Eastern Idaho Regional Sewer District

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September 08, 2026, 9 AM
Regular Board Meeting Minutes

BOARD MEMBERS PRESENT: Jeff Cox (Chairman/President), Frank Lemmo (Vice President), Sid Hamberlin, Craig Cutler, Robert Planesi (Zoom)

OTHER PARTICIPANTS:
Weston Davis (NHPT Law), Alan Giesbrecht (J-U-B), Scott Barry (EIRSD), Nicole Mangum (EIRSD), Shaun Robinson (EIRSD), Shannon Harvey (EIRSD),

1. **Call to order @ 9:00 a.m.**

2. **Consent Items**
   a. **Approval of regular meeting minutes – Action Item**

      [Action Item]: Mr. Lemmo motioned to approve the regular meeting minutes for the 8/18/2026. Mr. Hamberlin seconded. Approved unanimously.

   b. **Review and approval of bills – Action Item**

      [Action Item]: Mr. Cutler motioned to approve the bills. Mr. Hamberlin seconded. Approved unanimously.

   c. **Review and approval of construction bills – Action Item**

      [Action Item]: Mr. Lemmo motioned to approve payment of Construction Bill Draw No. 47 for GSE in the amount of $959,470.00. Mr. Cutler seconded the motion. The motion was approved unanimously.

      [Action Item]: Mr. Hamberlin motioned to approve payment of Construction Bill Draw No. 48 for J-U-B Engineers in the amount of $50,548.74. Mr. Lemmo seconded the motion. The motion was approved unanimously.

3. **Action Item –** Public Hearing for Annexation Petitions:
   a. **Petition 2026-6:** 1501 N 805 E, Shelley, ID (Bingham County), Leonard &

Melinda Haag.

b. **Petition 2026-7**: 1505 N 805 E, Shelley, ID (Bingham County), Nicholas Emery, Jenna Dredge

c. **Petition 2026-5:** The Church of Jesus Christ of Latter-day Saints – 827 E 1500 N, Shelley, Idaho (Bingham County)

President Cox opened the public hearing at 9:04 a.m. to receive public comment on the proposed Annexation Petitions. Notice of the hearing had been published twice in the *Post Register*. No public comments were received. President Cox closed the public hearing at 9:07 a.m.

4. **Action Item –** Consideration of Approval of Annexation Petitions:
   a. **Petition #2026-6:** 1501 N 805 E, Shelley, ID (Bingham County), Leonard & Melinda Haag

   [Action Item]: Mr. Cutler motioned to approve the Annexation Petition #2026-6, 1501 N 805 E, Shelley, ID (Bingham County). Mr. Lemmo seconded the motion. The motion was approved unanimously.

   b. **Petition #2026-7**: 1505 N 805 E, Shelley, ID (Bingham County), Nicholas Emery, Jenna Dredge

   [Action Item]: Mr. Cutler motioned to approve the Annexation Petition #2026-7, 1505 N 805 E, Shelley, ID (Bingham County). Mr. Hamberlin seconded the motion. The motion was approved unanimously.

   c. **Petition #2026-5:** The Church of Jesus Christ of Latter-day Saints – 827 E 1500 N, Shelley, Idaho (Bingham County)

   [Action Item]: Mr. Cutler motioned to approve the Annexation Petition #2026-5, 827 E 1500 N, Shelley, ID (Bingham County). Mr. Lemmo seconded the motion. The motion was approved unanimously.

5. **Discussion Item** – J-U-B/GSE – Upgrades Project:
   a. **Project Upgrade**

Mr. Barry provided an update on the overall progress of the construction upgrades. He reported that site restoration is progressing, with additional asphalt installed since the previous update. Sprinkler line installation is underway, and sod is expected to be installed in the affected areas within the next couple of weeks. Restoration work will extend to additional exterior areas as construction progresses.
Mr. Barry also reported that additional piping work has been completed in the

renovation areas and the new building. Crews have been reassigned between work areas as needed to support ongoing construction activities and maintain progress.

6. **Discussion Item –** Office Manager's Report

   Ms. Mangum presented the financial reports for August and provided the Board with an overview of the District's current financial position. Ms. Mangum also introduced Shannon Harvey as the new office employee.
   Ms. Mangum reported that updates were limited due to the shortened work month and preparations for the upcoming PNCWA Conference. She noted that she has been training Ms. Harvey while continuing to work through the transition to the updated QuickBooks software also reported that there have been 33 ERUs were added during August.

7. **Discussion Item –** Manager's Report

   Mr. Barry provided an update on plant operations. He reported that an automation issue occurred the previous day. Staff worked to troubleshoot the issue and restore operations. Although the cause had not yet been determined, the system has been back up and running. He noted that the plant was performing well mechanically.
   Mr. Barry recognized staff for their willingness to assist with the operational issues involving the headworks and automation system. Two employees volunteered to remain at the facility overnight if needed. He also acknowledged Shauns efforts in monitoring operations and keeping track of ongoing activities.
   Mr. Barry advised the Board that he would not be present for the October Board meeting.

8. **Public Comment:**
   The Chair opened the floor for public comment. No additional public comments or questions were received.

9. **Executive Session – Idaho Code § 74-206(1)(f)**
   Mr. Hamberlin motioned to enter into Executive Session as referenced. Mr. Cutler seconded the motion. The motion was approved unanimously. The Board entered the Executive Session at 9:22 a.m.

   The Board exited the Executive Session at 10:13 a.m.

10. **Action Item –** Procurement Method for Contractor to Repair the Damaged Interceptor Sewer Line Near the 1400 North Canal Crossing in Bingham County, Idaho:

    [Action Item]: Mr. Cox motioned to authorize legal counsel to request corrective action or reimbursement from all parties and entities involved in the damage to the District's interceptor sewer line at 1400 North Canal Crossing in Shelley, Bingham County, Idaho.

Mr. Lemmo seconded the motion. The motion was approved unanimously.

11. Adjournment

Mr. Cutler motioned to adjourn the board meeting at 10:27 a.m. Mr. Hamberlin seconded. Approved unanimously.

Approved: _____ Attest: _____