

# **Summer Village of Bondiss**

## **Agenda**

**Zoom Video Conference Council Meeting, 7:00 PM, Thursday, October 2, 2025**

Hosted by 64 Newcastle Road, Sherwood Park, AB

1. Call to order
2. Review, additions & adoption of the Agenda.
3. Review and adoption of Minutes:
  - 3.1. Regular Meeting – August 19, 2025
4. Financial Statements (internal)
  - 4.1. Balance Sheet and Income Statement dated September 29, 2025
  - 4.2. Cheque Listing and E-transfer listing dated September 29, 2025
5. Waste Management Representative
6. Maintenance
  - 6.1. Road Repair – Standing Water
  - 6.2. Lakeview Park – Metal Post?
7. Bylaw Review / Legal Review
8. Reserve Clearing
9. Information Items
10. Other items
11. Move into closed session of Council
  - 11.1. Development Discussions – FOIP Section 17
  - 11.2. Emergency Management – FOIP Section 21
12. Move out of closed session
13. Next Meeting – November 13, 2025
14. Adjournment



**MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF BONDISS HELD ON TUESDAY, AUGUST 19, 2025, BY ZOOM VIDEO CONFERENCE, HOSTED AT 64 NEWCASTLE ROAD, SHERWOOD PARK, AB.**

<b>In Attendance</b>	April Clark, Mayor Rebecca Skoreyko, Deputy Mayor Leah Iwaniuk, Councillor Kim Bancroft, Interim Chief Administrative Officer
<b>Gallery</b>	0
<b>Delegation</b>	N/A
<b>Call to Order</b>	The meeting was called to order at 7:00 pm by Mayor Clark.

**AGENDA**

<b>001-2025-08-19</b>	Moved by Mayor Clark that the agenda be adopted as presented.	CARRIED
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**CLOSED SESSION**

<b>002-2025-08-19</b>	Moved by Mayor Clark that Council, Administration, and a Representative from MCSNet move into Closed Session at 7:02 pm. FOIP Section 21, Intergovernmental Relations.	CARRIED
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<b>003-2025-08-19</b>	Moved by Mayor Clark that Council and Administration move out of Closed Session at 7:13 pm.	CARRIED
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**DELEGATION**

	No Delegations were present at this meeting.	
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**MINUTES**

<b>004-2025-08-19</b>	Moved by Mayor Clark that the Minutes of the July 8, 2025 Regular Council Meeting, and the July 8, 2025 Organizational Meeting be approved as presented.	CARRIED
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**FINANCIALS**

<b>005-2025-08-19</b>	Moved by Mayor Clark that the Financial Statements and Payment Listings dated August 17, 2025 be accepted as information.	CARRIED
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## **NEW BUSINESS**

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**006-2025-08-19** Moved by Mayor Clark that the Summer Village of Bondiss send 3 sets of Junior Golf Sets to the Skeleton Lake Golf Course as a donation.

CARRIED

**007-2025-08-19** Moved by Mayor Clark that administration have maintenance change the locks on the outhouse so they cannot be left locked with no one inside.

CARRIED

## **BYLAWS AND POLICIES**

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## **CLOSED SESSION**

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**008-2025-08-19** Moved by Mayor Clark that Council and Administration move into Closed Session at 8:12 pm. FOIP Section 21, Intergovernmental Relations, and FOIP Section 17 – Personnel Matters.

CARRIED

**009-2025-08-19** Moved by Mayor Clark that Council and Administration move out of Closed Session at 9:25 pm.

CARRIED

## **ADJOURNMENT**

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Next Regular Council Meeting will be held on October 2, 2025 at 7:00 pm via Zoom.

The Chairman thanked everyone for participating in discussion throughout the meeting.

The Meeting Adjourned at 9:38 pm.

**SUMMER VILLAGE OF BONDISS**



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April Clark, Mayor



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Kim Bancroft, CAO

# Summer Village of Bondiss

## Comparative Gross Margin Income Statement

	Actual 01/01/2025 to 09/29/2025	Budget 01/01/2025 to 12/31/2025	Difference
<b>OPERATING REVENUE</b>			
<b>REVENUE</b>			
Real Property Taxes	386,187.32	374,060.00	12,127.32
Tax Penalties	8,895.14	5,000.00	3,895.14
Federal Conditional Grants	-1,645.81	0.00	-1,645.81
MSI Capital - Operating	16,772.00	16,772.00	0.00
Interest on Investments	22,110.06	16,000.00	6,110.06
Village Fees and Charges	1,850.00	1,500.00	350.00
<b>TOTAL REVENUE</b>	<b>434,168.71</b>	<b>413,332.00</b>	<b>20,836.71</b>
<b>TOTAL OPERATING REVENUE</b>	<b>434,168.71</b>	<b>413,332.00</b>	<b>20,836.71</b>
<b>GROSS MARGIN</b>	<b>434,168.71</b>	<b>413,332.00</b>	<b>20,836.71</b>
<b>OPERATING EXPENSE</b>			
<b>EXPENSES</b>			
Council Honorariums	3,600.00	7,200.00	-3,600.00
Councillor Expenses	885.00	1,030.00	-145.00
Audit Professional Services	6,050.00	6,180.00	-130.00
Assessment Professional Services	4,825.00	6,300.00	-1,475.00
Banking Charges	27.15	1,030.00	-1,002.85
Website	65.88	515.00	-449.12
Election Expense	0.00	500.00	-500.00
Annual Meeting	0.00	515.00	-515.00
General Office Supplies	416.72	1,030.00	-613.28
Advertising, Printing, Subscription	345.78	515.00	-169.22
Insurance and Bonding	7,019.00	7,019.00	0.00
Legal Professional Services	0.00	2,060.00	-2,060.00
Memberships	2,184.96	2,678.00	-493.04
Municipal Administrative Services	23,765.00	36,177.00	-12,412.00
Administration Education	0.00	500.00	-500.00
WCB	0.00	900.00	-900.00
Postal and Courier	261.03	1,339.00	-1,077.97
Telephone	618.00	618.00	0.00
Repairs / Maintenance / Trees	19,846.64	12,360.00	7,486.64
Outhouses / Garbages	0.00	4,500.00	-4,500.00
Grass Cutting	0.00	15,450.00	-15,450.00
Snow Removal	14,460.85	21,685.00	-7,224.15
Admin Travel and Subsistance	233.28	1,030.00	-796.72
Conference and Seminars	69.80	1,030.00	-960.20
Other Administrative Expense	150.79	515.00	-364.21
Repairs and Supplies	1,139.31	0.00	1,139.31
Northern Lights Library System	1,203.40	1,203.00	0.40
FCSS	0.00	1,100.00	-1,100.00
Donations	0.00	515.00	-515.00
Land Use Planning and Develop...	600.00	0.00	600.00
Assessment Review Board	970.00	0.00	970.00
Fire Services	0.00	15,165.00	-15,165.00
Athabasca Regional Waste	21,341.97	28,840.00	-7,498.03
Greater North Foundation	9,749.21	9,749.00	0.21
Celebrate Canada Grant	345.00	0.00	345.00
PTASFF	86,885.13	197,875.00	-110,989....
PFM Expense	11,427.00	11,209.00	218.00
Bylaw Enforcement	0.00	5,000.00	-5,000.00
Move to Operating Reserve	0.00	5,000.00	-5,000.00
Move to Capital Reserve Fund	0.00	5,000.00	-5,000.00
<b>TOTAL EXPENSES</b>	<b>218,485.90</b>	<b>413,332.00</b>	<b>-194,846....</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>218,485.90</b>	<b>413,332.00</b>	<b>-194,846....</b>

**Summer Village of Bondiss**  
**Comparative Gross Margin Income Statement**

	Actual 01/01/2025 to 09/29/2025	Budget 01/01/2025 to 12/31/2025	Difference
INCOME FROM OPERATIONS	215,682.81	0.00	215,682.81
NET INCOME	215,682.81	0.00	215,682.81



# Summer Village of Bondiss

## Balance Sheet As at 09/29/2025

### ASSET

#### Current Assets

ATB Operating Account	166,589.54	
ATB Mush Savings Account	1,017,822.86	
Total Cash		1,184,412.40
Current Taxes Receivable		66,426.03
GST Receivable		16,092.05
Gov't Grant Rec - CCBF		5,499.00
Gov't Grant Rec - LGFF Capital		73,147.00
ACP Grant Receivable		18,750.00
<b>Total Current Assets</b>		<b>1,364,326.48</b>

#### Capital Assets

Playground Equipment	120,108.35	
Accum. Amort - Playground Equ...	-33,473.46	
Net - Playground Equipment		86,634.89
Office Furniture & Equip	3,652.60	
Accum. Amort. - Office Furniture...	-1,756.00	
Net - Office Furniture & Equip		1,896.60
Engineering Structures	1,231,265.93	
Accum. Amort. - Engineering Str...	-663,275.62	
Net - Engineering Structures		567,990.31
Wastewater	58,765.31	
Accum. Amort - Wastewater	-53,845.80	
Net - Wastewater		4,919.51
<b>Total Capital Assets</b>		<b>661,441.31</b>

**TOTAL ASSET** **2,025,767.79**

### LIABILITY

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Accounts Payable	42,209.33
Prepaid Taxes	20,384.81
Refundable Grant MSI - CAP	-102,932.42
Deferred Revenue - ACP	75,000.00
Refundable Grant LGFF - Cap	73,147.00
Refundable Grant CCBF	5,722.90
Fortis Tree Grant	1,000.00
	<u>114,531.62</u>

**TOTAL LIABILITY** **114,531.62**

### EQUITY

#### Equity

Development Agreements	5,000.00
Equity in Fixed Assets	812,050.60
Equity purchase of TCA	28,375.83
Equity Amortization of TCA	-96,012.45
Transfer to Restricted Reserve	172,895.00
Current Earnings	215,682.81
Accumulated Operating Surplus	773,244.38
<b>Total Owners Equity</b>	<b>1,911,236.17</b>

**TOTAL EQUITY** **1,911,236.17**

**LIABILITIES AND EQUITY** **2,025,767.79**

Summer Village of Bondiss  
Direct Deposit Log 08/18/2025 to 09/29/2025

Direct Deposit No.	Transa... Type	Payee	Transaction Date	User	Amount
VP172	Payment	Kim Bancroft	08/31/2025	sysadmin	3,258.15
VP177	Payment	Kim Bancroft	09/05/2025	sysadmin	1,879.67
VP178	Payment	Federation of Canadian Mu...	09/05/2025	sysadmin	123.96
					5,261.78

Number of direct deposit transactions: 3