

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL, SUMMER VILLAGE OF BONDISS, HELD ON FRIDAY, JULY 15, 2022, BY WEBEX VIDEO CONFERENCE, HOSTED BY THE MUNICIPAL OFFICE, 724 BAPTISTE DRIVE, WEST BAPTISTE, ALBERTA.

The Webex Video Conference meeting of Summer Village Council was called to order at 6:00 PM on Friday, July 15, 2022.

In Attendance	April Clark, Councilor, Summer Village of Bondiss. (Via Video Conference) Leah Iwaniuk, Councilor, Summer Village of Bondiss. (Via Video Conference) Matthew Tomuschat, Councilor, Summer Village of Bondiss. (Via Video Conference) Ed Tomaszuk, CAO, Recording Secretary. (Via Video Conference)
Gallery	Vacant.
Call to order	Ed Tomaszuk, CAO, called the meeting to order at 6:00 PM explaining that the purpose of the organizational meeting is to appoint the Mayor, Deputy Mayor and to establish respective committees of Council. Appointments would remain in effect for one year. The Annual Organizational Meeting of Council is mandated by the Municipal Government Act.
Motion Agenda Res. 001-2022-07-15	Moved by April Clark that Council adopts the agenda as distributed by Email prior to the meeting. Carried.
Positions on Council	Members of Council may use any method considered appropriate to determine who serves as Mayor, Deputy Mayor and Councilor. The chief elected official (Mayor) of a village, summer village or municipal district is to be appointed by council from among the councilors unless the council passes a bylaw providing that the official is to be elected by a vote of the electors of the municipality. The duties of the Mayor are set out in the Municipal Government Act.
Motion Res. 002-2022-07-15	Motion by Councilor, April Clark nominating Matthew Tomuschat as Mayor. Motion Carried.
Oath of Office, Mayor.	The Mayor's oath of office was administered for subsequent signature by Matthew Tomuschat.
Motion Res. 003-2022-07-15	Motion by Matthew Tomuschat nominating April Clark as Deputy Mayor. Carried.
Oath of Office, Deputy Mayor.	The Deputy Mayor's oath of office was administered for subsequent signature by April Clark.

Councilors Oath of Office	The Councilor’s oath of office was administered for subsequent signature by Leah Iwaniuk.
Chairmanship	Matthew Tomuschat, Mayor, then assumed chairmanship of the meeting.
Motion, Code of Conduct Bylaw. Res. 004-2022-07-15	Motion by Matthew Tomuschat that upon a detailed review of the Summer Village Code of Conduct Bylaw 03-18, Council hereby receives the document for information. All members of Council shall sign the document accordingly. Carried.
Motion, Councilors as Commissioners for Oaths Res. 005-2022-07-15	Motion by April Clark that Council receives an information bulletin titled “Commissioners for Oaths – Councillors” for information. Section 9 of the Commissioners for Oaths Act provides that a member of Municipal Council in Alberta is a Commissioner for Oaths. Carried.
Motion appointing Development Officer Res. 006-2022-07-15	Moved by April Clark to appoint the CAO (Administrator) as the Development Officer for the Summer Village of Bondiss. Carried.
Motion, Financial Signing Authority Res. 007-2022-07-15	Motion by Leah Iwaniuk that any two of the following persons are to be granted signing authority with respect to agreements, banking, financial commitments and purchasing matters on behalf of the Summer Village of Bondiss: Matthew Tomuschat, Mayor. Deputy Mayor, April Clark Councilor, Leah Iwaniuk. Ed Tomaszuk, CAO (Administrator) Any previous resolutions dealing with signing authority are hereby rescinded. Carried.
Interim Budget Res. 008-2022-07-15	Moved by April Clark that Council adopts the 2022 budget as an interim budget for the 2023 fiscal year which will remain in effect until Council approves a new budget for 2023. Carried
Appointment of Auditor Res. 009-2022-07-15	Moved by April Clark that Seniuk and Company be appointed as the auditor for the 2022 Municipal audit of the Summer Village of Bondiss. Carried. The address of the Accounting firm is: Seniuk and Company, Chartered Accountants 102, - 127 Street NW, Edmonton Alberta

Appointment of Solicitor Res. 010-2022-07-15	<p>T5L 1A5</p> <p>Moved by Leah Iwaniuk to retain the legal services provided by the Alberta Urban Municipalities Association (AUMA) as Solicitors for the Summer Village of Bondiss. The CAO is authorized to obtain legal advice from appropriately qualified sources as needed.</p> <p>Carried.</p>												
Committee and Board appointments Res. 011-2022-07-15	<p>Moved by April Clark that Council adopts the following Committee and Board Appointments thereby rescinding any previous appointments by Council:</p> <table border="0"> <tr> <td data-bbox="430 510 639 541">Weed Inspector</td> <td data-bbox="967 510 1344 541">Matthew Tomuschat, Mayor.</td> </tr> <tr> <td data-bbox="430 562 678 594">Municipal Assessor</td> <td data-bbox="967 562 1403 716">Ray Crews, Municipal Assessment Services Group (appointed as a designated officer of the Summer Village).</td> </tr> <tr> <td data-bbox="430 737 667 768">Municipal Planner</td> <td data-bbox="967 737 1435 810">Jane Dauphinee, Municipal Planning Services Ltd. (Edmonton)</td> </tr> <tr> <td data-bbox="430 831 769 863">Assessment Review Board</td> <td data-bbox="967 831 1325 863">To be appointed as needed.</td> </tr> <tr> <td data-bbox="430 884 509 915">Roads</td> <td data-bbox="967 884 1133 915">All of Council</td> </tr> <tr> <td data-bbox="430 936 695 968">Waste Management</td> <td data-bbox="967 936 1133 968">All of Council</td> </tr> </table> <p>Carried.</p>	Weed Inspector	Matthew Tomuschat, Mayor.	Municipal Assessor	Ray Crews, Municipal Assessment Services Group (appointed as a designated officer of the Summer Village).	Municipal Planner	Jane Dauphinee, Municipal Planning Services Ltd. (Edmonton)	Assessment Review Board	To be appointed as needed.	Roads	All of Council	Waste Management	All of Council
Weed Inspector	Matthew Tomuschat, Mayor.												
Municipal Assessor	Ray Crews, Municipal Assessment Services Group (appointed as a designated officer of the Summer Village).												
Municipal Planner	Jane Dauphinee, Municipal Planning Services Ltd. (Edmonton)												
Assessment Review Board	To be appointed as needed.												
Roads	All of Council												
Waste Management	All of Council												
Winter Roads Maintenance Res. 012-2022-07-15	<p>Motion by April Clark to appoint Matthew Tomuschat as the winter road maintenance coordinator and Ed Tomaszuk, CAO as an alternate. Any previous appointments are hereby rescinded.</p> <p>Carried.</p>												
Subdivision and Development Appeal Board Res. 013-2022-07-15	<p>Moved by April Clark appointing Milestone Municipal Services as the Subdivision and Development Appeal Board for the Summer Village of Bondiss subject to Bylaw 05-22.</p> <p>Training for SDAB members is to be provided by Milestone Municipal Services as needed consistent with mandatory requirements of the Municipal Government Act.</p> <p>The Summer Village hereby accepts responsibility for all expenses incurred by the Board for conducting activities on behalf of the Summer Village of Bondiss.</p> <p>Carried.</p>												
ARWMSC Appointment. Res. 014-2022-07-15	<p>Motion by Leah Iwaniuk that April Clark be nominated as a member for the Board of Director Position on the Athabasca Regional Waste Management Services Commission from the Summer Villages adjacent to Skeleton Lake.</p>												

FireSmart
Res. 015-2022-07-15

Carried.

Moved by April Clark appointing Ed Tomaszuk, CAO as the Summer Village representative to the Athabasca Regional Community Protection Program. This includes the authority to sign Emergency Management and/or Mutual Aid Agreements on behalf of the Summer Village. Any previous appointments are hereby rescinded.

Grants
Res. 016-2022-07-15

Carried.

Motion by Leah Iwaniuk authorizing the CAO to apply for any Provincial and/or Federal Grants as needed based on the best interests of the Summer Village.

**Motion, Winter Snow
Removal**
Res. 017-2022-07-15

Carried.

Moved by Matthew Tomuschat that Council appoints the Greencut Group as the independent Contractor for winter snow removal with conditions as directed by Council.

Next Meeting

Carried.

Next meeting to be held at the call of the Mayor.

Adjournment

The meeting adjourned at 6:30 PM.

SUMMER VILLAGE OF BONDISS

Matthew Tomuschat, Mayor

Ed Tomaszuk, CAO