

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL, SUMMER VILLAGE OF BONDISS, HELD ON SATURDAY, JULY 15, 2023, AT THE BOYLE SENIORS CENTER, 4800-3 ST S, BOYLE, AB.

The Organizational meeting of Summer Village Council was called to order at 10:00 AM on Saturday, July 15, 2023 at the Boyle Seniors Center, 4800-3rd St S, Boyle, AB.

In Attendance

April Clark, Councilor, Summer Village of Bondiss. (Regrets)
 Leah Iwaniuk, Councilor, Summer Village of Bondiss.
 Lawrence Habiak, Councilor, Summer Village of Bondiss.
 Ed Tomaszuk, Chief Administrative Officer, Acting Chairperson.

Gallery

Debbie Bychuk	Warren Bychuk	Fred Harmatys
Annette Harmatys	Debbie Habiak	
Peter Golanski	Judy Golanski	Richard Sherbauer
Jean Scobie	Amanda Sherbauer	Arnie Shawaga
Liz Shawaga	Kyle Putnam	Pierre Choquette
Cindy Weitzel	Kelly Weitzel	Cindy Weitzel
Don Ferguson	Stacey Ryan	Jean Archer
Barb Thompson	Ole Thompson	Sandra Duhamel
Terry Duhamel	Ed and Jean Scobie	Deb Hamilton
R Friesen	Harold Hamilton	Wallace Karpinski
Catherin Yakimec	Dragisa Pajic	Dawn Ferguson

Call to order

The meeting was called to order at 10:00 AM. The purpose of the organizational meeting is to appoint the Mayor, Deputy Mayor and to establish respective committees of Council in addition to appointments as may be required. Appointments would remain in effect for one year.

Agenda

The meeting agenda was adopted by the following motion.

Motion
Res. 001-2023-07-15

Moved by Leah Iwaniuk to adopt the agenda as distributed to members of Council prior to the meeting.
 Carried.

Positions on Council	Members of Council may use any method considered appropriate to determine who serves as Mayor, Deputy Mayor and Councilor. The chief elected official (Mayor) of a village, summer village or municipal district is to be appointed by council from among the councilors unless the council passes a bylaw providing that the official is to be elected by a vote of the electors of the municipality. The duties of the Mayor are set out in the Municipal Government Act.
Motion Res. 002-2023-07-15	<p>Motion by Councilor Leah Iwaniuk, to maintain the status quo with respect to positions on Council. Consequently, the following appointments shall remain in effect until the next organizational meeting of Council:</p> <p>April Clark, Mayor.</p> <p>Leah Iwaniuk, Deputy Mayor.</p> <p>Lawrence Habiak, Councilor.</p> <p>Motion Carried.</p>
Oath of Office, Mayor.	The Mayor's oath of office shall be administered by Electronic Communications and then signed by April Clark.
Oath of Office, Deputy Mayor.	The Deputy Mayor's oath of office was administered and then signed by Leah Iwaniuk.
Councilors Oath of Office	The Councilor's oath of office was administered and then signed by Lawrence Habiak.
Review Code of Conduct Bylaw 03-18 Res. 003-2023-07-15	<p>Moved by Lawrence Habiak that Council receives the Code of Conduct Bylaw for information.</p> <p>Carried.</p>
Regular Council Meeting Schedule Res. 004-2023-07-15	<p>Motion by Leah Iwaniuk that meetings of Council be scheduled at the call of the Mayor. Any member of Council may request a council meeting to deal with matters of importance at any time.</p> <p>Carried.</p>
Motion appointing Development Officer Res. 005-2023-07-15	<p>Moved by Lawrence Habiak to appoint the CAO (Administrator) as the Development Officer for the Summer Village of Bondiss.</p> <p>Carried.</p>
Motion, Financial Signing Authority Res. 006-2023-07-15	<p>Motion by Lawrence Habiak that any two of the following persons are to be granted signing authority with respect to agreements, banking, financial commitments and purchasing matters on behalf of the Summer Village of Bondiss:</p> <p>Mayor, April Clark.</p> <p>Deputy Mayor, Leah Iwaniuk.</p>

Councilor, Lawrence Habiak.
Ed Tomaszuk, CAO (Administrator)

Any previous resolutions dealing with signing authority are hereby rescinded.
Carried.

Interim Budget
Res. 007-2023-07-15

Moved by Leah Iwaniuk that Council adopts the 2023 budget as an interim budget for the 2024 fiscal year which will remain in effect until Council approves a new budget for 2024.

Carried

Appointment of Auditor
Res. 008-2023-07-15

Moved by Leah Iwaniuk that Seniuk and Company be appointed as the auditor for the 2023 Municipal audit of the Summer Village of Bondiss.

Carried.

The address of the Accounting firm is:
Seniuk and Company, Chartered Accountants
102,12750 - 127 Street NW,
Edmonton Alberta
T5L 1A5

Appointment of Solicitor
Res. 009-2023-07-15

Moved by Lawrence Habiak to retain the legal services provided by the Alberta Urban Municipalities Association (AUMA) as Solicitors for the Summer Village of Bondiss. The CAO is authorized to obtain legal advice from appropriately qualified sources as needed.

Carried.

Committee and Board appointments
Res. 010-2023-07-15

Moved by Leah Iwaniuk that Council adopts the following Committee and Board Appointments thereby rescinding any previous appointments by Council:

Weed Inspector	Ed Tomaszuk, Administrator
Municipal Assessor Assessment Services	Justin Goudreau, Municipal Services Group.
Municipal Planner	Jane Dauphinee, Municipal Planning Services. (Edmonton)
Assessment Review Board	To be appointed as needed.
Roads	All of Council
Waste Management	All of Council

Carried.

**Winter Roads
Maintenance
Res. 011-2023-07-15**

Motion by Leah Iwaniuk to appoint Larry Habiak as the winter road maintenance coordinator and the CAO as an alternate. Any previous appointments are hereby rescinded.

Carried.

**Winter Roads
Maintenance
Contractor
Res. 012-2023-07-15**

Moved by Lawrence Habiak to maintain the status quo involving Contractors for winter roads maintenance. Council may review contracts as may be required from time to time.

Carried.

**Subdivision and
Development Appeal
Board
Res. 013-2023-07-15**

Moved by Leah Iwaniuk appointing Milestone Municipal Services as the Summer Village of Bondiss Subdivision and Development Appeal Board (SDAB). Training for SDAB members is to be provided as mandated by the Municipal Government Act.

Carried.

**ARWMSC
Appointment.
Res. 014-2023-07-15**

Motion by Lawrence Habiak that April Clark be nominated as an alternate member to the Board of Directors for the Athabasca Regional Waste Management Services Commission for the Summer Villages adjacent to Skeleton Lake.

Carried.

**Regional Waste
Commission
Membership
Res. 015-2023-07-15**

Moved by Lawrence Habiak that the Summer Village of Bondiss requests that the ARWMSC give consideration to a rotational system in which the appointed representative from Mewatha Beach would alternate with the appointed representative from Bondiss. The rotational system may be based upon a three or four year term at the discretion of the Commission.

Carried

**FireSmart
Res. 016-2023-07-15**

Moved by Lawrence Habiak appointing April Clark and/or Ed Tomaszuk, CAO as the Summer Village representative to the Athabasca Regional Community Protection Program. This includes the authority to sign Emergency Management and/or Mutual Aid Agreements on behalf of the Summer Village. Any previous appointments are hereby rescinded.

Carried.

**Grants
Res. 017-2023-07-15**

Motion by Larry Habiak authorizing the CAO to apply for any Provincial and/or Federal Grants as needed on the basis of the best interests of the Summer Village.

Carried.

Next Meeting

Next meeting to be held at the call of the Mayor.

Closing Remarks

The Chairperson thanked everyone for their support and participation in discussion throughout the meeting.

Adjournment

The meeting adjourned at 11:35 AM.

SUMMER VILLAGE OF BONDISS

Aprill Clark, Mayor

Ed Tomaszuk, CAO