

ARC Plot Plan Change Form

Date _____

Member Name _____ Lot Number _____

Lane County Permit Required: YES _____ NO _____

IF permit is required, attach a copy of the permit to this form.

1. The Lease Holder assumes full responsibility for following the ARC Rules and Regulations.
2. The Lease Holder will supervise any and all help, hired, volunteer or otherwise and is responsible to determine:
 - a. All workers are either licensed by the State of Oregon Construction Contractors Board or they are declared employees of the Lease Holder.
 - b. Any Permits required must be obtained prior to starting the work, including this signed ARC Plot Plan Change Form.
 - c. All Park Rules are followed by all workers/employees.
3. It is understood and agreed that the Lease Holder is the Primary Inspector on their job and is responsible for correcting violations prior to continuing work.
4. ARC Committee is here to help but not, necessarily, to catch all the mistakes, or police the job.
5. Lease Holder agrees to immediately stop work and correct mistakes noted by the ARC Committee when necessary.

Contractors Name: _____ License Number: _____

Lease Holder Employee Names: _____

Date the work is scheduled to begin _____

Description of Work: Attach all pertinent information to this sheet, copy of permit, shed size info, color swatches, etc. The second page of the Plot Plan Change Form packet is a graph paper for you to draw the rough draft of your proposed changes onto a line drawing of your plot.

On the **backside of this sheet**, explain what improvements and repairs are to be done, give a complete detailed description.

An approved form is valid for 6 months from date of approval.

I certify that I have read the above Requirements and agree to abide by them.

Member Signature _____ Date _____

Approved by: _____ Date _____