

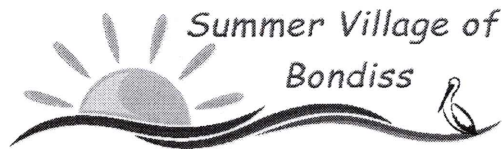
Summer Village of Bondiss

Agenda

Zoom Video Conference Council Meeting, 7:00 PM, Monday, December 15, 2025

Hosted by 64 Newcastle Road, Sherwood Park, AB

1. Call to order
2. Review, additions & adoption of the Agenda.
3. Review and adoption of Minutes:
 - 3.1. Regular Meeting – November 13, 2025
4. Financial Statements (internal)
 - 4.1. Balance Sheet and Income Statement dated December 11, 2025
 - 4.2. Cheque Listing and E-transfer listing dated December 11, 2025
 - 4.3. Interim Budgets for 2026
5. Bylaws
 - 5.1. Emergency Management Bylaw
6. Social Media Policy
7. Development in Athabasca County
8. Information Items
9. Other items
10. Move into closed session of Council
 - 10.1. Ryan Straube – FOIP Section 17
 - 10.2. Fire Services – FOIP Section 21
11. Move out of closed session
12. Next Meeting – February 5, 2026
13. Adjournment



MINUTES OF A REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF BONDISS HELD ON THURSDAY, NOVEMBER 13, 2025, BY ZOOM VIDEO CONFERENCE, HOSTED AT 64 NEWCASTLE ROAD, SHERWOOD PARK, AB.

In Attendance	April Clark, Mayor Rebecca Skoreyko, Deputy Mayor Leah Iwaniuk, Councillor Kim Bancroft, Chief Administrative Officer
Gallery	1
Delegation	N/A
Call to Order	The meeting was called to order at 7:02 pm by Mayor Clark.

AGENDA

001-2025-11-13	Moved by Mayor Clark that the agenda be adopted as presented.	CARRIED
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DELEGATION

No Delegations were present at this meeting.

MINUTES

002-2025-11-13	Moved by Mayor Clark that the Minutes of the October 2, 2025 Regular Council Meeting be approved as presented.	CARRIED
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FINANCIALS

003-2025-11-13	Moved by Mayor Clark that the Financial Statements and Payment Listings dated November 10, 2025 be accepted as information.	CARRIED
004-2025-11-13	Moved by Mayor Clark that the Draft 2026 Budgets be accepted as information at this time.	CARRIED

NEW BUSINESS

005-2025-11-13	Moved by Mayor Clark that council approve a budget of up to \$700 to purchase junior golf sets to donate to the Skeleton Lake Golf Course.	CARRIED
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- 006-2025-11-13** Moved by Mayor Clark that administration arrange for a gazebo to be built in the spring in Lakeview Park. To be the same gazebo if possible as the one in Heritage Park. Location to be determined during spring walkthrough.
CARRIED
- 007-2025-11-13** Moved by Council Member Iwaniuk that council approve a budget of up to \$600.00 for the purchase of a bbq, garbage bins and tables to be used for community events.
CARRIED
- 008-2025-11-13** Moved by Mayor Clark that the Summer Village hold the following events this year; AGM to be held in Heritage Park on June 27, 2026, Canada Day to be held on July 1, 2026, Trick or Treat in the Heat to be held on August 1, 2026. Details to follow closer to event times.
CARRIED
- 009-2025-11-13** Moved by Mayor Clark that council approve up to 2 days of tree removal for the reserve next to 1013 Old Timer's Drive.
CARRIED
- 0010-2025-11-13** Moved by Mayor Clark that Council accept the presented Northern Lights Library System Board 2026 Budget, with its 1.5% levy increase.
CARRIED
- 0011-2025-11-13** Council received a proposal to build a pickleball court in Bondiss. Moved by Mayor Clark that Administration send out a survey to residents in the spring to determine the level of interest in having a pickleball court in the summer village.
CARRIED

BYLAWS AND POLICIES

CLOSED SESSION

- 012-2025-11-13** Moved by Mayor Clark that Council and Administration move into Closed Session at 7:58 pm. FOIP Section 17 and 21, to discuss Development Issues and Emergency Management and Fire Services.
CARRIED
- 013-2025-11-13** Moved by Mayor Clark that Council and Administration move out of Closed Session at 8:48pm.
CARRIED
- 014-2025-11-13** Moved by Mayor Clark that the Summer Village of Bondiss hire Phyllis Forsyth to run the Emergency Management for the Summer Village of Bondiss as Athabasca County has stepped back from this position, and also that Bondiss join the Athabasca Lakes Regional Emergency Management Partnership with the other summer villages in the Athabasca Region.
CARRIED

ADJOURNMENT

Next Regular Council Meeting will be held on December 15, 2025 at 7:00 pm via Zoom.

The Chairman thanked everyone for participating in discussion throughout the meeting.

The Meeting Adjourned at 8:53 pm.

SUMMER VILLAGE OF BONDISS



April Clark, Mayor



Kim Bancroft, CAO

Summer Village of Bondiss

Balance Sheet As at 12/11/2025

4.1

ASSET**Current Assets**

ATB Operating Account	70,982.15	
ATB Mush Savings Account	1,024,967.03	
Total Cash		1,095,949.18
Current Taxes Receivable		36,230.65
GST Receivable		17,856.11
Gov't Grant Rec - CCBF		5,499.00
Gov't Grant Rec - LGFF Capital		73,147.00
ACP Grant Receivable		18,750.00
Total Current Assets		1,247,431.94

Capital Assets

Playground Equipment	121,103.83	
Accum. Amort - Playground Equ...	-33,473.46	
Net - Playground Equipment		87,630.37
Office Furniture & Equip	3,652.60	
Accum. Amort. - Office Furniture...	-1,756.00	
Net - Office Furniture & Equip		1,896.60
Engineering Structures	1,231,265.93	
Accum. Amort. - Engineering Str...	-663,275.62	
Net - Engineering Structures		567,990.31
Wastewater	58,765.31	
Accum. Amort - Wastewater	-53,845.80	
Net - Wastewater		4,919.51
Total Capital Assets		662,436.79

TOTAL ASSET **1,909,868.73**

LIABILITY**Ac**

Accounts Payable	42,209.33
Prepaid Taxes	7,314.06
Deferred Revenue - ACP	75,000.00
Refundable Grant LGFF - Cap	-29,785.42
Refundable Grant CCBF	5,722.90
Fortis Tree Grant	-440.00
	<u>100,020.87</u>

TOTAL LIABILITY **100,020.87**

EQUITY**Equity**

Development Agreements	5,000.00
Equity in Fixed Assets	812,050.60
Equity purchase of TCA	28,375.83
Equity Amortization of TCA	-96,012.45
Transfer to Restricted Reserve	172,895.00
Current Earnings	114,294.50
Accumulated Operating Surplus	773,244.38
Total Owners Equity	1,809,847.86

TOTAL EQUITY **1,809,847.86**

LIABILITIES AND EQUITY **1,909,868.73**

Summer Village of Bondiss

Comparative Gross Margin Income Statement

4.1

	Actual 01/01/2025 to 12/11/2025	Budget 01/01/2025 to 12/31/2025	Difference
OPERATING REVENUE			
REVENUE			
Real Property Taxes	386,187.32	374,060.00	12,127.32
Tax Penalties	9,733.59	5,000.00	4,733.59
Federal Conditional Grants	-1,645.81	0.00	-1,645.81
MSI Capital - Operating	16,772.00	16,772.00	0.00
Interest on Investments	30,058.42	16,000.00	14,058.42
Village Fees and Charges	2,125.00	1,500.00	625.00
TOTAL REVENUE	443,230.52	413,332.00	29,898.52
TOTAL OPERATING REVENUE	443,230.52	413,332.00	29,898.52
GROSS MARGIN	443,230.52	413,332.00	29,898.52
OPERATING EXPENSE			
EXPENSES			
Council Honorariums	7,148.39	7,200.00	-51.61
Councillor Expenses	1,158.60	1,030.00	128.60
Audit Professional Services	6,050.00	6,180.00	-130.00
Assessment Professional Services	6,350.00	6,300.00	50.00
Banking Charges	27.15	1,030.00	-1,002.85
Website	65.88	515.00	-449.12
Election Expense	0.00	500.00	-500.00
Annual Meeting	0.00	515.00	-515.00
General Office Supplies	995.58	1,030.00	-34.42
Advertising, Printing, Subscription	345.78	515.00	-169.22
Insurance and Bonding	7,019.00	7,019.00	0.00
Legal Professional Services	0.00	2,060.00	-2,060.00
Memberships	2,184.96	2,678.00	-493.04
Municipal Administrative Services	33,074.00	36,177.00	-3,103.00
Administration Education	30.00	500.00	-470.00
WCB	0.00	900.00	-900.00
Postal and Courier	454.09	1,339.00	-884.91
Telephone	618.00	618.00	0.00
Repairs / Maintenance / Trees	25,212.18	12,360.00	12,852.18
Outhouses / Garbages	5,670.00	4,500.00	1,170.00
Grass Cutting	9,775.50	15,450.00	-5,674.50
Snow Removal	15,239.65	21,685.00	-6,445.35
Admin Travel and Subsistence	233.28	1,030.00	-796.72
Conference and Seminars	69.80	1,030.00	-960.20
Other Administrative Expense	614.79	515.00	99.79
Repairs and Supplies	1,822.81	0.00	1,822.81
Northern Lights Library System	1,203.40	1,203.00	0.40
FCSS	1,201.00	1,100.00	101.00
Donations	200.37	515.00	-314.63
Land Use Planning and Develop...	2,818.35	0.00	2,818.35
Assessment Review Board	970.00	0.00	970.00
Fire Services	0.00	15,165.00	-15,165.00
Athabasca Regional Waste	28,455.96	28,840.00	-384.04
Greater North Foundation	9,749.21	9,749.00	0.21
Celebrate Canada Grant	345.00	0.00	345.00
PTASFF	148,406.29	197,875.00	-49,468.71
PFM Expense	11,427.00	11,209.00	218.00
Bylaw Enforcement	0.00	5,000.00	-5,000.00
Move to Operating Reserve	0.00	5,000.00	-5,000.00
Move to Capital Reserve Fund	0.00	5,000.00	-5,000.00
TOTAL EXPENSES	328,936.02	413,332.00	-84,395.98
TOTAL OPERATING EXPENSE	328,936.02	413,332.00	-84,395.98

Summer Village of Bondiss
Comparative Gross Margin Income Statement

	Actual 01/01/2025 to 12/11/2025	Budget 01/01/2025 to 12/31/2025	Difference
INCOME FROM OPERATIONS	114,294.50	0.00	114,294.50
NET INCOME	114,294.50	0.00	114,294.50

Summer Village of Bondiss
Direct Deposit Log 11/11/2025 to 12/11/2025

4.2

Direct Deposit No.	Transa... Type	Payee	Transaction Date	User	Amount
VP189	Payment	Greencut Group	11/11/2025	sysadmin	5,865.30
VP190	Payment	Greencut Group	11/11/2025	sysadmin	4,398.98
VP191	Payment	Greencut Group	11/20/2025	sysadmin	817.74
VP193	Payment	Mr. V's Field and Forset	11/20/2025	sysadmin	1,512.00
VP194	Payment	Wallah Signs	11/20/2025	sysadmin	487.20
VP195	Payment	Boyle Septic and Lazy J's	11/29/2025	sysadmin	3,969.00
VP196	Payment	Boyle Septic and Lazy J's	11/29/2025	sysadmin	1,134.00
VP197	Payment	Boyle Septic and Lazy J's	11/29/2025	sysadmin	850.50
VP175	Payment	Kim Bancroft	11/30/2025	sysadmin	3,258.15
VP192	Payment	April Clark	12/02/2025	sysadmin	1,473.60
VP198	Payment	MPE a division of Englobe	12/11/2025	sysadmin	2,329.27
VP199	Payment	Rebecca Skoreyko	12/11/2025	sysadmin	1,148.39
VP200	Payment	Leah Iwaniuk	12/11/2025	sysadmin	1,200.00
					28,444.13

Number of direct deposit transactions: 13