



To whom it may concern:

A.S.P.E.C. - Cleansing, Sanitising and Disinfecting Charging Protocol

In the A.S.P.E.C. PHASE 2: 10 Point Plan UPDATE dated 6th July 2020, Clause 5, stated:

All A.S.P.E.C member companies have been levying a cleansing, sanitising and disinfecting charge, as a separate line item on their invoices, for the additional costs related to the purchase of sanitising materials, extended cleaning times and the provision of personal protection equipment (PPE). However, additional items of equipment added to the original package, were still being charged at the facility house's discretion but larger packages of Equipment, such as 2nd Units, would continue to attract a surcharge.

The levied surcharge was set between 3 and 5%, based on the Gross Daily Charge for the designated equipment package. The level of surcharge also remained discretionary, as it would very much depend on the size and complexity of the equipment package and the length of the period of hire.

However, it was felt to be fair and equitable by the whole A.S.P.E.C. membership, that any surcharge for productions with a duration of a week or less, should be set generally, between the 3 to 5% of the equipment and/or facilities package Gross Daily Charge i.e. the current members List Price for a day's hire.

For productions of more than a week's duration, it was felt that they should be set generally, between the 3 to 5% of the equipment and/or facilities package Gross Weekly Charge i.e. the current members List Price for a weeks hire.

This was felt to go a long way in affording any production, a degree of comfort, that their chosen supply company would be following stringent procedures and guidelines, in respect to the cleansing, sanitising and disinfecting of the equipment package to be employed.

To further underline the care and caution being shown to their customers, the A.S.P.E.C. member companies agreed, that any production with a designated individual, wishing to observe, be trained or take part in the procedures being adopted by their chosen supply company, would be welcomed into the workplace.

This would be for a sufficient period of time or at least until the individual was confident, that they were able to work to the same level of hygiene, proficiency and thoroughness, demonstrated by the technicians charged with carrying out this aspect of the production equipment or facility preparation.

This offer by the A.S.P.E.C. member companies could prove to be a vital component and potentially crucial, to a production's viability.

Once the A.S.P.E.C. member companies gained more experience, insight and familiarity, with the products, processes and procedures on offer, it could lead to more consistency and thereby, a more safe and secure

environment for those in Film, Television and Multi-media production, wishing to curtail the spread of Covid-19 (Coronavirus.)

Issued on behalf of A.S.P.E.C. by J. Barry Measure – Acting Chair.