

Summer Village of Bondiss

Agenda

Zoom Video Conference Council Meeting, 7:00 PM, Thursday, February 5, 2026

Hosted by 64 Newcastle Road, Sherwood Park, AB

1. Call to order
2. Review, additions & adoption of the Agenda.
3. Review and adoption of Minutes:
 - 3.1. Regular Meeting – December 15, 2025
4. Financial Statements (internal)
 - 4.1. Balance Sheet and Income Statement dated February 2, 2026
 - 4.2. Cheque Listing and E-transfer listing dated February 2, 2026
 - 4.3. Interim Budgets for 2026
5. Delegations
 - 5.1. SALSA Update – Kelly Wietzel, Kevin Nikiforuk, and Deb Hamilton
6. Provincial Police Funding Model Estimate
7. Fortis Tree Grant
8. SDAB Appointments
9. ARB Appointments
10. ASVA Letter Regarding Dock Insurance
11. MCS Net
12. Update from MPS Regarding the Beach Area
13. Picnic Tables and Benches
14. Other items
15. Move into closed session of Council

- 15.1. Development Request – (POPA/POGA Section 24)
- 15.2. Fire Services – (POPA/POGA Section 26)
- 15.3. CAO Evaluation (POPA/POGA Section 23)
- 16. Move out of closed session
- 17. Next Meeting – March 19, 2026
- 18. Adjournment



MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF BONDISS HELD ON MONDAY, DECEMBER 15, 2025, BY ZOOM VIDEO CONFERENCE, HOSTED AT 64 NEWCASTLE ROAD, SHERWOOD PARK, AB.

In Attendance	April Clark, Mayor Rebecca Skoreyko, Deputy Mayor Leah Iwaniuk, Councillor Kim Bancroft, Chief Administrative Officer
Gallery	3
Delegation	N/A
Call to Order	The meeting was called to order at 7:03 pm by Mayor Clark.

AGENDA

001-2025-12-15	Moved by Mayor Clark that the agenda be adopted as presented.	CARRIED
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CLOSED SESSION

002-2025-12-15	Moved by Mayor Clark that Council, Administration and Ryan Straube move into Closed Session at 7:05 pm. FOIP Section 17, to discuss a possible development permit.	CARRIED
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003-2025-12-15	Moved by Mayor Clark that Council, Administration and Ryan Straube move out of Closed Session at 7:38 pm.	CARRIED
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An onsite meeting will take place on site in the spring to continue the discussion.

DELEGATION

No Delegations were present at this meeting.

MINUTES

004-2025-12-15	Moved by Mayor Clark that the Minutes of the November 13, 2025 Regular Council Meeting be approved as presented.	CARRIED
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FINANCIALS

005-2025-12-15	Moved by Mayor Clark that the Financial Statements and Payment Listings dated December 11, 2025 be accepted as information.	CARRIED
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006-2025-12-15	Moved by Mayor Clark that the 2025 Operating and Capital Budgets be approved as the Interim Operating and Capital Budgets for 2026.	CARRIED
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BYLAWS AND POLICIES

- 007-2025-12-15** Moved by Mayor Clark that Bylaw 17-25, being a Bylaw within the Boundaries of the Summer Village, Respecting Emergency Management, be given first reading at this time.
CARRIED
- 008-2025-12-15** Moved by Mayor Clark that Bylaw 17-25 be given second reading at this time.
CARRIED
- 009-2025-12-15** Moved by Mayor Clark that Bylaw 17-25 be given consent to proceed to third reading at this time.
CARRIED UNANIMOUSLY
- 010-2025-12-15** Moved by Mayor Clark that Bylaw 17-25 be given third reading and finally be passed at this time.
CARRIED

NEW BUSINESS

CLOSED SESSION

- 011-2025-12-15** Moved by Mayor Clark that Council and Administration move into Closed Session at 8:16 pm. FOIP Section 21, to discuss Fire Services and Emergency Management.
CARRIED
- 012-2025-12-15** Moved by Mayor Clark that Council and Administration move out of Closed Session at 8:36 pm.
CARRIED
- 013-2025-12-15** Moved by Mayor Clark that Phyllis Forsyth be named the Director of Emergency Management (DEM) and Les Forsyth be named the Deputy Director of Emergency Management (DDEM) for the Summer Village of Bondiss and that administration sign the contract for these services.
CARRIED

ADJOURNMENT

Next Regular Council Meeting will be held on February 5, 2026 at 7:00 pm via Zoom.
The Chairman thanked everyone for participating in discussion throughout the meeting.
The Meeting Adjourned at 8:37 pm.

SUMMER VILLAGE OF BONDISS



April Clark, Mayor



Kim Bancroft, CAO

Summer Village of Bondiss

Balance Sheet As at 02/02/2026

4.1

ASSET

Current Assets

ATB Operating Account	93,519.74	
ATB Mush Savings Account	967,196.19	
Total Cash		1,060,715.93
Current Taxes Receivable		19,393.01
GST Receivable		346.40
Gov't Grant Rec - CCBF		5,499.00
Gov't Grant Rec - LGFF Capital		73,147.00
ACP Grant Receivable		18,750.00
Total Current Assets		1,177,851.34

Capital Assets

Playground Equipment	121,103.83	
Accum. Amort - Playground Equ...	-33,473.46	
Net - Playground Equipment		87,630.37
Office Furniture & Equip	3,652.60	
Accum. Amort. - Office Furniture...	-1,756.00	
Net - Office Furniture & Equip		1,896.60
Engineering Structures	1,231,265.93	
Accum. Amort. - Engineering Str...	-663,275.62	
Net - Engineering Structures		567,990.31
Wastewater	58,765.31	
Accum. Amort - Wastewater	-53,845.80	
Net - Wastewater		4,919.51
Total Capital Assets		662,436.79

TOTAL ASSET 1,840,288.13

LIABILITY

Ac

Accounts Payable	42,209.33	
Prepaid Taxes	8,118.57	
Deferred Revenue - ACP	75,000.00	
Refundable Grant LGFF - Cap	-29,785.42	
Refundable Grant CCBF	5,722.90	
Fortis Tree Grant	-440.00	
		<u>100,825.38</u>

TOTAL LIABILITY 100,825.38

EQUITY

Equity

Development Agreements	5,000.00	
Equity in Fixed Assets	812,050.60	
Equity purchase of TCA	28,375.83	
Equity Amortization of TCA	-96,012.45	
Transfer to Restricted Reserve	172,895.00	
Current Earnings	-9,980.09	
Accumulated Operating Surplus	827,133.86	
Total Owners Equity		1,739,462.75

TOTAL EQUITY 1,739,462.75

LIABILITIES AND EQUITY 1,840,288.13

Summer Village of Bondiss

Comparative Gross Margin Income Statement

	Actual 01/01/2025 to 12/31/2025	Budget 01/01/2026 to 12/31/2026	Difference
OPERATING REVENUE			
REVENUE			
Real Property Taxes	386,187.32	374,060.00	12,127.32
Tax Penalties	9,622.95	5,000.00	4,622.95
Federal Conditional Grants	-1,645.81	0.00	-1,645.81
MSI Capital - Operating	16,772.00	16,772.00	0.00
Interest on Investments	32,482.22	16,000.00	16,482.22
Village Fees and Charges	2,125.00	1,500.00	625.00
TOTAL REVENUE	445,543.68	413,332.00	32,211.68
TOTAL OPERATING REVENUE	445,543.68	413,332.00	32,211.68
GROSS MARGIN	445,543.68	413,332.00	32,211.68
OPERATING EXPENSE			
EXPENSES			
Council Honorariums	7,148.39	7,200.00	-51.61
Councillor Expenses	1,158.60	1,030.00	128.60
Audit Professional Services	6,050.00	6,180.00	-130.00
Assessment Professional Services	6,350.00	6,300.00	50.00
Banking Charges	27.15	1,030.00	-1,002.85
Website	65.88	515.00	-449.12
Election Expense	0.00	500.00	-500.00
Annual Meeting	25.84	515.00	-489.16
General Office Supplies	1,054.31	1,030.00	24.31
Advertising, Printing, Subscription	345.78	515.00	-169.22
Insurance and Bonding	7,019.00	7,019.00	0.00
Legal Professional Services	0.00	2,060.00	-2,060.00
Memberships	2,184.96	2,678.00	-493.04
Municipal Administrative Services	36,177.00	36,177.00	0.00
Administration Education	30.00	500.00	-470.00
WCB	0.00	900.00	-900.00
Postal and Courier	559.51	1,339.00	-779.49
Telephone	618.00	618.00	0.00
Repairs / Maintenance / Trees	26,034.08	12,360.00	13,674.08
Outhouses / Garbages	5,670.00	4,500.00	1,170.00
Grass Cutting	9,775.50	15,450.00	-5,674.50
Snow Removal	23,282.16	21,685.00	1,597.16
Admin Travel and Subsistence	825.30	1,030.00	-204.70
Conference and Seminars	69.80	1,030.00	-960.20
Other Administrative Expense	614.79	515.00	99.79
Emergency Services	500.00	0.00	500.00
Repairs and Supplies	1,822.81	0.00	1,822.81
Northern Lights Library System	1,203.40	1,203.00	0.40
FCSS	1,201.00	1,100.00	101.00
Donations	200.37	515.00	-314.63
Land Use Planning and Develop...	2,818.35	0.00	2,818.35
Assessment Review Board	970.00	0.00	970.00
Fire Services	0.00	15,165.00	-15,165.00
Athabasca Regional Waste	28,455.96	28,840.00	-384.04
Greater North Foundation	9,749.21	9,749.00	0.21
Celebrate Canada Grant	345.00	0.00	345.00
PTASFF	197,875.05	197,875.00	0.05
PFM Expense	11,427.00	11,209.00	218.00
Bylaw Enforcement	0.00	5,000.00	-5,000.00
Move to Operating Reserve	0.00	5,000.00	-5,000.00
Move to Capital Reserve Fund	0.00	5,000.00	-5,000.00
TOTAL EXPENSES	391,654.20	413,332.00	-21,677.80
TOTAL OPERATING EXPENSE	391,654.20	413,332.00	-21,677.80

Printed On: 02/02/2026

Summer Village of Bondiss
Comparative Gross Margin Income Statement

	Actual 01/01/2025 to 12/31/2025	Budget 01/01/2026 to 12/31/2026	Difference
INCOME FROM OPERATIONS	53,889.48	0.00	53,889.48
NET INCOME	53,889.48	0.00	53,889.48

Summer Village of Bondiss

Comparative Gross Margin Income Statement

	Actual 01/01/2026 to 02/02/2026	Budget 01/01/2026 to 12/31/2026	Difference
OPERATING REVENUE			
REVENUE			
Real Property Taxes	0.00	374,060.00	-374,060....
Tax Penalties	0.00	5,000.00	-5,000.00
MSI Capital - Operating	0.00	16,772.00	-16,772.00
Interest on Investments	174.84	16,000.00	-15,825.16
Village Fees and Charges	150.00	1,500.00	-1,350.00
TOTAL REVENUE	324.84	413,332.00	-413,007....
TOTAL OPERATING REVENUE	324.84	413,332.00	-413,007....
GROSS MARGIN	324.84	413,332.00	-413,007....
OPERATING EXPENSE			
EXPENSES			
Council Honorariums	0.00	7,200.00	-7,200.00
Councillor Expenses	0.00	1,030.00	-1,030.00
Audit Professional Services	0.00	6,180.00	-6,180.00
Assessment Professional Services	1,525.00	6,300.00	-4,775.00
Banking Charges	10.60	1,030.00	-1,019.40
Website	0.00	515.00	-515.00
Election Expense	0.00	500.00	-500.00
Annual Meeting	0.00	515.00	-515.00
General Office Supplies	0.00	1,030.00	-1,030.00
Advertising, Printing, Subscription	0.00	515.00	-515.00
Insurance and Bonding	0.00	7,019.00	-7,019.00
Legal Professional Services	0.00	2,060.00	-2,060.00
Memberships	1,295.00	2,678.00	-1,383.00
Municipal Administrative Services	3,103.00	36,177.00	-33,074.00
Administration Education	0.00	500.00	-500.00
WCB	0.00	900.00	-900.00
Postal and Courier	0.00	1,339.00	-1,339.00
Telephone	0.00	618.00	-618.00
Repairs / Maintenance / Trees	0.00	12,360.00	-12,360.00
Outhouses / Garbages	0.00	4,500.00	-4,500.00
Grass Cutting	0.00	15,450.00	-15,450.00
Snow Removal	0.00	21,685.00	-21,685.00
Admin Travel and Subsistance	0.00	1,030.00	-1,030.00
Conference and Seminars	0.00	1,030.00	-1,030.00
Other Administrative Expense	0.00	515.00	-515.00
Emergency Services	500.00	0.00	500.00
Northern Lights Library System	0.00	1,203.00	-1,203.00
FCSS	0.00	1,100.00	-1,100.00
Donations	0.00	515.00	-515.00
Grants for Planning	1,500.00	0.00	1,500.00
Fire Services	0.00	15,165.00	-15,165.00
Athabasca Regional Waste	2,371.33	28,840.00	-26,468.67
Greater North Foundation	0.00	9,749.00	-9,749.00
PTASFF	0.00	197,875.00	-197,875....
PFM Expense	0.00	11,209.00	-11,209.00
Bylaw Enforcement	0.00	5,000.00	-5,000.00
Move to Operating Reserve	0.00	5,000.00	-5,000.00
Move to Capital Reserve Fund	0.00	5,000.00	-5,000.00
TOTAL EXPENSES	10,304.93	413,332.00	-403,027....
TOTAL OPERATING EXPENSE	10,304.93	413,332.00	-403,027....
INCOME FROM OPERATIONS	-9,980.09	0.00	-9,980.09

Summer Village of Bondiss
Comparative Gross Margin Income Statement

	Actual 01/01/2026 to 02/02/2026	Budget 01/01/2026 to 12/31/2026	Difference
NET INCOME	-9,980.09	0.00	-9,980.09

Summer Village of Bondiss **Direct Deposit Log 12/12/2025 to 02/02/2026**

4.2

Direct Deposit No.	Transa... Type	Payee	Transaction Date	User	Amount
VP207	Payment	Kim Bancroft	01/31/2026	sysadmin	3,258.15
VP208	Payment	Association of Summer Vill...	01/30/2026	sysadmin	995.00
VP209	Payment	Velocity Geomatics Inc.	01/30/2026	sysadmin	1,575.00
VP210	Payment	Milestone Municipal Service...	01/30/2026	sysadmin	315.00
VP205	Payment	Phyllis Forsyth o/a Morse &...	01/11/2026	sysadmin	525.00
VP206	Payment	Municipal Assessment Serv...	01/11/2026	sysadmin	1,601.25
VP176	Payment	Kim Bancroft	12/31/2025	sysadmin	3,258.15
VP203	Payment	Greencut Group	12/31/2025	sysadmin	8,444.63
VP204	Payment	Kim Bancroft	12/31/2025	sysadmin	819.82
VP201	Payment	Lawrence Habiak	12/17/2025	sysadmin	833.00
VP202	Payment	Phyllis Forsyth o/a Morse &...	12/17/2025	sysadmin	525.00
					<hr/> 22,150.00

Number of direct deposit transactions: 11