**CSR/SC Chapter of the American Sewing Guild, INC**

**Chapter Advisory Board Meeting – May 19, 2018**

**Nick’s House of Pizza - 1082 Sunset Blvd – West Columbia, SC**

**Meeting called to order** - by President Judie Travis at 12:15 p.m. Thanks to Garment Group for hosting. Absent were Cheri Dowd, Marge Mitchell, Diane Zielinski, Sandy Costanzo and Chris McDowell.

**Present** - Judie Travis, Kristy Granberg, Ellen Macklin, Joyce Sinclair, Tammy Newman, Kathy McCartney, Lenaya Raack, Anita Drennon, Erin Stoudemire, Charlene McDaniel, Sally Klutz, Linda Montz, Becky Smith, Margaret Tuck, Lesley Ownings, Cindy Howe and Gloria McSorley.

**Secretary’s Report** - (Tammy Newman) - The February 22, 2018 CAB meeting minutes were posted online. No changes were recommended. Ellen Macklin made a motion to approve the minutes as written. Joyce Sinclair seconded – all in favor. Get well cards were sent to Lenaya Raack and Marge Mitchell. A thinking of you card was sent to Chris McDowell during her husband’s illness.

**Treasurer’s Report** - (Joyce Sinclair) - Beginning balance was $21,670.85 as of February 22, 2018. Income was $220.00 from membership rebates, $100.00 from newsletter ads and $6214.90 from special events for a total of $6534.90. Expenses were $11,177.96 for programs and special events, $50.00 for supplies, $10.00 for postage and $10.10 for copying/printing for a total of $11,248.06. Checkbook balance as of May 19, 2018 was $16, 957.69. Funds earmarked for events are $2400.00 for the 2019 retreat. Funds available are $14,557.69.

The Rae Cumbie event had 20 attendees for the full program and 5 additional attendees for the trunk show only. Total income for the event was $3300.00. Expenses were $300.00 for the deposit, $1900.00 for the instructor fee, $300.94 for the instructor mileage, $368.00 for lunches and $655.58 for church usage, instructor hotel, instructor dinner for 2, food, decorations and lunch tip. The event had a net loss of $224.52.

26 members attended the 2018 retreat. The total cost of the retreat was $7714.00 and had a net profit of $1123.13. The 2019 retreat is full with 26 members signed up. One member is on the waiting list. Joyce proposed a fee reduction for the 2019 retreat to reduce the chapter’s net profit for the event. The proposed price structure would be: Double room with 3 meals - $328.00, Double room with 2 meals – 288.00, Single room with 3 meals - $446.00, and Single room with 2 meals - $406.00. A non-member would pay an additional $50.00. Christy Granberg motioned to approve the new price structure. Gloria McSorley seconded – all in favor. Joyce also proposed a refund to be made to attendees of the 2018 retreat. The refund amounts would be $47.00 for double rooms and $34.00 for single rooms. She would credit the balance for the 2019 retreat for those attending in 2019 and issue checks for those not attending in 2019. 3 attendees have already paid in full for 2019 and would receive a check for both the 2018 and 2019 refunds. The total refunds would be $1324.00. Kristy Granberg motioned to approve. Anita Drennon seconded – all in favor.

A break was called for lunch at 12:50 p.m. Meeting resumed at 1:10 p.m.

**President’s Report** - (Judie Travis) - The Rae Cumbie event went well. Comment sheets were mostly positive. Attendees enjoyed the event, liked the menu, liked the table set up, enjoyed the instructors and wished the event had been longer. Some suggested having the instructors come back for a pants class. The only negative comments were that the lighting could have been better. Rae and Cari commented that they enjoyed teaching at this event.

Sew Expo in Atlanta was attended by 10 members. This is not an ASG event but members attending are able to learn new ideas to bring back to the chapter.

The deadline for entries in Part 2 of the ASG fabric contest is May 31, 2018 at 12:00 p.m. Members are encouraged to share their scraps with other members to increase chapter participation.

The old Yahoo group is now closed and Louise Schmidt appreciates the opportunity to work on this.

Comment sheet from the 2018 retreat were good. Some suggested a nearby trip be planned sometime during the retreat. The meals got mixed reviews. Some suggested an additional retreat in the fall. Several thought the show and tell session lasted too long. A suggestion was made to have a table where finished projects could be displayed for others to view.

Joyce Sinclair will accept names for the waiting list for the 2019 retreat. If she gets at least 10 members on the list we could possibly add an additional workroom to allow more members to attend the retreat.

**Committee Reports**

**Membership** - (Lenaya Raack) – There were 97 members as of February 22, 2018. There are currently 95 members. We have 1 new member, 17 renewed memberships and 2 expired memberships. Lenaya sent letters to the 2 members with expired memberships but has received no response. Lenaya had email returned from Maryann Thompson. Joyce Sinclair will contact Maryann to get her correct email address.

**Retail Liaison** - (Kathy McCartney) – There were no new contacts made. Kathy plans to write some short blurbs with pictures for the newsletter on some vendors beginning with House of Fabrics in Columbia, SC. She researched the value of the patterns in the chapter pattern box and found 20-25 to be sellable. She checked into PayPal for selling on Etsy and there are issues on how to set it up to be able to transfer the funds to the chapter as well as some fees involved in usage. She will bring the pattern box the chapter picnic to see if any members are interested in purchasing any of the patterns. Erin Stoudemire suggested that she could list them on Facebook marketplace to try to sell them.

**E-Mail Coordinator** - (Chris McDowell) – Chris was absent. Judie Travis is not aware of any issues that Chris is having in this area.

**Education Programmer** - (Anita Drennon) – The 2018 retreat was a success. Everyone enjoyed the volunteer demos. Anita is accepting any new ideas for the 2019 retreat.

Picnic: The annual picnic is scheduled for June 2, 2018. Moonlight Stitchers are hosting and Sally Klutz reported that all plans are in place and going well.

Sulky event: The chapter give back event will a fish water bottle holder led by Anita Drennon. It will be held on September 22, 2018 at the Cedar Creek Clubhouse in Aiken, SC. The cost will be $10.00 in order to validate commitment to attending. 25 places will be available. Attendees will need to bring their machines and a brown bag lunch. Anita will have a supply list in the newsletter. She will supply the stablizers needed for the project. Judie Travis proposed that the chapter purchase some of the common supplies needed for the project to help offset the cost. This should cost the chapter less than $100.00. Linda Montz motioned to approve this purchase. Kristy Granberg seconded – all in favor.

Bling event: Linda Barrett-Hanslip will conduct the event on October 13, 2018 at Fairview Presbyterian Church in North Augusta, SC. Sewn Together will host and plan the lunch. Chris McDowell is checking on the possibility of church staff preparing the meal. The price of attending will depend upon the cost of the lunch. Linda will be leading us in making a table runner with bling and she will be speaking about adding crystals to quilts, garments and purses. A supply list will be sent out.

Annual meeting: This will be November 10, 2018 at Lexington Country Club in Lexington, SC. Material Girls and Sewn Together will host. A guest speaker has not yet been scheduled. Possibilities are Dritz, Coats and Clarks and Susan Lenz. Gloria McSorley suggested The Gullah Lady from Charleston, SC and Anita Drennon has contacts at Sulky that might be an option. There will be a Scrappy Project show and tell as well an ASG Fabric Project show and tell.

Judie Travis suggested booking Pam Damour for a National Educator Event in 2019. Pam is available for September 2019. Her cost for a two day workshop and a half day trunk show would be $1500.00. She is able to fly 70 pounds of trunk show items free and is willing to stay at a host house if one is available. Anita Drennon will contact Pam and get a date secured for an event. Anita motioned to accept booking Pam. Linda Montz seconded - all in favor.

**2nd VP – Neighborhood Group Coordinator** - (Ellen Macklin) – Ellen is planning to visit the Myrtle Beach group to see what help can be offered to this group. She also plans to visit the Beaufort area group. The Charleston group is struggling and Ellen is trying to work on that as well. She would like to plan an open house for membership recruitment in Aiken, SC with items members have made on display to encourage new prospective members.

**Social Media Coordinator** - (Erin Stoudemire) – Erin reported that views on our Facebook page have increased. She needs pictures from the neighborhood group meetings to post as she cannot pull pictures from the newsletter, etc. to post due to consent laws.

**Website Coordinator** - (Charlene McDaniel) – The position of website coordinator has been completely turned over to Charlene. All present approved the appointment. Charlene got information and notes she needed from Marie Lussier at the retreat. She has contacted Go Daddy for instructions on using their program and is still working on learning it. Lenaya Raack sent her new membership lists with less member information to post. Judie Travis will send her the most recent newsletter and CAB minutes. Charlene hopes to have these item up on the site soon and asks for patience as she gets everything going.

**Newsletter** - (Sandy Costanzo) – Sandy was absent. June 15, 2018 is the deadline for items needing to be added to the newsletter.

**1st VP** - (Kristy Granberg) – nothing new to report.

**Nominations** - (Diane Zielinski) - Diane was absent. The proposed slate of officers for next year are: President - Diane Zieliski, 1st VP - Linda Montz, 2nd VP – Kristy Granburg, Secretary – Tammy Newman, Treasurer – Joyce Sinclair

**Old Business** – (Judie Travis) – The chapter give back event will coincide with National Sewing month in September. Camp St. Christopher Retreat Center has been booked for the 2019 retreat. Everyone need to submit their ASG fabric projects to National before the deadline of May 31, 2018.

**New Business** - (Judie Travis) – The chapter needs a new smaller banner that would be easier to hang and display in smaller areas. Anita Drennon suggested using Vista print to have a vinyl one made. Judie will check into this source.

**Neighborhood Group Updates**- see newsletter for details

**Connecting Threads** – Louise Schmidt – Charleston

**Garment Group** – Diane Lackey – West Columbia

**Material Girls** – Cheri Dowd and Marge Mitchell – Aiken

**Moonlight Stitchers** – Sally Klutz – Lexington

**Rockin Bobbins** – Mary Plexico – Columbia

**Seaside Stitchers** – Mary Corsaro

**Sew Little Time** – Ann Mace – Summerville

**Sew-n-Sew** – Eve Hutchinson

**Sewn Together** – Margaret Shearouse and Tammy Newman – North Augusta

**Stylish Fit** – Margaret Tuck – North Augusta

**Next CAB meeting:** Saturday, August 11, 2018 at Oscar’s in Summerville, SC at 11:00 a.m.

**Adjourn**: The meeting was adjourned at 2:32 p.m.