

Summer Village of Bondiss

Agenda

Zoom Video Conference Council Meeting, 7:00 PM, Thursday, February 5, 2026

Hosted by 64 Newcastle Road, Sherwood Park, AB

1. Call to order
2. Review, additions & adoption of the Agenda.
3. Review and adoption of Minutes:
 - 3.1. Regular Meeting – December 15, 2025
4. Financial Statements (internal)
 - 4.1. Balance Sheet and Income Statement dated February 2, 2026
 - 4.2. Cheque Listing and E-transfer listing dated February 2, 2026
 - 4.3. Interim Budgets for 2026
5. Delegations
 - 5.1. SALSA Update – Kelly Wietzel, Kevin Nikiforuk, and Deb Hamilton
6. Provincial Police Funding Model Estimate
7. Fortis Tree Grant
8. SDAB Appointments
9. ARB Appointments
10. ASVA Letter Regarding Dock Insurance
11. MCS Net
12. Update from MPS Regarding the Beach Area
13. Picnic Tables and Benches
14. Other items
15. Move into closed session of Council

- 15.1. Development Request – (POPA/POGA Section 24)
- 15.2. Fire Services – (POPA/POGA Section 26)
- 15.3. CAO Evaluation (POPA/POGA Section 23)

16. Move out of closed session
17. Next Meeting – March 19, 2026
18. Adjournment



3.1

MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF BONDISS HELD ON MONDAY, DECEMBER 15, 2025, BY ZOOM VIDEO CONFERENCE, HOSTED AT 64 NEWCASTLE ROAD, SHERWOOD PARK, AB.

In Attendance April Clark, Mayor
Rebecca Skoreyko, Deputy Mayor
Leah Iwaniuk, Councillor
Kim Bancroft, Chief Administrative Officer

Gallery 3

Delegation N/A

Call to Order The meeting was called to order at 7:03 pm by Mayor Clark.

AGENDA

001-2025-12-15 Moved by Mayor Clark that the agenda be adopted as presented. CARRIED

CLOSED SESSION

002-2025-12-15 Moved by Mayor Clark that Council, Administration and Ryan Straube move into Closed Session at 7:05 pm. FOIP Section 17, to discuss a possible development permit. CARRIED

003-2025-12-15 Moved by Mayor Clark that Council, Administration and Ryan Straube move out of Closed Session at 7:38 pm. CARRIED

An onsite meeting will take place on site in the spring to continue the discussion.

DELEGATION

No Delegations were present at this meeting.

MINUTES

004-2025-12-15 Moved by Mayor Clark that the Minutes of the November 13, 2025 Regular Council Meeting be approved as presented. CARRIED

FINANCIALS

005-2025-12-15 Moved by Mayor Clark that the Financial Statements and Payment Listings dated December 11, 2025 be accepted as information. CARRIED

006-2025-12-15 Moved by Mayor Clark that the 2025 Operating and Capital Budgets be approved as the Interim Operating and Capital Budgets for 2026. CARRIED

BYLAWS AND POLICIES

007-2025-12-15 Moved by Mayor Clark that Bylaw 17-25, being a Bylaw within the Boundaries of the Summer Village, Respecting Emergency Management, be given first reading at this time. CARRIED

008-2025-12-15 Moved by Mayor Clark that Bylaw 17-25 be given second reading at this time. CARRIED

009-2025-12-15 Moved by Mayor Clark that Bylaw 17-25 be given consent to proceed to third reading at this time. CARRIED UNANIMOUSLY

010-2025-12-15 Moved by Mayor Clark that Bylaw 17-25 be given third reading and finally be passed at this time. CARRIED

NEW BUSINESS

CLOSED SESSION

011-2025-12-15 Moved by Mayor Clark that Council and Administration move into Closed Session at 8:16 pm. FOIP Section 21, to discuss Fire Services and Emergency Management. CARRIED

012-2025-12-15 Moved by Mayor Clark that Council and Administration move out of Closed Session at 8:36 pm. CARRIED

013-2025-12-15 Moved by Mayor Clark that Phyllis Forsyth be named the Director of Emergency Management (DEM) and Les Forsyth be named the Deputy Director of Emergency Management (DDEM) for the Summer Village of Bondiss and that administration sign the contract for these services. CARRIED

ADJOURNMENT

Next Regular Council Meeting will be held on February 5, 2026 at 7:00 pm via Zoom. The Chairman thanked everyone for participating in discussion throughout the meeting. The Meeting Adjourned at 8:37 pm.

SUMMER VILLAGE OF BONDISS



April Clark, Mayor



Kim Bancroft, CAO

Summer Village of Bondiss

Balance Sheet As at 02/02/2026

4.1

ASSET

Current Assets

| | |
|--------------------------------|---------------------|
| ATB Operating Account | 93,519.74 |
| ATB Mush Savings Account | 967,196.19 |
| <hr/> | |
| Total Cash | 1,060,715.93 |
| Current Taxes Receivable | 19,393.01 |
| GST Receivable | 346.40 |
| Gov't Grant Rec - CCBF | 5,499.00 |
| Gov't Grant Rec - LGFF Capital | 73,147.00 |
| ACP Grant Receivable | 18,750.00 |
| <hr/> | |
| Total Current Assets | 1,177,851.34 |

Capital Assets

| | |
|-------------------------------------|-------------------|
| Playground Equipment | 121,103.83 |
| Accum. Amort - Playground Equ... | -33,473.46 |
| <hr/> | |
| Net - Playground Equipment | 87,630.37 |
| Office Furniture & Equip | 3,652.60 |
| Accum. Amort. - Office Furniture... | -1,756.00 |
| <hr/> | |
| Net - Office Furniture & Equip | 1,896.60 |
| Engineering Structures | 1,231,265.93 |
| Accum. Amort. - Engineering Str... | -663,275.62 |
| <hr/> | |
| Net - Engineering Structures | 567,990.31 |
| Wastewater | 58,765.31 |
| Accum. Amort - Wastewater | -53,845.80 |
| <hr/> | |
| Net - Wastewater | 4,919.51 |
| <hr/> | |
| Total Capital Assets | 662,436.79 |

TOTAL ASSET

 1,840,288.13

LIABILITY

Ac

| | |
|-----------------------------|------------|
| Accounts Payable | 42,209.33 |
| Prepaid Taxes | 8,118.57 |
| Deferred Revenue - ACP | 75,000.00 |
| Refundable Grant LGFF - Cap | -29,785.42 |
| Refundable Grant CCBF | 5,722.90 |
| Fortis Tree Grant | -440.00 |
| <hr/> | |
| | 100,825.38 |
| <hr/> | |

TOTAL LIABILITY

 100,825.38

EQUITY

Equity

| | |
|--------------------------------|---------------------|
| Development Agreements | 5,000.00 |
| Equity in Fixed Assets | 812,050.60 |
| Equity purchase of TCA | 28,375.83 |
| Equity Amortization of TCA | -96,012.45 |
| Transfer to Restricted Reserve | 172,895.00 |
| Current Earnings | -9,980.09 |
| Accumulated Operating Surplus | 827,133.86 |
| <hr/> | |
| Total Owners Equity | 1,739,462.75 |

TOTAL EQUITY

 1,739,462.75

LIABILITIES AND EQUITY

 1,840,288.13

Summer Village of Bondiss

Comparative Gross Margin Income Statement

| | Actual 01/01/2025 to 12/31/2025 | Budget 01/01/2026 to 12/31/2026 | Difference |
|-------------------------------------|---------------------------------------|---------------------------------------|-------------------|
| OPERATING REVENUE | | | |
| REVENUE | | | |
| Real Property Taxes | 386,187.32 | 374,060.00 | 12,127.32 |
| Tax Penalties | 9,622.95 | 5,000.00 | 4,622.95 |
| Federal Conditional Grants | -1,645.81 | 0.00 | -1,645.81 |
| MSI Capital - Operating | 16,772.00 | 16,772.00 | 0.00 |
| Interest on Investments | 32,482.22 | 16,000.00 | 16,482.22 |
| Village Fees and Charges | 2,125.00 | 1,500.00 | 625.00 |
| TOTAL REVENUE | 445,543.68 | 413,332.00 | 32,211.68 |
| TOTAL OPERATING REVENUE | 445,543.68 | 413,332.00 | 32,211.68 |
| GROSS MARGIN | 445,543.68 | 413,332.00 | 32,211.68 |
| OPERATING EXPENSE | | | |
| EXPENSES | | | |
| Council Honorariums | 7,148.39 | 7,200.00 | -51.61 |
| Councillor Expenses | 1,158.60 | 1,030.00 | 128.60 |
| Audit Professional Services | 6,050.00 | 6,180.00 | -130.00 |
| Assessment Professional Services | 6,350.00 | 6,300.00 | 50.00 |
| Banking Charges | 27.15 | 1,030.00 | -1,002.85 |
| Website | 65.88 | 515.00 | -449.12 |
| Election Expense | 0.00 | 500.00 | -500.00 |
| Annual Meeting | 25.84 | 515.00 | -489.16 |
| General Office Supplies | 1,054.31 | 1,030.00 | 24.31 |
| Advertising, Printing, Subscription | 345.78 | 515.00 | -169.22 |
| Insurance and Bonding | 7,019.00 | 7,019.00 | 0.00 |
| Legal Professional Services | 0.00 | 2,060.00 | -2,060.00 |
| Memberships | 2,184.96 | 2,678.00 | -493.04 |
| Municipal Administrative Services | 36,177.00 | 36,177.00 | 0.00 |
| Administration Education | 30.00 | 500.00 | -470.00 |
| WCB | 0.00 | 900.00 | -900.00 |
| Postal and Couriér | 559.51 | 1,339.00 | -779.49 |
| Telephone | 618.00 | 618.00 | 0.00 |
| Repairs / Maintenance / Trees | 26,034.08 | 12,360.00 | 13,674.08 |
| Outhouses / Garbages | 5,670.00 | 4,500.00 | 1,170.00 |
| Grass Cutting | 9,775.50 | 15,450.00 | -5,674.50 |
| Snow Removal | 23,282.16 | 21,685.00 | 1,597.16 |
| Admin Travel and Subsistance | 825.30 | 1,030.00 | -204.70 |
| Conference and Seminars | 69.80 | 1,030.00 | -960.20 |
| Other Administrative Expense | 614.79 | 515.00 | 99.79 |
| Emergency Services | 500.00 | 0.00 | 500.00 |
| Repairs and Supplies | 1,822.81 | 0.00 | 1,822.81 |
| Northern Lights Library System | 1,203.40 | 1,203.00 | 0.40 |
| FCSS | 1,201.00 | 1,100.00 | 101.00 |
| Donations | 200.37 | 515.00 | -314.63 |
| Land Use Planning and Develop... | 2,818.35 | 0.00 | 2,818.35 |
| Assessment Review Board | 970.00 | 0.00 | 970.00 |
| Fire Services | 0.00 | 15,165.00 | -15,165.00 |
| Athabasca Regional Waste | 28,455.96 | 28,840.00 | -384.04 |
| Greater North Foundation | 9,749.21 | 9,749.00 | 0.21 |
| Celebrate Canada Grant | 345.00 | 0.00 | 345.00 |
| PTASFF | 197,875.05 | 197,875.00 | 0.05 |
| PFM Expense | 11,427.00 | 11,209.00 | 218.00 |
| Bylaw Enforcement | 0.00 | 5,000.00 | -5,000.00 |
| Move to Operating Reserve | 0.00 | 5,000.00 | -5,000.00 |
| Move to Capital Reserve Fund | 0.00 | 5,000.00 | -5,000.00 |
| TOTAL EXPENSES | 391,654.20 | 413,332.00 | -21,677.80 |
| TOTAL OPERATING EXPENSE | 391,654.20 | 413,332.00 | -21,677.80 |

Printed On: 02/02/2026

Summer Village of Bondiss
Comparative Gross Margin Income Statement

| | Actual 01/01/2025 to 12/31/2025 | Budget 01/01/2026 to 12/31/2026 | Difference |
|------------------------|---------------------------------------|---------------------------------------|------------------|
| INCOME FROM OPERATIONS | 53,889.48 | 0.00 | 53,889.48 |
| NET INCOME | <u>53,889.48</u> | <u>0.00</u> | <u>53,889.48</u> |

Summer Village of Bondiss

Comparative Gross Margin Income Statement

| | Actual 01/01/2026 to 02/02/2026 | Budget 01/01/2026 to 12/31/2026 | Difference |
|-------------------------------------|---------------------------------------|---------------------------------------|---------------------|
| OPERATING REVENUE | | | |
| REVENUE | | | |
| Real Property Taxes | 0.00 | 374,060.00 | -374,060.... |
| Tax Penalties | 0.00 | 5,000.00 | -5,000.00 |
| MSI Capital - Operating | 0.00 | 16,772.00 | -16,772.00 |
| Interest on Investments | 174.84 | 16,000.00 | -15,825.16 |
| Village Fees and Charges | 150.00 | 1,500.00 | -1,350.00 |
| TOTAL REVENUE | 324.84 | 413,332.00 | -413,007.... |
| TOTAL OPERATING REVENUE | 324.84 | 413,332.00 | -413,007.... |
| GROSS MARGIN | 324.84 | 413,332.00 | -413,007.... |
| OPERATING EXPENSE | | | |
| EXPENSES | | | |
| Council Honorariums | 0.00 | 7,200.00 | -7,200.00 |
| Councillor Expenses | 0.00 | 1,030.00 | -1,030.00 |
| Audit Professional Services | 0.00 | 6,180.00 | -6,180.00 |
| Assessment Professional Services | 1,525.00 | 6,300.00 | -4,775.00 |
| Banking Charges | 10.60 | 1,030.00 | -1,019.40 |
| Website | 0.00 | 515.00 | -515.00 |
| Election Expense | 0.00 | 500.00 | -500.00 |
| Annual Meeting | 0.00 | 515.00 | -515.00 |
| General Office Supplies | 0.00 | 1,030.00 | -1,030.00 |
| Advertising, Printing, Subscription | 0.00 | 515.00 | -515.00 |
| Insurance and Bonding | 0.00 | 7,019.00 | -7,019.00 |
| Legal Professional Services | 0.00 | 2,060.00 | -2,060.00 |
| Memberships | 1,295.00 | 2,678.00 | -1,383.00 |
| Municipal Administrative Services | 3,103.00 | 36,177.00 | -33,074.00 |
| Administration Education | 0.00 | 500.00 | -500.00 |
| WCB | 0.00 | 900.00 | -900.00 |
| Postal and Courier | 0.00 | 1,339.00 | -1,339.00 |
| Telephone | 0.00 | 618.00 | -618.00 |
| Repairs / Maintenance / Trees | 0.00 | 12,360.00 | -12,360.00 |
| Outhouses / Garbages | 0.00 | 4,500.00 | -4,500.00 |
| Grass Cutting | 0.00 | 15,450.00 | -15,450.00 |
| Snow Removal | 0.00 | 21,685.00 | -21,685.00 |
| Admin Travel and Subsistance | 0.00 | 1,030.00 | -1,030.00 |
| Conference and Seminars | 0.00 | 1,030.00 | -1,030.00 |
| Other Administrative Expense | 0.00 | 515.00 | -515.00 |
| Emergency Services | 500.00 | 0.00 | 500.00 |
| Northern Lights Library System | 0.00 | 1,203.00 | -1,203.00 |
| FCSS | 0.00 | 1,100.00 | -1,100.00 |
| Donations | 0.00 | 515.00 | -515.00 |
| Grants for Planning | 1,500.00 | 0.00 | 1,500.00 |
| Fire Services | 0.00 | 15,165.00 | -15,165.00 |
| Athabasca Regional Waste | 2,371.33 | 28,840.00 | -26,468.67 |
| Greater North Foundation | 0.00 | 9,749.00 | -9,749.00 |
| PTASFF | 0.00 | 197,875.00 | -197,875.... |
| PFM Expense | 0.00 | 11,209.00 | -11,209.00 |
| Bylaw Enforcement | 0.00 | 5,000.00 | -5,000.00 |
| Move to Operating Reserve | 0.00 | 5,000.00 | -5,000.00 |
| Move to Capital Reserve Fund | 0.00 | 5,000.00 | -5,000.00 |
| TOTAL EXPENSES | 10,304.93 | 413,332.00 | -403,027.... |
| TOTAL OPERATING EXPENSE | 10,304.93 | 413,332.00 | -403,027.... |
| INCOME FROM OPERATIONS | -9,980.09 | 0.00 | -9,980.09 |

Summer Village of Bondiss
Comparative Gross Margin Income Statement

| | Actual 01/01/2026 to 02/02/2026 | Budget 01/01/2026 to 12/31/2026 | Difference |
|-------------------|---------------------------------------|---------------------------------------|-------------------------|
| NET INCOME | <u>-9,980.09</u> | <u>0.00</u> | <u>-9,980.09</u> |

Summer Village of Bondiss**Direct Deposit Log 12/12/2025 to 02/02/2026**

4.2

| Direct Deposit No. | Transa... | Payee | Transaction Date | User | Amount |
|--------------------|-----------|--------------------------------|------------------|----------|-----------|
| | Type | | | | |
| VP207 | Payment | Kim Bancroft | 01/31/2026 | sysadmin | 3,258.15 |
| VP208 | Payment | Association of Summer Vill... | 01/30/2026 | sysadmin | 995.00 |
| VP209 | Payment | Velocity Geomatics Inc. | 01/30/2026 | sysadmin | 1,575.00 |
| VP210 | Payment | Milestone Municipal Service... | 01/30/2026 | sysadmin | 315.00 |
| VP205 | Payment | Phyllis Forsyth o/a Morse &... | 01/11/2026 | sysadmin | 525.00 |
| VP206 | Payment | Municipal Assessment Serv... | 01/11/2026 | sysadmin | 1,601.25 |
| VP176 | Payment | Kim Bancroft | 12/31/2025 | sysadmin | 3,258.15 |
| VP203 | Payment | Greencut Group | 12/31/2025 | sysadmin | 8,444.63 |
| VP204 | Payment | Kim Bancroft | 12/31/2025 | sysadmin | 819.82 |
| VP201 | Payment | Lawrence Habiak | 12/17/2025 | sysadmin | 833.00 |
| VP202 | Payment | Phyllis Forsyth o/a Morse &... | 12/17/2025 | sysadmin | 525.00 |
| | | | | | 22,150.00 |

Number of direct deposit transactions: 11