

<b>The Summer Village of Bondiss</b>	
<b>Policy Name:</b>	<b>Council Remuneration, Mileage and Expense Reimbursement Policy</b>
<b>Index No.</b>	
<b>Resolution No.</b>	Res. 008-2022-08-25
<b>Date Effective:</b>	<b>July 01, 2022</b>

**Purpose**

To ensure Council Members receive fair compensation for their time and expenses incurred while on Summer Village business.

**Policy Statement**

Council Members shall be provided with remuneration for their time and reimbursement for the expenses incurred in fulfilling their duties on Summer Village Council.

**Guidelines**

1. Remuneration is intended to compensate for official business conducted on behalf of the Council as a whole to benefit the Summer Village of Bondiss.
2. Remuneration is not intended to match or replace employment or professional rates that the Councilors or Mayor may expect in their job or profession.
3. Remuneration rates will be adjusted from time to time based upon comparisons, inflation rates and any other considerations deemed appropriate in a manner agreed upon by Council.
4. Remuneration, mileage and meals shall be paid in accordance with the amounts and rates approved or as amended by Council resolution from time to time and as in reimbursement schedule attached.
5. Other items that have an actual receipt may include incidentals such as parking, use of public transportation, etc.
6. This policy shall be reviewed annually at the organizational meeting.
7. At the end of each month an expense form shall be submitted to all of Council for approval, this is to include remuneration for the month.
8. Once the expense forms have been approved, the CAO shall remit payment to Council Members by Interac E-transfer or cheque, whichever the Councilor chooses, within 2 business days.

## Reimbursement Schedule

### Remuneration

The remuneration to be received by each Council Member is \$200.00 per month

### Mileage

As per the CRA (Canada Revenue Agency) guidelines for 2022, the approved rate of mileage shall be \$0.61/KM for the first 5000KM, and \$0.55/KM for any mileage claimed over 5000KM in a year.

Mileage is to be claimed from the Summer Village of Bondiss or your residence, whichever is closer.

### Meal Expenses

When travelling on Summer Village business of 3 hours or more, a claim can be made for meal allowance as per receipts provided to a maximum of:

\$15.00 for breakfast

\$20.00 for lunch

\$25.00 for supper

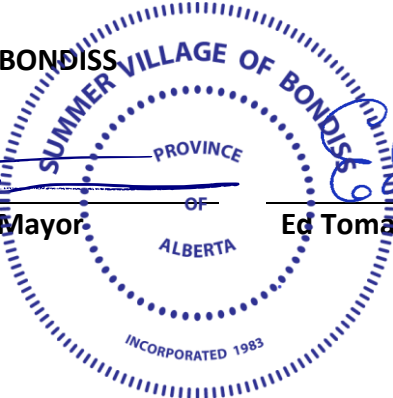
### Accommodation Expenses

When travelling on Summer Village business the actual cost of the accommodation may be claimed upon receipts being provided.

### Incidental Expenses

Other incidentals such as, but not limited to, parking will be paid upon receipts being provided.

SUMMER VILLAGE OF BONDISS



*Matthew Tomuschat*  
Matthew Tomuschat, Mayor

*Eg Tomaszuk*  
Eg Tomaszuk, CAO

**THE SUMMER VILLAGE OF BONDISS  
COUNCIL REMUNERATION, MILEAGE AND EXPENSE REIMBURSEMENT**

<b>ATTENTION:</b> Ed Tomaszuk	<b>FOR:</b>
<b>TITLE:</b> CAO	<b>TITLE:</b>
<b>EMAIL:</b> Edtomaszuk@gmail.com	<b>EMAIL:</b>

DATE	DESCRIPTION	TYPE OF EXPENSE	AMOUNT
		<b>TOTAL</b>	<b>\$</b>

Mileage reimbursement for personal car = \$0.61/KM  
Remuneration @ \$200.00/month

<b>Councilor Signature:</b>	<b>Date:</b>
<b>CAO signature:</b>	<b>Date:</b>

**Please make sure to include all receipts.**