

# Local Services Board of Tilden Lake

46 Village Drive, Tilden Lake, Ontario, P0H 2K0

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**Date:** December 8, 2025  
**Location:** Tilden Lake Community Centre.  
**Present:** Fiona Venedam, Barb Carruthers, Mario Ferko, Neil Haines, Brenda Haines.  
**Regrets:** Marie Lochhead  
**Community:** Janice Graveline, Denis Graveline, Bob Morrow, Dianne St. Croix, Rick Banting.

**Call to Order:** 6:04 pm

1. **Conflicts:** To be noted as they arise.
2. **Minutes from previous Meeting:**  
The November 10, 2025 minutes were circulated prior to the meeting via email. Fiona Venedam motioned to accept. Seconded by Mario Ferko. Carried.
3. **Business Arising from Minutes:**
  - a) **Quickbooks/Sage 50:** It was decided to keep the old computer for Sage 50. Can't transfer to apple computer, we don't have the correct key codes. Complete.
  - b) **Web site renewal:** Renewed for 3 years. Complete.
  - c) **Water pressure:** Mario, Wen, Denis and Gord looked into the well/pump and water pressure for the community centre. Large gatherings seem to effect water pressure. Wen will book an outside source to finalize next steps.
  - d) **Re-Cycling and cleaning products:** Fiona purchased all supplies. Complete.
  - e) **Storage room:** Barb and Marie organized the storage room. Complete.
4. **Financial Report:** Financial reports presented by Brenda Haines, Secretary/Treasurer  
The balance sheet and general ledger reports were emailed to all Board members for review prior to the meeting.
5. **Proposed Policies, Bylaws, Motions and Tenders:**
6. **Chair Report:** (Fiona Venedam)
  - Ministry of Tourism, Culture and Gaming has released the 2026-27 Seniors Community Grant program. Deadline December 18, 2025. Fiona will apply.
7. **Secretary Report:** (Brenda Haines)
  - No current WSIB claims.
  - TPON- Complete and sent December 8, 2025.
8. **LSB Committee Reports:**
  - 8.1 **Fire Protection:** (Mario Ferko)
    - There were 2 Wednesday practices in November. On November 5th the team focused on the donning of the new Self-Contained Breathing Apparatus (SCBA). We kicked off a trend that will likely continue through the winter where the members will break into smaller groups and practice on different elements of our certification requirements. During this practice Captain Tom Steele led a group on knot use, Captain Denis Graveline on first aid (slings) and Captain Brian Emms led the SCBA use. On the 19th the fire team reviewed some of the key elements in Chapters 1 and 2 in the training manual pertaining to situational awareness, safe use of firetrucks and telephone and radio communication. They then formed three groups where radio use, truck safety and SCBA use were examined.
    - There were no injuries in November. There was one call for a highway incident and dispatch was asked to reroute the call to Marten River.

- The fire team will be renewing their first aid certification at the community center on Saturday January 10, 2026. The course is being taught by Ann Siegner and will run from 8:30 to 5 pm.
- Fire Station Inventory: ongoing
- Fire Team Lockers: Fiona spoke to Denis F. He will start construction in December.

## 8.2 Property: (Barb Carruthers)

- Denis replaced outside propane exhaust outlet off kitchen
- Denis replaced broken toilet paper dispenser in mens washroom
- Watrer was noticed in the kitchen when doing dishes after Christmas party. It was rust colored. Denis will look into this.
- Mouse traps are checked regularly and nothing caught in traps - did not notice any mouse droppings during christmas set up or clean up
- Utensils in kitchen(knives, forks, and spoons) all now stored in plastic storage bins
- The propane level was below 10%, Moore's was contacted and did an emergency fill up. It was discovered that the propane stove knob had been turned. It was agreed that the propane would be turned off behind the stove when not in use. Propane level check has been added to the caretaker job description.
- Water pump etc was checked by Mario, Wen, Denis & Gord, they determined it needed to be inspected by someone more familiar with this. Wen has a contact for this. Mario will follow up with Wen.

## 8.3 Recreation: (Marie Lochhead)

**TLCA:** Details to follow. TLCA next meeting is scheduled for December 8, 2025 at 7:00 pm

### **Tilden Lake Community Events :**

- **New Year's Day:** Turkey Soup Drop in.
- **January 13, 2026:** Soap Making 101 \$35.00 per person includes all materials and supplies. Payment deadline January 10, 2025. E-transfer to: sandrareed2015@gmail.com
- **January 24, 2026:** Paint class Moonlit Evening. 8x10 Acrylic painting. \$50.00 per person includes all materials and supplies. E-transfer to: lizsartstudio61@gmail.com
- **February 8, 2026:** Superbowl potluck dinner.
- **February 22, 2026 7:00-8:00 pm:** Declutter 101 with Hello Darlene - Darlene Tripp presenting a complementary program on organizing and purging.
- **February 28, 2026:** Paint class Snowy Peaks. 8 x 10 watercolour painting. \$50.00 per person includes all materials and supplies. E-transfer to: lizsartstudio61@gmail.com
- **March 7, 2026:** Computer passwords & security: Informative session focused on computer passwords and boost your digital security skills. Registration is required. E-mail: marie.lochhead1@gmail.com
- **March 14, 2026:** Paint class Mountain View. 11x14 Acrylic painting. \$65.00 per person includes all materials and supplies. E-transfer to: lizsartstudio61@gmail.com
- **March 2026:** Canadian Firearms Safety Course. Detail to follow.

## 8.4 Emergency Services: (Neil Haines)

Nothing to report

## 9. New Business:

- a) **Kendall, Sinclair, Cowper, Diagle & Houlden Accountants:** Engagement Letter, audit planning and fraud risk. A review took place with board members of the engagement letter and audit planning and fraud risk.

## 10. Next Meeting: January 5, 2026 6:00 p.m.

Meeting Adjourned: 6:48 p.m.