

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL, SUMMER VILLAGE OF BONDISS, HELD ON THURSDAY, AUGUST 22, 2024, VIA ZOOM VIDEOCONFERENCING.

The Organizational meeting of Summer Village Council was called to order at 7:00 PM on Thursday, August 22, 2024 via zoom videoconferencing.

In Attendance	<p>April Clark, Councilor, Summer Village of Bondiss. (Regrets)</p> <p>Leah Iwaniuk, Councilor, Summer Village of Bondiss.</p> <p>Lawrence Habiak, Councilor, Summer Village of Bondiss.</p> <p>Kim Bancroft, Chief Administrative Officer, Acting Chairperson.</p>
Gallery	<p>1</p>
Call to order	<p>The meeting was called to order at 7:00 PM. The purpose of the organizational meeting is to appoint the Mayor, Deputy Mayor and to establish respective committees of Council in addition to appointments as may be required. Appointments would remain in effect for one year.</p>
Agenda	<p>The meeting agenda was adopted by the following motion.</p>
Motion Res. 001-2024-08-22	<p>Moved by Leah Iwaniuk to adopt the agenda as distributed to members of Council prior to the meeting.</p> <p>Carried.</p>
Positions on Council	<p>Members of Council may use any method considered appropriate to determine who serves as Mayor, Deputy Mayor and Councilor. The chief elected official (Mayor) of a village, summer village or municipal district is to be appointed by council from among the councilors unless the council passes a bylaw providing that the official is to be elected by a vote of the electors of the municipality. The duties of the Mayor are set out in the Municipal Government Act.</p>
Motion Res. 002-2024-08-22	<p>Motion by Councilor Leah Iwaniuk, to maintain the status quo with respect to positions on Council. Consequently, the following appointments shall remain in effect until the next organizational meeting of Council:</p> <p>April Clark, Mayor.</p> <p>Leah Iwaniuk, Deputy Mayor.</p> <p>Lawrence Habiak, Councilor.</p> <p>Motion Carried.</p>

Oath of Office, Mayor.	The Mayor's oath of office was taken the prior year.
Oath of Office, Deputy Mayor.	The Deputy Mayor's oath of office was taken the prior year.
Councilors Oath of Office	The Councilor's oath of office was taken the prior year.
Review Code of Conduct Bylaw 03-18 Res. 003-2024-08-22	Moved by Lawrence Habiak that Council receives the Code of Conduct Bylaw for information. Carried.
Regular Council Meeting Schedule Res. 004-2024-08-22	Motion by Leah Iwaniuk that meetings of Council be scheduled at the call of the Mayor. Any member of Council may request a council meeting to deal with matters of importance at any time. Carried.
Motion appointing Development Officer Res. 005-2024-08-22	Moved by Lawrence Habiak to appoint the CAO (Administrator) as the Development Officer for the Summer Village of Bondiss. Carried.
Motion, Financial Signing Authority Res. 006-2024-08-22	Motion by Lawrence Habiak that any two of the following persons are to be granted signing authority with respect to agreements, banking, financial commitments and purchasing matters on behalf of the Summer Village of Bondiss: <div style="margin-left: 40px;"> Mayor, April Clark. Deputy Mayor, Leah Iwaniuk. Councilor, Lawrence Habiak. Kim Bancroft, CAO (Administrator) </div> Any previous resolutions dealing with signing authority are hereby rescinded. Carried.
Interim Budget Res. 007-2024-08-22	Moved by Leah Iwaniuk that Council adopts the 2024 budget as an interim budget for the 2025 fiscal year which will remain in effect until Council approves a new budget for 2025. Carried
Appointment of Auditor Res. 008-2024-08-22	Moved by Leah Iwaniuk that Seniuk and Company be appointed as the auditor for the 2024 Municipal audit of the Summer Village of Bondiss. Carried. The address of the Accounting firm is: Seniuk and Company, Chartered Accountants 102,12750 - 127 Street NW,

	Edmonton Alberta T5L 1A5											
Appointment of Solicitor Res. 009-2024-08-22	Moved by Lawrence Habiak to retain the legal services provided by the Alberta Urban Municipalities Association (AUMA) as Solicitors for the Summer Village of Bondiss. The CAO is authorized to obtain legal advice from appropriately qualified sources as needed. Carried.											
Committee and Board appointments Res. 010-2024-08-22	Moved by Leah Iwaniuk that Council adopts the following Committee and Board Appointments thereby rescinding any previous appointments by Council: <table><tr><td>Municipal Assessor Assessment Services</td><td>Justin Goudreau, Municipal Services Group.</td></tr><tr><td>Municipal Planner</td><td>Jane Dauphinee, Municipal Planning Services. (Edmonton)</td></tr><tr><td>Assessment Review Board</td><td>To be appointed as needed.</td></tr><tr><td>Roads</td><td>All of Council</td></tr><tr><td>Waste Management</td><td>All of Council</td></tr></table> Carried.		Municipal Assessor Assessment Services	Justin Goudreau, Municipal Services Group.	Municipal Planner	Jane Dauphinee, Municipal Planning Services. (Edmonton)	Assessment Review Board	To be appointed as needed.	Roads	All of Council	Waste Management	All of Council
Municipal Assessor Assessment Services	Justin Goudreau, Municipal Services Group.											
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Assessment Review Board	To be appointed as needed.											
Roads	All of Council											
Waste Management	All of Council											
Winter Roads Maintenance Res. 011-2024-08-22	Motion by Leah Iwaniuk to appoint Larry Habiak as the winter road maintenance coordinator and the CAO as an alternate. Any previous appointments are hereby rescinded. Carried.											
Winter Roads Maintenance Contractor Res. 012-2024-08-22	Moved by Lawrence Habiak to maintain the status quo involving Contractors for winter roads maintenance. Council may review contracts as may be required from time to time. Carried.											
Subdivision and Development Appeal Board Res. 013-2024-08-22	Moved by Leah Iwaniuk appointing Milestone Municipal Services as the Summer Village of Bondiss Subdivision and Development Appeal Board (SDAB). Training for SDAB members is to be provided as mandated by the Municipal Government Act. Carried.											

**ARWMSC
Appointment.
Res. 014-2024-08-22**

Motion by Lawrence Habiak that April Clark be nominated as an alternate member to the Board of Directors for the Athabasca Regional Waste Management Services Commission for the Summer Villages adjacent to Skeleton Lake.

Carried.

**FireSmart
Res. 015-2024-08-22**

Moved by Lawrence Habiak appointing April Clark and/or Kim Bancroft, CAO as the Summer Village representative to the Athabasca Regional Community Protection Program. This includes the authority to sign Emergency Management and/or Mutual Aid Agreements on behalf of the Summer Village. Any previous appointments are hereby rescinded.

Carried.

**Grants
Res. 016-2024-08-22**

Motion by Larry Habiak authorizing the CAO to apply for any Provincial and/or Federal Grants as needed on the basis of the best interests of the Summer Village.

Carried.

Next Meeting

Next meeting to be held at the call of the Mayor.

Closing Remarks

The Chairperson thanked everyone for their support and participation in discussion throughout the meeting.

Adjournment

The meeting adjourned at 7:05 PM.

SUMMER VILLAGE OF BONDISS



April Clark, Mayor



Kim Bancroft, CAO