in relation to how Chief Pleas use your data and further information can be found in the 'Fair Processing Notice' which may be viewed at: www.sarkgov.co.uk/data-protection.

Notes on completing the form.

A It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person the grant, renewal, or variation of a shotgun certificate. Maximum penalty: three months imprisonment and / or [level 4 on the uniform scale] fine, or both.

B If you are applying for the grant of a shotgun certificate complete sections A, B and D of the form. If applying for renewal or variation complete sections A, C and D.

C Much of the information is required by the Douzaine for identification purposes.

D If there is not enough space on the form for your answers, continue a separate sheet of paper.

E When answering the question regarding the reasons requiring the firearm, please state if it is for sporting purposes, pest control, target shooting, or any other purpose, and give details in each case.

F The Medical Proforma is in two parts. You are required to complete part **A** before requesting a suitable GMC qualified Doctor (usually your GP) to compete Part **B**. Your GP must be able to access at least 10 years of clinical notes so if you have relocated to Guernsey or changed practices you must source your original notes and transfer them to your current GP.

Your GP must see you in person (or via video link). This process is likely to be in the form of a "double appointment".

Both parts of the Medical Proforma must be returned with your application form. It is your responsibility to make sure that your GP returns the Medical Proforma to you.

G Unless otherwise advised by the Douzaine, take this completed form to the Committee Office together with the appropriate fee.

H A fee is payable for the grant, renewal or variation of a shotgun certificate and for the replacement of a certificate which has been lost or destroyed. Only one fee is payable, if an application for variation is made at the same time as an application for renewal or replacement. There are some exceptions.

I This form must be accompanied by two identical photographs of the applicant and sized 45mm high x 35mm wide. The photographs must be full face and without a hat and must be a current true likeness. Ordinary passport style photographs are suitable for this purpose. A digital photo is acceptable if it is full face, against a plain background and printed on good quality gloss or matt paper. One of the photographs must be signed in ink, on the back by the applicant.

Item 11 APPENDIX ONE

Firearm Licence Application (medical)

Dr (Name): _____

Practice address: _____

_____

Post Code: _____

Date: _____

Applicant's Name: _____

Date of Birth: _____

Address: _____

_____

Post Code:

Phone Number: _____

E-mail address: _____

_____

Dear Doctor,

I am applying for a firearm certificate/shotgun certificate/to be registered as a firearms dealer*.
(* delete as appropriate)

Firearms applications and medical fitness

The Douzaine assess firearms applications and require all applicants to provide factual information from a doctor confirming whether they have ever been diagnosed with or treated for any of the following conditions, which can have a bearing on whether a person is suitable to be granted a firearm certificate:

- Acute Stress Reaction or an acute reaction to the stress caused by a trauma, including post-traumatic stress disorder
- Suicidal thoughts or self-harm or harm to others
- Depression or anxiety
- Dementia
- Mania, bipolar disorder or a psychotic illness, or a personality disorder
- A neurological condition: for example, multiple sclerosis, Parkinson's or Huntington's diseases, or epilepsy
- Alcohol or drug abuse
- Any other mental or physical condition, or combination of conditions, which may affect the safe possession of firearms or shotguns.

The list above is not intended to be exhaustive. Doctors should consider any mental, physical or neuro-developmental condition which may affect the individual's safe possession of a firearm or shotgun, whether now or in the future.

Please note that the Douzaine are not seeking your opinion on my suitability to hold a firearm certificate, as the responsibility for this decision lies with them. They require only a factual response, from a suitably qualified GMC-registered doctor** based on my medical record.

(**A doctor with a full, specialist or GP (rather than provisional) GMC registration and a licence to practice.)

Information requested from a GMC-registered doctor

If there is a history of any of the relevant medical conditions listed, please can the response include the following:

1. Name of medical condition
2. Duration of medical condition
3. Medication prescribed

Please note that only information about any relevant medical condition(s) should be provided. A printout of my medical history is therefore not acceptable for this purpose.

Firearm Licence Application (medical)

Doctors' fees

Should a fee be payable, please forward an invoice to my home address. I understand that the information may not be provided until the fee, if any, has been paid.

How to respond

Your response should be returned to me by secure email, or sent by post. Alternatively, please contact me so that I can collect it. The Douzaine may contact you to confirm the details.

When medical information is being provided by a specialist, the doctor must receive the applicant's medical information direct from the GP practice and not via the applicant.

Once the Douzaine have considered your response, they may wish to see a medical report about any relevant medical conditions I have experienced so that they can give further consideration to my application. I will be liable for the medical fees to provide a report.

Firearms marker

Please put a 'firearm application made' flag on the patient record. If I am granted a firearm certificate the police will contact you to ask you to place a 'firearm certificate held' flag on my patient record. This is so that the police can be alerted if I begin to experience any of the relevant medical conditions listed while the firearm certificate remains valid. The police will then review my suitability to continue as a firearm certificate holder.

Further information

If you require any further information, please telephone or email the police firearms licensing department.

Consent

I understand that a doctor may share sensitive personal data with the police concerning my physical and mental health to enable the police to make a decision on my application, or on my continued suitability to possess a firearm certificate, and I hereby consent to this processing of my personal data.

I understand that the police will process the medical information supplied on a public interest basis for the legitimate policing purpose of assessing the suitability of someone to be granted a firearm or shotgun certificate.

I understand that medical practitioners have requested that my consent is provided in respect of their duty of confidentiality to allow doctors to provide information to the police, who will then process the data as described above.

I understand the police may contact my doctor or medical specialist to obtain factual details of any medical history in relation to my suitability to possess a firearm or shotgun. This applies for the life of the certificate.

Thank you for your assistance.

Yours sincerely,

_____ Applicant's signature

Firearms Licensing

Medical Information Proforma

This form must not be amended after completion by the doctor. Under the Firearms (Sark) Law, 2001, it is an offence to knowingly or recklessly make a false statement for the purpose of procuring the grant or renewal of a certificate this may lead to a maximum penalty of three months' imprisonment and/or a fine.

PATIENT DETAILS

Title: _____ Full Name: _____

Home Address: _____

_____

_____

Date of Birth: _____

MEDICAL INFORMATION: To be completed by doctor*

*A doctor with a full, specialist or GP (rather than provisional) GMC registration and a licence to practice.

Please check the patient's medical record for any history of the following and tick those that apply. Where any apply, please add further details overleaf which can be limited to a statement of fact and not an opinion.

Have you had access to the patient's full medical record to complete this report?	Yes ☐	No ☐
Is the medical record continuous?	Yes ☐	No ☐
Have you placed a 'firearm application made' flag on the patient record?	Yes ☐	No ☐

DATE RECORDS BEGAN: _____ DATE OF LAST CONSULTATION: _____

(*Please tick appropriate box*)

Acute Stress Reaction or an acute reaction to the stress caused by a trauma, including post-traumatic stress disorder	Yes ☐	No ☐	A personality disorder	Yes ☐	No ☐
Suicidal thoughts or self-harm or harm to others	Yes ☐	No ☐	A neurological condition: for example, Multiple Sclerosis, Parkinson's or Huntington's diseases, or epilepsy	Yes ☐	No ☐
Depression or anxiety	Yes ☐	No ☐	Alcohol or drug abuse	Yes ☐	No ☐
Dementia	Yes ☐	No ☐	Any other mental or physical condition, or combination of conditions, which may affect the safe possession of firearms or shotguns.	Yes ☐	No ☐
Mania, bipolar disorder or a psychotic illness	Yes ☐	No ☐			

The list above is not intended to be exhaustive. Doctors should consider any mental , physical or neuro-developmental condition which may affect the individual's safe possession of a firearm or shotgun, whether now or in the future.

PLEASE SIGN OVERLEAF. PLEASE PROVIDE FURTHER INFORMATION IF YOU HAVE TICKED YES TO ANY OF THE ABOVE QUESTIONS.

Patient Name:	Date of birth:

What is the medical condition or medical conditions?

How long has the patient been treated for this condition?

Is the patient still being treated for this?

Details of medication prescribed

Have there been any previous episodes of this?

What is the patient's current condition?

Do you have any other information you believe may be relevant to the police in determining whether the patient is safe to possess firearms?

Name of doctor: _____

Signature of doctor: _____

GMC Number: _____

Date: _____

Practice stamp:

NB - When complete - both Parts **A** and **B** of this form are to be submitted by the applicant to the Committee Office.

Your data is held by the Committee Office on behalf of Chief Pleas and will be processed in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017. This may include the publication of government notices and communications. For further information on how your personal data may be processed, please see the Chief Pleas Data Protection Policy and Fair Processing Notices at https://sarkgov.co.uk/data-protection.

CONFIDENTIAL – MEDICAL (when complete)

Proposed Fees for Firearms Licences and Shotgun Licences	
Description	**Fee (£)**
Firearm Licence - grant	50
Firearm Licence - renewal	30
Firearm Licence - replacement	10
Firearm Licence - variation	20
Shotgun Licence - grant	50
Shotgun Licence - renewal	30
Shotgun Licence - replacement	10
Shotgun Licence - variation	20
Home Visit for firearm or shotgun licence	Nil
Total combined fee for firearm and shotgun licence - when both granted at the same time	55
Total combined fee for firearm and shotgun licence - when both renewed at the same time	35
Total combined fee for firearm and shotgun licence - when both varied at the same time	25

ITEM 12

EDUCATION COMMITTEE

Report with Proposition to Michaelmas Chief Pleas, 30th September 2026

EDUCATION FEES FOR 2026/2027

Under Section 3A.(3) of **The Education (Sark) Ordinance, 2003** the Committee shall '*review the level of fees prescribed under this section at least once a year, and shall present for the approval of Chief Pleas at its Michaelmas meeting a report on fees charged*'.

Sark's financial contribution for 13+ academic (school) fees for 2026/27 will be £9720 per student, equivalent to the cost of the student attending Les Beaucamps High School. This is an increase from last year and reflects an RPI increase of 3.42% from Guernsey.

The rates for term-time hosts (TTH) have also been increased for the 2026/27 academic year by Health & Social Care (HSC) Guernsey. The flat rate is now £32.63 per day. The total hosting cost for this academic year is £9297.99 and includes a contribution equivalent to one return trip to & from Guernsey (period return weekend term time only). The maximum financial contribution made by Chief Pleas for accommodation and travel allowance for 13+ students (2026-27 academic year) as of 1st September 2026 is set out in the table below:

Full years attendance at Sark School from School Year One.	% that Chief Pleas contributes to term time hosting costs	£ Total allowance provided by Chief Pleas for 2026/2027 academic year per child
7 years or more	50% (max contribution)	£4649.00
6 years	40%	£3719.20
5 years	30%	£2789.40
4 years	20%	£2281.61
3 years	10%	£929.80
2 years or fewer	0%	£ 0.00

The financial contributions made by Chief Pleas are applicable for eligible students only: those who are placed with registered term time hosts under the Service Level Agreement between Chief Pleas and Health & Social Care Guernsey dated 1st September 2022 and compliant to their population management requirement and safeguarding policies and those attending full time (termly) UK state boarding schools.

Historically the Committee pays from its Education budget the initial TTH background safety checks and term time annual monitoring (safeguarding) costs for applicable students and it will continue to do so.

<u>Proposition</u> –

That Chief Pleas approves, in accordance with Education (Sark) Ordinance 2003, the prescribed fees for 2026/27.

Conseiller Carol Cragoe
Chair, Education Committee

ITEM 13

MEDICAL & EMERGENCY SERVICES COMMITTEE

Report with Propositions to Michaelmas Chief Pleas, 30th September 2026

MEDICAL CONCESSIONS FOR TRAVEL TO GUERNSEY

At the end of June 2026 the Medical & Emergency Services Committee (M&ESC) was told that, following a review of their fare structure, the Isle of Sark Shipping Company was no longer able to continue offering concessions for Sark residents travelling to Guernsey for medical reasons.

The M&ESC have since considered whether they should offer any assistance with IOSS travel costs for people attending medical appointments in Guernsey. However, their mandate does not currently allow them to consider subsidies for residents travelling to Guernsey for health appointments and they feel that doing so would be a new policy decision that would need to be approved by Chief Pleas. The Committee is therefore asking Chief Pleas in Proposition One whether it feels that the Sark Government, through the M&ESC, should consider offering some financial support to residents travelling to Guernsey for health appointments. If Proposition One is approved, the Committee then asks that Chief Pleas approves Proposition Two to amend its mandate to include:

'*To consider subsidies for residents travelling to Guernsey for health appointments.'*

Proposition 1 –

That Chief Pleas agrees that the Government, through the Medical & Emergency Services Committee, should consider offering some financial support to residents travelling to Guernsey for health appointments.

Proposition 2 –

That Chief Pleas approves the amendment to the Medical & Emergency Services Committee's mandate as attached.

Conseiller Helen Plummer
Chair, Medical & Emergency Services Committee

MEDICAL & EMERGENCY SERVICES COMMITTEE

MANDATE

CONSTITUTION:

- Four members who shall be sitting members of Chief Pleas, two of whom shall be selected as Chairman and Deputy Chairman by their fellow Committee Members.
- Up to 2 non-voting persons who shall not be sitting members of Chief Pleas but who shall be elected by Chief Pleas.
- From time to time, as required, the Sark Medical Officer, the Chief Fire Officer, the Chief Ambulance Officer, the Officer in Charge Special Constables, the Sark Constables and the Senior Harbourmaster may be invited to attend meetings, as deemed relevant and necessary by the Committee.
- A quorum shall consist of three voting members.

MANDATE:

1. To advise Chief Pleas on the appointment of the Island Doctor/M.O.H. and matters relating to his/her appointment.
2. Present to Chief Pleas the name(s) of person(s) nominated to be appointed by resolution of Chief Pleas as the Island Safeguarding Officer, when an appointment is needed, and those appointed or approved by the relevant bodies as the Safeguarding Leads for the Sark MultiAgency Safeguarding Hub.
3. Work with the Island Safeguarding Officer, Sark Multi-Agency Safeguarding Hub and other agencies to ensure the protection and safeguarding of all children and vulnerable adults in the community and to liaise with the Policy & Finance Committee over funding for any work undertaken by Health & Social Care in Guernsey.
4. To advise Chief Pleas and the people of Sark on Health Insurance and appoint a Broker to obtain the best terms for an Island Health Insurance Scheme.
5. To appoint annually a registered medical practitioner or registered pharmacist of its choice to undertake an annual audit of the use and record keeping of dangerous drugs.
6. To advise the Policy Development Group on matters raised by or on behalf of the states of Guernsey Health Department and on other health related matters.
7. For the purpose of the Sark Medical Centre, including the Island Doctor/M.O.H. accommodation the Medical & Emergency Services will act in management.
8. To apply to Chief Pleas for the annual budget for the Fire and Rescue Service.
9. To organise and ensure the efficient running of the Sark Ambulance Service and to present its annual accounts to Chief Pleas.
10. To apply to Chief Pleas for the annual budget for the Sark Ambulance Service.
11. To plan for, and react to, any civil emergency and to co-operate with, and maintain contacts with, other Islands' emergency services.
12. To consider subsidies for residents travelling to Guernsey for health appointments.

LEGISLATION

See **Appendix 1**

Appendix 1

Laws

- The Medicines (Human and Veterinary)(Bailiwick of Guernsey) Law, 2008
- The Mental Health (Bailiwick of Guernsey) Law, 2010
- The Civil Contingencies (Bailiwick of Guernsey) Law, 2012
- Fire Services (Sark) Law, 2016 as amended
- Child Protection (Sark) Law, 2020

Ordinances

- The Medicines (Human and Veterinary)(Bailiwick of Guernsey) Law, 2008 (Commencement and Amendment) Ordinance, 2009
- The Sale and Supply of Tobacco Products (Sark) Ordinance, 2011
- The Smoking in Regulated Premises (Sark) Ordinance, 2011
- The Mental Health (Miscellaneous Provisions)(Sark) Ordinance, 2013
- The Sale and Supply of Tobacco Products (Sark) Ordinance, 2015 (No. **II/2015**)

- The European Communities (Implementation of Council Regulation on Nutrition and Health Claims) (Sark) Ordinance, 2014 (No. **IV/2014**)
- The European Communities (Implementation of Food Supplements Directive)(Sark) Ordinance, 2014 (No. **V/2014**)
- The Fire Service (Sark) Law, 2016 (Commencement) Ordinance, 2017 (No. I**V/2017**)
- The Regulation of Health Professions (Medical Practitioners) (Sark) Ordinance, 2017 (No. **V/2017**)
- The Regulation of Health Professions (Medical Practitioners) (Sark) Ordinance, 2017 (No. **VI/2017**)
- Child Protection (Sark) Ordinance, 2021
- Child Protection (Transfer of Functions) (Sark) Ordinance, 2022

Regulations

- Fire Services (regulation of controlled premises) (tourist accommodation) (Sark) Regulations, 2016
- No 3/2017- Fire Services (regulation of controlled premises, (Sark) regulations, 2017
- No. 4/2021 – Child Protection (Sark) Regulation, 2021

Agreements

- Adoption – UN/UK/EU (P&P lead)
- International Convention Affecting Children, Young Persons and their families (P&P lead), Education)
- Council of Europe Convention on Contact Concerning Children (P&P lead)
- World Health Organisation Convention on Tobacco (Not extended to Sark)

April 2024

ITEM 14

DOUZAINE

Information Report to Michaelmas Chief Pleas, 30th September 2026

RECRUITMENT OF CONSTABLES

The current Constables have advised that they will be stepping down from their offices at the end of September 2026.

The Douzaine wishes to place on record, on behalf of Chief Pleas and the wider Island community, its sincere thanks for their service, commitment and dedication during their tenure. The Constables perform an important public function and their contribution to the administration of justice, maintenance of public order and service to the community has been greatly appreciated.

While the current Constables will formally leave office at the end of September 2026, arrangements have been made with the current team for continued Constable cover throughout October 2026 to ensure continuity while the recruitment process is completed. The Douzaine is grateful for the assistance being provided during this transitional period.

In anticipation of these vacancies, the Committee Office has been conducting a recruitment campaign, including advertising the roles, engaging with prospective applicants and administering the application process. It has also worked closely with Guernsey Police on recruitment arrangements, suitability requirements and support for successful candidates.

A number of applications have been received and are currently being considered. However, the recruitment process has not yet concluded and the Douzaine is therefore not in a position to bring recommendations for appointment before Chief Pleas at this meeting.

The offices of Constable and Assistant Constable are an important part of Sark's constitutional and policing framework. Those appointed undertake a range of statutory and public duties and act as a key link between the Island's authorities and Guernsey Police. It is therefore essential that suitably qualified individuals are appointed to ensure these functions continue to be delivered effectively to the community.

A verbal statement updating Members on progress will be provided at the Michaelmas Chief Pleas Meeting.

Conseiller Mike Locke
Chair, Douzaine

ITEM 15

EDUCATION COMMITTEE

Information Report to Michaelmas Chief Pleas, 30th September 2026

SARK SCHOOL ANNUAL REPORT

This report details Sark School for the school year 2025-26.

Name	Roles/Responsibility
Michelle Brady	Headteacher (to February 2026) SENDCo Class 1 Teacher English Lead
Simon Smith	Acting Headteacher (from February 2026) Class 3 Teacher Science Lead Maths Lead Music Lead
Rosie Swanson	Class 2 Teacher Outdoor Learning Lead PSHE Lead Rights Respecting Schools Lead Outdoor Learning Lead Eco-Schools Champion
Charlie Turner (until March 2026)	HLTA Art Lead French Lead
Sarah Smith	Cover Teacher
Gina Marson Smith (from April 2026)	Cover Teacher
Juliet Turner-Cross	Part-time Class 1 TA Lunch Time Supervisor Cleaner
Gemma Knight	School Administrator
Vicky Mathews and Marcus Cooper	School Improvement Officers
Joanne Siddall	SLA link officer

CLASS	YEAR(S)	NUMBER OF CHILDREN
Class 1	Preschool/reception/year 1	9
Class 2	Year 2- Year 4	6
Class 3 (in person teaching)	Year 5/Year 6	8
In person and King's InterHigh hybrid teaching years 7-8	Year 7/Year 8	4
TOTAL NUMBER SARK SCHOOL TO YEAR 8		27
During the academic year, seven pupils returned to school from elective home education; two joined Class 1, four joined Class 2 and one joined Class 3. All settled positively into school life and made good progress, although pupil mobility remains a factor affecting continuity for some children.		

PUPIL ACHIEVEMENT

Despite a period of significant uncertainty and change during the academic year, the overall standard of behaviour and attitudes across Sark School remained positive through the year.

In Classes 1 and 2, pupils demonstrated consistently high levels of engagement, positive attitudes towards learning, and strong relationships with staff and peers. Children settled well into school routines and continued to participate enthusiastically in classroom activities.

In Class 3, the picture was more mixed owing to uncertainty surrounding future educational arrangements and pupil mobility throughout the year. By the end of the year, behaviour was settled and calm, and where concerns arose, parents were kept informed and appropriate support measures implemented.

Most pupils consistently met or exceeded expected standards of behaviour and conduct. A small number of pupils continued to be monitored, although notable improvements were observed as personal circumstances became clearer.

TEACHING AND STAFFING

The school year saw a number of staff changes at Sark School, including the suspension and subsequent departure of the head, Miss Brady; the resignation of the HLTA Mrs Turner in March; the resignation of Miss Swanson in early July; the stepping down of cover teacher Mrs S Smith at the end of the school year; and the

departures of Acting Head Mr Smith and cover teacher Mrs G Smith at the end of the summer term. The Community Governors, Ms Guy, Mrs Magell, and Professor Parry, also resigned at the end of the summer term.

Despite the staffing turnover, considerable effort was made to maintain the current level of educational provision during this period of transition, and the Committee is very grateful to Mr Smith for acting as a steadying presence. We wish Mr and Mrs Smith every success and happiness as they begin their next chapter and enjoy being closer to their family, and we also wish all the best for our other departing staff as they move to new chapters in their lives.

While some staff members departed, others took on new responsibilities within the school. Gemma Knight assumed the role of Higher Level Teaching Assistant (HLTA), enabling the school to continue delivering French lessons while also helping to bridge the gap left by her move from the administrator position. Juliet Turner-Cross stepped up to a full-time Teaching Assistant role, providing valuable support within the classroom.

The school, the Acting Head, and the Committee also benefited greatly from support from the States of Guernsey Education Operations department, notably Sophie Roughsedge, Nick Hynes and Jo Siddall, and the Committee is very grateful to them for their help

FOSS

Friends of Sark School (FOSS) is a registered Sark charity (No. 44) whose purpose is to provide support, resources, and facilities for the children of Sark School that are not normally funded through the statutory school budget.

This year, FOSS funded new benches for the school and contributed towards swimming lessons. These initiatives were made possible through funds raised from a range of community events, including the popular Colour Fun Run and Obstacle Course held in June.

SECONDARY SCHOOL CHILDREN

The Education Committee provided funding for the education of 4 children in years 9-11 (ages 14-16) during school year 2025-26. These children are in a variety of school situations as set out in the table below.

SECONDARY SCHOOL SITUATION FOR 2025-26	**NUMBER OF CHILDREN AND SCHOOL YEARS**
UK State Boarding	2 in Year 11

Guernsey Private School	1 in Year 9
Online School (remote attendance)	1 in Year 10

LOOKING TO THE FUTURE FOR 2026-27

Following the staff changes set out above, for 2026-27 the school is pleased to welcome Sue Coughlin as part-time Executive Headteacher overseeing Sark School. Sue brings a wealth of experience from her role at Hautes Capelles Primary School in Guernsey, as well as from serving as Chair of the Islands Safeguarding and Child Protection Online Safety Committee.

James Gould has joined the team as Lead Teacher, while Kiia Walker joins the school after recently completing her teacher training in Guernsey. The school also welcomes Khiya Gillingham as its new Administrator.

The Sark School team structure for the school year 206-27 is set out below. This structure will allow for clear leadership, professional expectations, and a support structure that can draw on the expertise of the Guernsey school system.

NAME	**ROLES/RESPONSIBILITY**
Sue Coughlin	Executive Headteacher (part-time) Strategic Leadership, Governance Support, Oversight and Safeguarding
James Gould	Lead Teacher
Kiia Walker	Teacher
Gemma Knight	HLTA Art Lead French Lead
Juliet Turner- Cross	TA Cleaner
Khiya Gillingham	School Administrator
Joanne Siddall	SLA Link Officer

Sark School currently teaches children up through age 13, which includes all of Key Stages 1 and 2, and the first two years of Key Stage 3 (years 7 and 8). With the agreement of parents, for this coming year, Sark School children in Key Stage 3 will be taught using the online provision of Kings InterHigh; teaching of the younger children will remain in person.

In addition, one child in year 9, the final year of KS3, will take advantage of the Education Committee's online, on Island offer of Kings InterHigh hosted within the Sark School setting. Some physical modifications have been made to the school building, including to W/C facilities to support this, and upgraded IT systems have also been provided.

SARK SCHOOL ROLE FOR 2026-27		
CLASS	**YEAR(S)**	**NUMBER OF CHILDREN**
Class 1	**Preschool/reception/year 1**	**5**
Class 2	**Year 2- Year 4**	**7**
Class 3 (in person teaching)	**Year 5/Year 6**	**2**
King's InterHigh full time online teaching years 7-8	**Year 7 [no year 8s]**	**2**
TOTAL NUMBER SARK SCHOOL TO YEAR 8		**16**

SECONDARY SCHOOL CHILDREN FOR 2026-27

The Education Committee will provide funding for the education of 6 children in years 9-11 (ages 14-16) during school year 2026-27. These children are in a variety of school situations as set out in the table below, and it is notable that one child will begin using the online on-island offer of King's InterHigh within a Sark School setting.

SECONDARY SCHOOL SITUATION	**NUMBER OF CHILDREN AND SCHOOL YEARS**
King's InterHigh online in a Sark School setting	**1 in Year 9**
UK State Boarding	**3 in Year 9**
Guernsey Private School	**1 in Year 10**
Online School (remote attendance)	**1 in Year 11**
Total Numbers of Children Funded for Secondary Education	**6**

The school hopes that the community will warmly welcome the new members of the Sark School team. Together with existing staff, they are committed to providing high-quality education and support for pupils on Sark. By building on the school's existing strengths, the team aims to ensure a positive, inclusive, and enriching learning environment for all children.

Conseiller Carol Cragoe
Chair, Education Committee