



P.O. Box 3634, Milford, CT 06460

PBIA PROPERTY RESERVATION REQUIREMENTS

- Reservation of PBIA property is only for PBIA members who are in good standing with current and past dues fully paid.
- As a member in good standing, there is no fee to reserve this property. In order to protect the PBIA from any potential damage to PBIA or a neighbor's property, a \$250 refundable deposit is required to be paid to the PBIA and received at least one week in advance.
- Proof of liability Insurance is required in advance of your event. Contact your homeowner's insurance agent to request a special events policy naming the "Point Beach Improvement Association" as an additional insured on your policy. Coverage minimums are \$1 mil. per occurrence / \$2 mil aggregate. If there will be liquor served at your event, you will need to add liquor liability coverage to your policy. If your policy requires a location, the address would be the address for whichever beach end you are reserving: 0 Atwater Street, 0 Coolridge Road, 0 Elaine Road or 0 Richard Street...all in Milford, CT. You must send the certificate of insurance to PBIA prior to the event.
- The curfew for functions on PBIA property is 10:00pm.
- Please inform PBIA Board if you will require set up and breakdown on any other days besides your reservation date. The property must be clear, cleaned and left in the same condition as existed prior to your function by 12:00pm of the day following your event.
- If tents or other similar structures will be used, it is important that they are securely fastened to the ground to prevent them from being affected by the wind or water and potentially damaging surrounding private property.
- Notice of your function with date, time and general purpose is required to be delivered by you to the surrounding Point Beach neighbors at least one week in advance.
- Given the close proximity to our PBIA neighbors, please be cognizant of your guest's behavior and noise level during your function so as to be respectful of our neighbor's privacy.
- It is encouraged to park vehicles at the home of the PBIA member making the reservation. If vehicles must be parked in the vicinity of the reserved PBIA property, please be aware not to block or park in other resident driveways and abide by any City of Milford parking restrictions on city streets.
- Please review and sign the Hold Harmless Agreement and return to the PBIA Board at least one week in advance of your event.

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Print Name: