

MINUTES OF A SPECIAL COUNCIL MEETING OF THE SUMMER VILLAGE OF BONDISS HELD ON THURSDAY, OCTOBER 28, 2021, BY WEBEX VIDEO CONFERENCE, 724 BAPTISTE DRIVE, WEST BAPTISTE, AB.

A Special meeting of Summer Village Council was called to order at 6:30 PM on Thursday, October 28th, 2021, hosted by the Municipal Office, 724 Baptiste Drive, West Baptiste, AB.

In Attendance	April Clark, Mayor, Summer Village of Bondiss, Chairman. Matthew Tomuschat, Deputy Mayor, Summer Village of Bondiss Leah Iwaniuk, Councilor, Summer Village of Bondiss. Ed Tomaszuk, Chief Administrative Officer, Recording Secretary.
Gallery	Kim Bailey Sandra Duhamel Lawrence Habiak Andrew Thompson Barb and Ole Thomsen Stephanie Wilkinson
Call to order	Mayor, April Clark, called the meeting to order at 6:30 PM.
Motion (Agenda) Res. 001-2021-10-28	Moved by Leah Iwaniuk to adopt the agenda as circulated by Email prior to the meeting and as reviewed by Council. Carried.
Minutes, previous Council meeting Res. 002-2021-10-28	Motion by Matthew Tomuschat that Council adopts the minutes of the September 18 th , 2021, Special meeting of Council as distributed by Email prior to the meeting and as reviewed. Carried.
Delegations Res. 003-2021-10-28	Moved by April Clark to receive presentations from Barb and Ole Thomsen as well as Andrew Thomsen for information. Presentations centered on a proposal for construction of an accessory building on 1323 Old Timers Drive. The proposed Development exceeds the 15 feet height limit within the Summer Village Land Use Bylaw. The delegation is seeking a variance to the Bylaw. Carried.

Motion, (Finance)
Res. 004-2021-10-28

Moved by April Clark to adopt the report on Financial Transactions for the period beginning September 1st, 2021, to the present time. Statements were assessed by Council.

Carried.

Motion, (Payment of Accounts)
Res. 005-2021-10-28

The payment of accounts as presented in Financial reports was endorsed by Council on a motion by Matthew Tomuschat.

Carried.

Motion, Second Reading of the proposed Public Notification Bylaw No. 4-21
Res. 006-2021-10-28

Motion by April Clark to give second reading to Bylaw No.4-21, the Public Notification Bylaw to provide for the use of Social Media including electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings, and other things.

Carried.

Motion, Third Reading of the Public Notification Bylaw No. 4-21
Res. 007-2021-10-28

Motion by Leah Iwaniuk giving third reading to Bylaw No.4-21, the Public Notification Bylaw. Any prior Summer Village Bylaws dealing with Public Notification are hereby rescinded. The Bylaw shall take effect upon signing.

Carried.

Motion, Amendment to Public Participation Policy
Res. 008-2021-10-28

Moved by April Clark for adoption of the proposed amendment to the Public Participation Policy as distributed by Email prior to the meeting and as assessed by Council. The new amendment hereby augments the original policy adopted by Res. 040-2018-08-11.

Carried by unanimous consent.

Motion, Vegetation Removal Project
Res. 009-2021-10-28

Moved by Leah Iwaniuk that upon Council review of responses to an invitation to tender by four local contractors, the contract for vegetation removal is hereby awarded to Blue Spruce Contracting. Contractors shall be notified accordingly.

Carried.

Motion, CPO (Community Police Officer) Sharing
Res. 010-2021-10-28

Motion by April Clark to defer a decision on sharing the services of a Community Police Officer with Athabasca County (Bylaw Enforcement Officer) pending further study and development.

Carried.

Motion, Facilities Management (Outhouses)
Res. 011-2021-10-28

Motion by Matthew Tomuschat to contact Boyle Septic Services to clean outhouses and pump out as may be required and as directed by Council.

Carried.

**Motion, Lakeview Park
Playground Equipment
Res. 012-2021-10-28**

Moved by Matthew Tomuschat that Council receives a verbal report on the status of the Lakeview Park Playground installation project for information. Council hereby authorizes an expenditure of no more than \$400.00 for testing to determine whether the installed sand meets specifications called for when the contract was awarded to Greencut Group. Testing is to be conducted as directed by Council.

Carried.

**Motion, Lakeview Park
Playground Equipment
Res. 013-2021-10-28**

Motion by April Clark that Council authorizes payment of an additional \$250.00 to Stefanie Wilkinson for professional services associated with the design of the Lakeview Park playground equipment. Total payment in appreciation for services provided shall be \$500.00.

Carried

**Motion, Summer Village
Logo Contest
Res. 014-2021-10-28**

Moved by Leah Iwaniuk providing Council authorization to conduct a contest for logo development for the Summer Village of Bondiss. The contest winner shall be awarded \$100. Leah Iwaniuk shall coordinate the contest as addressed by Council.

Carried.

**Motion, Encroachment
Agreement Fee
Structure
Res. 015-2021-10-28**

Moved by Leah Iwaniuk that the Summer Village of Bondiss develop an Encroachment Agreement Structure that involves an annual fee comprised of the following:

- Major Construction (approved permanent structures) \$250.00.
- Minor construction (approved temporary structures) \$25.00.
- Minimal encroachments (One Time Payment) \$25.00.

Fees shall be reviewed annually and adjusted by resolution at the discretion of Council.

Carried.

**Motion, Encroachment
Policy
Res. 016-2021-10-28**

Moved by Matthew Tomuschat that Council prepares an encroachment policy addressing issues relative to encroachments on to Environmental and Municipal Reserves.

Carried.

**Motion, Closed Session
of Council
Res. 017-2021-10-28**

Motion by April Clark that Council moves into closed session at 7:54 PM consistent with Sections 23(1), 24(1), 27(1) and 24(1)(c) of the Freedom of Information and Protection of Privacy Act.

Carried.

**Motion, Closed Session
of Council
Res. 018-2021-10-28**

Moved by April Clark that Council moves out of closed session at 8:35 PM
Carried.

**Motion, Thomsen
Garage Development
Res. 019-2021-10-28**

Motion by Matthew Tomuschat to table the Thomsen proposal for construction of a Garage at 1323 Old Timers Drive pending the receipt of a formal Development Permit application in addition to the acquisition of additional information for consideration by Council.
Carried.

**Motion, Celebrate
Canada Grant
application
Res. 020-2021-10-28**

Motion by Leah Iwaniuk providing April Clark with Council authorization to coordinate a Celebrate Canada Grant application as discussed in Council.
Carried.

Next Meeting

The next meeting of Council shall be at the call of the Mayor.

Closing Remarks

The Chairman thanked everyone for attending and participating in discussion throughout the meeting.

Adjournment

The meeting adjourned at 9:15 PM.

SUMMER VILLAGE OF BONDISS

April Clark, Mayor

Ed Tomaszuk, CAO