Summer Village of Bondiss

Agenda

Zoom Video Conference Council Meeting, 7:00 PM, Tuesday, July 8, 2025

Hosted by 64 Newcastle Road, Sherwood Park, AB

- 1. Call to order
- 2. Review, additions & adoption of the Agenda.
- 3. Review and adoption of Minutes:
 - 3.1. Regular Meeting May 27, 2025
 - 3.2. Special Meeting June 5, 2025
 - 3.3. Special Meeting June 17, 2025
- 4. Financial Statements (internal)
 - 4.1. Balance Sheet and Income Statement dated July 7, 2025
 - 4.2. Cheque Listing and E-transfer listing dated July 7, 2025
- 5. Council Message to Residents To forward to everyone for those that missed the AGM
- 6. Canada Day Recap
- 7. Signs for the 2 Parks
- 8. Swimming Buoys
- 9. Tetherball and Park information
- 10. Mr. V's Tree Quote
- 11. Trick or Treat in the Heat
- 12. Fencing Green Labonte Fence and Chain Link Fence on Bondiss Drive
- 13. Bylaws
 - 13.1. Bylaw 17-25 Culverts

- 13.2. Bylaw 18-25 Docks
- 13.3. Bylaw 19-25 Alternative Methods for Advertising
- 14. Policies
 - 14.1. Policy 06-2025 Resident Conduct and Communication Policy
- 15. Information Items
- 16. Other items
- 17. Move into closed session of Council
 - 17.1. MCS Net FOIP Sections 21
 - 17.2. Resident Request FOIP Section 25
 - 17.3. Personnel Matters FOIP Section 17
- 18. Move out of closed session
- 19. Next Meeting TBD
- 20. Adjournment



MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF BONDISS HELD ON TUESDAY, MAY 27, 2025, BY ZOOM VIDEO CONFERENCE, HOSTED AT 64 NEWCASTLE ROAD, SHERWOOD PARK, AB.

In Attendance April Clark, Mayor

Leah Iwaniuk, Deputy Mayor Lawrence Habiak, Councillor

Kim Bancroft, Interim Chief Administrative Officer

Gallery 1

Delegation N/A

Call to Order The meeting was called to order at 7:03 pm by Mayor Clark.

AGENDA

001-2025-05-27 Moved by Mayor Clark that the agenda be adopted as presented.

CARRIED

DELEGATION

No Delegations were present at this meeting.

MINUTES

002-2025-05-27 Moved by Mayor Clark that the Minutes of the April 22, 2025 Regular Council Meeting

and the Minutes of the April 29, 2025 Special Council Meeting be approved as presented.

CARRIED

CARRIED

FINANCIALS

003-2025-05-27 Moved by Mayor Clark that the Financial Statements and Payment Listings dated May 23,

2025 be accepted as information.

CARRIED

NEW BUSINESS

004-2025-05-27 Moved by Mayor Clark that Council approve the renewal of the Assessment Services

Agreement between the Summer Village of Bondiss and Municipal Assessment Services Group Inc. under the terms and conditions outlined in the proposal dated April 22, 2025.

CARRIED

BYLAWS AND POLICIES

005-2025-05-27	Moved by Mayor Clark that Bylaw 11-25, being a bylaw to regulate and control the operation of off-highway vehicles within the boundaries of the Summer Village of Bondiss, be given second reading at this time.
	CARRIED
006-2025-05-27	Moved by Mayor Clark that Bylaw 11-25 be given third reading and finally be passed at this time.
	CARRIED
007-2025-05-27	Moved by Mayor Clark that Policy 05-2025 being a Social Media Policy be approved as amended at this time.
	CARRIED
008-2025-05-27	Moved by Mayor Clark that the email presented by CAO Bancroft detailing the grant given to the Summer Village of Bondiss from Fortis to plant trees in the amount of \$1,000 be accepted as information.
	CARRIED
009-2025-05-27	Moved by Mayor Clark that administration get a quote on adding 3 maple trees to
	Lakeview Park and 6 Lilac trees in the reserve area on Birch Crescent. CARRIED
010-2025-05-27	Moved by Mayor Clark that Administration draft a bylaw to regulate the use of docks on public lands.
	CARRIED
011-2025-05-27	Moved by Mayor Clark that Administration draft a bylaw to explain culvert responsibility within the Summer Village of Bondiss.
	CARRIED
012-2025-05-27	Moved by Mayor Clark that administration get quotes for a tetherball and for soccer posts for Birch Crescent.
	CARRIED
013-2025-05-27	Moved by Mayor Clark that administration get quotes for a Natural Playground so that
	we can use the quote to apply for grant funding if any become available. CARRIED UNANIMOUSLY
014-2025-05-27	Moved by Mayor Clark that administration have an engineer look at the drainage issues discussed.
	CARRIED
CLOSED SESSION	
015-2025-05-27	Moved by Mayor Clark that Council and Administration move into Closed Session at 7:37 pm. FOIP Section 21, Intergovernmental Relations – Athabasca County Fire Agreement. CARRIED

016-2025-05-27	Moved by Mayor Clark that Council and Administration move out of Closed Session			
	8:00 pm. CARRIED			
017-2025-05-27	Moved by Mayor Clark that Administration reach out to Mewatha Beach Administration			

for discussion regarding the Athabasca County Fire Agreement.

ADJOURNMENT

CARRIED

Next Regular Council Meeting will be held on July 8, 2025 at 7:00 pm via Zoom.

The Chairman thanked everyone for participating in discussion throughout the meeting.

The Meeting Adjourned at 8:19 pm.

SUMMER VILLAGE OF BONDISS

April Clark, Mayor

Kim Bancroft, CAO



MINUTES OF A SPECIAL COUNCIL MEETING OF THE SUMMER VILLAGE OF BONDISS HELD ON TUESDAY, JUNE 5, 2025, BY ZOOM VIDEO CONFERENCE, HOSTED AT 64 NEWCASTLE ROAD, SHERWOOD PARK, AB.

In Attendance

April Clark, Mayor

Leah Iwaniuk, Deputy Mayor Lawrence Habiak, Councillor

Kim Bancroft, Interim Chief Administrative Officer

Gallery

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Delegation

none

Call to Order

The meeting was called to order at 11:30 am by Mayor Clark.

AGENDA

001-2025-06-05

Moved by Mayor Clark that the agenda be adopted as presented.

CARRIED

NEW BUSINESS

002-2025-06-05

Moved by Mayor Clark that council approve the quote from North West Paving for Items A and B for a total of \$184,348 plus GST. This is to Add Cold Mix to Bondiss Drive East End of Roadway to County Tie In, Shape existing cold mix to remove wash boarding and supply new cold mix as needed on Old Timers Drive South, and shape existing cold mix to remove wash boarding and supply new cold mix as needed on Old Timers Drive North. This work is to be completed entirely with grant money.

CARRIED

ADJOURNMENT

Next Regular Council Meeting will be held on July 8, 2025 at 7:00 pm via Zoom.

The Meeting Adjourned at 12:30 pm.

SUMMER VILLAGE OF BONDISS

April Clark, Mayor

Kim Bancroft, CAO



MINUTES OF A SPECIAL COUNCIL MEETING OF THE SUMMER VILLAGE OF BONDISS HELD ON TUESDAY, JUNE 17, 2025, BY ZOOM VIDEO CONFERENCE, HOSTED AT 64 NEWCASTLE ROAD, SHERWOOD PARK, AB.

In Attendance April Clark, Mayor

Leah Iwaniuk, Deputy Mayor Lawrence Habiak, Councillor

Kim Bancroft, Interim Chief Administrative Officer

Gallery

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Delegation

none

Call to Order

The meeting was called to order at 1:00 pm by Mayor Clark.

AGENDA

AGENDA	
001-2025-06-17	Moved by Mayor Clark that the agenda be adopted as presented. CARRIED
NEW BUSINESS	
002-2025-06-17	Moved by Mayor Clark that administration send the letter as presented to Mewatha Beach regarding our opposition to their Land Use Bylaw Amendment which would allow 4 trailers per lot on a permanent basis.
	CARRIED

003-2025-06-17

Moved by Mayor Clark that administration send the letter as presented to EINS Development Consulting regarding our opposition to the 46 Lot Residential Development proposed for North of Skeleton Lake at NW-13-65-19-W4M Harnaha.

CARRIED

ADJOURNMENT

Next Regular Council Meeting will be held on July 8, 2025 at 7:00 pm via Zoom.

The Meeting Adjourned at 1:30 pm.

SUMMER VILLAGE OF BONDISS

April Clark, Mayor

Kim Bancroft, CAO

Summer Village of Bondiss Balance Sheet As at 07/07/2025

ASSET

Current Assets ATB Operating Account ATB Mush Savings Account	70,449.74 863,055.63	
Total Cash Current Taxes Receivable GST Receivable		933,505.37 227,529.46 15,550.09
Gov't Grant Rec - CCBF		29,609.00
Gov't Grant Rec - LGFF Capital		73,147.00
Total Current Assets		1,279,340.92
Capital Assets		
Playground Equipment	118,915.85	
Accum. Amort - Playground Equ	-33,473.46	95 442 20
Net - Playground Equipment Office Furniture & Equip	1,756.00	85,442.39
Accum. Amort Office Furniture	-1,756.00	
Net - Office Furniture & Equip		0.00
Engineering Structures	1,231,265.93	
Accum. Amort Engineering Str	-663,275.62	
Net - Engineering Structures		567,990.31
Wastewater	58,765.31	
Accum. Amort - Wastewater	-53,845.80	
Net - Wastewater		4,919.51
Total Capital Assets		658,352.21
TOTAL ASSET		1,937,693.13
LIABILITY		
Ac		
Accounts Payable		42,209.33
Prepaid Taxes		14,245.95
Refundable Grant MSI - CAP		-102,932.42
Refundable Grant LGFF - Cap		73,147.00
Refundable Grant CCBF Fortis Tree Grant		5,722.90 1,000.00
Total Tree Grant		33,392.76
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TOTAL LIABILITY		33,392.76
EQUITY		
Equity		
Development Agreements		5,000.00
Equity in Fixed Assets		812,050.60
Eqity purchase of TCA		28,375.83
Equity Amortization of TCA		-96,012.45 172,895.00
Transfer to Restricted Reserve Current Earnings		208,747.01
Accumulated Operating Surplus		773,244.38
Total Owners Equity		1,904,300.37
TOTAL EQUITY		1,904,300.37
		4 007 000 10
LIABILITIES AND EQUITY	1,937,693.13	

Summer Village of Bondiss Comparative Gross Margin Income Statement

REVENUE Real Property Taxes 386, 187.32 374,080.00 12,127.32 Tax Penalties 2,439.37 5,000.00 -2,560.63 16,649.11 10,000 16,772.00 -16,7		Actual 01/01/2025 to 07/07/2025	Budge 01/01/202 12/31/20	5 to	Difference
Real Property Taxes 386,187.32 374,080.00 12,173.25 Tax Penalisis 2,439.37 5,000.00 2,560.63 Federal Conditional Grants 1,649,11 0.00 16,772.00 16,772.00 16,772.00 16,772.00 16,772.00 16,772.00 16,772.00 16,772.00 17,772.00 17,772.00 17,772.00 1,000.0	OPERATING REVENUE				
Tax Penalties	REVENUE				
Pederal Conditional Grants	Real Property Taxes	386,187.32			
MSI Capital - Operating		2,439.37			
Transport Tran		-			
Village Fees and Charges 925.00 1,500.00 -575.00 TOTAL REVENUE 404,021.46 413,332.00 -9,310.54 TOTAL OPERATING REVENUE 404,021.46 413,332.00 -9,310.54 GROSS MARGIN 404,021.46 413,332.00 -9,310.54 OPERATING EXPENSE EXPENSES Council Honorariums 3,600.00 7,200.00 -3,600.00 Council Honorariums 0,00 1,030.00 -1,030.00 Audit Professional Services 0,500.00 1,100.00 -1,030.00 Ausessment Professional Services 4,825.00 6,300.00 -1,475.00 Banking Charges 10,15 1,030.00 -1,475.00 Banking Charges 65,88 5,500.00 348.12 Website 65,88 5,500.00 348.12 Website 65,88 5,500.00 348.12 General Office Supplies 190.48 1,300.00 -1,485.00 General Office Supplies 190.48 1,300.00 -2,680.00 Advertising, Printing, Subscription <th></th> <th></th> <th></th> <th></th> <th></th>					
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	TOTAL OPERATING EXPENSE	195,274.45	-	413,332.00	-218,057

Summer Village of Bondiss Comparative Gross Margin Income Statement

	Actual 01/01/2025 to 07/07/2025	Budget 01/01/2025 to 12/31/2025	Difference
INCOME FROM OPERATIONS	208,747.01	0.00	208,747.01
NET INCOME	208,747.01	0.00	208,747.01

Summer Village of Bondiss Cheque Log for 1020 ATB Operating Account from 05/24/2025 to 07/07/2025

Cheque No.	Cheque Type	Payee	Amount	Cheque Date	User
3	Payment	Government of Alberta - Pol	218.00	05/30/2025	sysadmin
4	Payment	Co-Op	135.83	06/28/2025	sysadmin
5	Payment	CC Band	1,200.00	07/02/2025	sysadmin
6	Payment	North West Paving	193,565.40	07/01/2025	sysadmin

Summer Village of Bondiss Direct Deposit Log 05/24/2025 to 07/07/2025

Direct Deposit No.	Transa Type	Payee	Transaction Date	User	Amount
VP148	Payment	Kim Bancroft	05/31/2025	sysadmin	3,258.15
VP149	Payment	April Clark	06/06/2025	sysadmin	24.58
VP150	Payment	Leah Iwaniuk	06/06/2025	sysadmin	1.200.00
VP151	Payment	April Clark	06/06/2025	sysadmin	1,200.00
VP151 VP152	Payment	Greencut Group	06/06/2025	sysadmin	20,000.00
VP153	Payment	Greencut Group	06/06/2025	sysadmin	18,008.95
VP154	Payment	Lawrence Habiak	06/09/2025	sysadmin	1,200.00
VP155	Payment	Alberta Municipalities	06/19/2025	sysadmin	1,119.30
VP156	Payment	New North Contacting	06/19/2025	sysadmin	17,419.50
VP157	Payment	Brokerlink	06/26/2025	sysadmin	345.00
VP158	Payment	Kim Bancroft	06/30/2025	sysadmin	3,258.15
VP159	Payment	Blue Spruce	06/30/2025	sysadmin	15,120.00
VP160	Payment	Facepainting by Kat	07/02/2025	sysadmin	325.00
VP161	Payment	Municipal Assessment Serv	07/02/2025	sysadmin	1,601.25
VP162	Payment	Kim Bancroft	07/02/2025	sysadmin	1,683.47
VP163	Payment	Kim Bancroft	07/02/2025	sysadmin	72.50
VP164	Payment	April Clark	07/02/2025	sysadmin	737.49
				-	86,573.34

Number of direct deposit transactions: 17