

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL, SUMMER VILLAGE OF BONDISS, HELD ON TUESDAY, JULY 8, 2025, VIA ZOOM VIDEOCONFERENCING.

The Organizational meeting of Summer Village Council was called to order at 7:00 PM on Tuesday, July 8, 2025 via zoom videoconferencing. Council members completed Phase I of Councillor Training prior to this meeting.

In Attendance	April Clark, Councilor, Summer Village of Bondiss. Leah Iwaniuk, Councilor, Summer Village of Bondiss. Rebecca Skoreyko, Councilor, Summer Village of Bondiss. Kim Bancroft, Chief Administrative Officer, Acting Chairperson.
Gallery	0
Call to order	The meeting was called to order at 7:04 PM. The purpose of the organizational meeting is to appoint the Mayor, Deputy Mayor and to establish respective committees of Council in addition to appointments as may be required. Appointments would remain in effect for one year.
Agenda	The meeting agenda was adopted by the following motion.
Motion Res. 001-2025-07-08	Moved by Leah Iwaniuk to adopt the agenda as distributed to members of Council prior to the meeting. Carried.
Positions on Council	Members of Council may use any method considered appropriate to determine who serves as Mayor, Deputy Mayor and Councilor. The chief elected official (Mayor) of a village, summer village or municipal district is to be appointed by council from among the councilors unless the council passes a bylaw providing that the official is to be elected by a vote of the electors of the municipality. The duties of the Mayor are set out in the Municipal Government Act.
Motion Res. 002-2025-07-08	Motion by Councilor Leah Iwaniuk that Councillor Clark be named Mayor. No other nominations took place. April Clark is Mayor and took the oath of office.
Motion Res. 003-2025-07-08	Motion by Mayor Clark that Councillor Skoreyko be named Deputy Mayor. No other nominations took place. Rebecca Skoreyko is Deputy Mayor and took the oath of office.
Council Member Oath Of Office	Leah Iwaniuk is a Councillor and took the oath of office.

**Regular Council
Meeting Schedule
Res. 004-2025-07-08**

Motion by Councillor Iwaniuk that meetings of Council be scheduled on Thursdays at 7pm every 6 weeks starting on October 2, 2025.

Carried.

**Motion appointing
Development Officer
Res. 005-2025-07-08**

Moved by Deputy Mayor Skoreyko to appoint the CAO (Administrator) as the Development Officer for the Summer Village of Bondiss.

Carried.

**Motion, Financial
Signing Authority
Res. 006-2025-07-08**

Motion by Deputy Mayor Skoreyko that the signing authorities must be one member of council plus one member of administration. Any previous resolutions dealing with signing authority are hereby rescinded.

Carried.

**Municipal Office
Res. 007-2025-07-08**

Moved by Councillor Iwaniuk that the Municipal Office for the Summer Village of Bondiss be located at 64 Newcastle Road, Sherwood Park, AB, T8A 6K8.

Carried

**Appointment of
Auditor
Res. 008-2025-07-08**

Moved by Councillor Iwaniuk that Seniuk and Company be appointed as the auditor for the 2025 Municipal audit of the Summer Village of Bondiss.

Carried.

**Appointment of
Solicitor
Res. 009-2025-07-08**

Moved by Deputy Mayor Skoreyko to retain the legal services provided by the Alberta Urban Municipalities Association (AUMA) as Solicitors for the Summer Village of Bondiss. The CAO is authorized to obtain legal advice from appropriately qualified sources as needed.

Carried.

**Committee and Board
appointments
Res. 010-2025-07-08**

Moved by Councillor Iwaniuk that Council adopts the following Committee and Board Appointments thereby rescinding any previous appointments by Council:

Municipal Assessor

Municipal Assessment Services

Municipal Planner

Jane Dauphinee, Municipal
Planning Services. (Edmonton)

Assessment Review Board

CRASC

Roads

Lawrence Habiak / Warren Bychuk

Waste Management

All of Council

Carried.

**Winter Roads
Maintenance
Res. 011-2025-07-08**

Motion by Mayor Clark to appoint Lawrence Habiak as the winter road maintenance coordinator and the CAO as an alternate. Any previous appointments are hereby rescinded.

Carried.

**Winter Roads
Maintenance
Contractor
Res. 012-2025-07-08**

Moved by Deputy Mayor Skoreyko to maintain the status quo involving Contractors for winter roads maintenance. Council may review contracts as may be required from time to time.

Carried.

**Subdivision and
Development Appeal
Board
Res. 013-2025-07-08**

Moved by Mayor Clark appointing Milestone Municipal Services as the Summer Village of Bondiss Subdivision and Development Appeal Board (SDAB).

Carried.

**ARWMSC
Appointment.
Res. 014-2025-07-08**

Motion by Deputy Mayor Skoreyko that April Clark be nominated as an alternate member to the Board of Directors for the Athabasca Regional Waste Management Services Commission for the Summer Villages adjacent to Skeleton Lake.

Carried.

**FireSmart
Res. 015-2025-07-08**

Moved by Deputy Mayor Skoreyko appointing April Clark and/or Kim Bancroft, CAO as the Summer Village representative to the Athabasca Regional Community Protection Program. This includes the authority to sign Emergency Management and/or Mutual Aid Agreements on behalf of the Summer Village. Any previous appointments are hereby rescinded.

Carried.

**Grants
Res. 016-2025-07-08**

Motion by Mayor Clark authorizing the CAO to apply for any Provincial and/or Federal Grants as needed on the basis of the best interests of the Summer Village.

Carried.

**Council Training
Res. 017-2025-07-08**

Motion by Mayor Clark that the required Phase II Training for Council Members be extended for 90 days. Council members are all booked for training on Saturday, September 13, 2025.

Carried.

Next Meeting

Next meeting to be held on Thursday, October 2, 2025 at 7pm via zoom.

Closing Remarks

The Chairperson thanked everyone for their support and participation in discussion throughout the meeting.

Adjournment

The meeting adjourned at 7:18 PM.

SUMMER VILLAGE OF BONDISS



April Clark, Mayor



Kim Bancroft, CAO